

OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS



MINUTES OF STATE MEETING HELD NOVEMBER 15, 1992
EMBARCADERO RESORT HOTEL
NEWPORT, OREGON

President Janet Wilken called the meeting to order at 9:30 a.m. Past President Genevieve Churchill gave the invocation and First Vice President Benjamin Brown led the flag salute.

All Officers & Delegates were present. Committee Chairpersons not attending were State Trailers Jim & Avis Kinkaid, Round Dance Screening Hope & John Anderberg and Youth Activities Darrel & Donna Mollenhour. Active Goodwill Ambassadors George & Bernice Gruchalla are in Arizona.

Catherine Hicks moved the minutes be approved as mailed. Genevieve Churchill seconded the motion. Passed.

PRESIDENT JANET & DOUG WILKEN welcomed all to this State Meeting and thanked the Newport Chamber of Commerce and Toledo 49Rs for this fantastic weekend.

FIRST VICE PRESIDENT BENJAMIN & PENNY BROWN have about 40 directories left @ \$1.50 ea. Please return your OFN surveys.

1993 Mid-Winter Festival-Ray Nichols/Bobbi Van DeHey have been visiting special dances and clubs to promote Mid-Winter. Chairpersons and committee persons have things well in hand with transportation schedules and fares for callers, cuers and clogging instructors completed. This year New Dancers will be in the Auditorium, Mainstream in the Performance Hall, Plus in the Exhibit Hall and A1 & A2 in the Expo Hall. State Meeting will be in Room # 1 West. Featured Callers are Deborah Parnell, Johnny Preston and Jerry Justin. Round Dance Instructors are Rod & Susan Anderson and Clogging Instructor is Kevin Sellow. Emerald Empire will have a Live Music Dance with Dale Roberson on Thursday evening (not a part of Mid-Winter package).

1993 Summer Festival-Lowell & Donna Chamberlin have been traveling every weekend to promote Summer Festival and have taken out advertizements in American Squares, National Squares and other State Square Dance Magazines. We need help from you with pre-registrations. Sewing Clinics and Used Clothing Sales have been added to our festival.

OFN-Linda & Dan Bowser note that effective immediately all mail for OFN should be addressed to: OFN, PO BOX 25339, EUGENE, OR, 97402, due to the resignation of Sandy Wheeler as Co-Editor.

Square Dancing is Official State Dance of Oregon

Deadlines need to be met so we can continue to save money on typesetting. POOFS and OFN Board Members should plan on spending time at the OFN table during Mid-Winter Festival. We have some extra New Dancer Magazines.

SECOND VICE PRESIDENT RAY & FRAN BUNCH had no report.

RECORDING SECRETARY CATHERINE & MATTLON HICKS asks that Delegates see to it that information in minutes (especially that with deadlines) be shared with their clubs, even if there is not an area meeting soon.

CORRESPONDING SECRETARY NANCY & KEN CARSON sent get well and sympathy cards and thank you letters. Information or correspondence for Rainbow Cloggers should be sent to Shirley & Larry Beman, 1480 Lakeshore Drive, Coos Bay, Oregon 97420.

mtn

TREASURER CAROLYN & JOHN PAPE reported on treasury transactions. Ken Moore moved the Treasurer's report be accepted as presented. Lowell Chamberlin seconded the motion. Passed. Dues to USDA for 1993 have been paid.

MEMBERSHIP TONY & LOLA ROBELLO reminds that in May, along with club directory information and dues, the State Federation will again be asking for your Federal Tax ID Number, State & Federal Non-profit number and Annual Report (Copy). If you have questions call me at 286-0710.

PAST PRESIDENT GENEVIEVE CHURCHILL again thanked the board for the beautiful plaque presented to her at last meeting. Miss Mallory, Fairview Training Center, says the cart is now being used to sell muffins at the Center. Next Fairview Benefit Dance will be April 4, from 2 to 4 p.m. Every Dancer car needs a State Federation Decal on their car @ just \$1.00 each. Officer nominations deadline is Mid-Winter and there will be an open meeting on Sat. at 2 p.m. in Room #1 West for this purpose. Nominations from the floor must have an application filled out with picture attached, stating their qualifications.

Parliamentarian-Larry Green. Extra copies of updates for Practices & Procedures may be obtained at 3¢ per page copying charges.

Publicity & State Reporter-Shirle & George Gierloff had no report.

Financial Advisor Jean & Hank-Brigl. A cautious reminder: when phoning the Oregon Dept. of Revenue or the IRS, the first thing to ask is the person's name, write it down along with the date and time. It is your only recourse if you have been given the wrong information. Also ask for written guidelines on your requested information. Remember your Federal 1099 Misc and State 99 Misc. forms to any who received \$600 or more. If a sub-contractor is an individual, it would be well to send a 1099-Misc. form, regardless of the amount involved, as non-compliance could result in penalties. Delegates, PLEASE do not overlook this item in your report to club delegates. Festival chairpersons and other State sponsored activities chairpersons (i.e. Education Seminars) need to have the necessary information in order to submit the 1099 Misc. forms on time. Please contact me regarding information on this item.

On anniversary date of incorporation clubs and area councils receive notification to pay annual fee with 3 boxes to check--Charitable, Public or Mutual Benefit organization. Square Dance Organizations are all considered Mutual Benefit Organizations. If wrong box is checked you will be bombarded with information requests from the Justice Department in Portland and will take some time to straighten out. This should be spelled out in the duties of whichever officer is handling the payment of the Annual Incorporation Dues as well as the duties of your Registered Agent. If your Registered Agent for your group is no longer affiliated with your group, you need to appoint another and you must notify the Corporate Commissioner's office of the change in order to receive the annual mailing. Reinstatement fees are high.

I will be conducting a Mini-Tax Seminar at TVC Council on Nov. 23 at Washington County Fairgrounds at 7:30 p.m. (Hillsboro).

Education Chairman-Marie & Bob Towe. Our flyer was in Nov. OFN and also an article in New Dancer issue. Flyers have basic schedule, maps and motel listings. Various Oregon dancers and leaders will be on panels. We will have a table at Mid-Winter and are taking pre-registrations. Frank Lane (Estes Park, Co.) is keynote speaker and caller. Bring a couple who has never been to a seminar with you on March 26, 27 & 28, 1993.

Historian-Lloyd Mutinsky & Joy Pitts. These books will probably be stored at Emerald Empire Square Dance Center rather than at my home in Sweet Home. Strongly recommend that some type of better containers be obtained for these records. If you have borrowed material from these please contact me.

COMMITTEE REPORTS

Insurance-Bill & Lorna Pope. Cost of insurance is \$1.75 not \$2.05 as formerly reported, with a \$32 per club min. Rosters and fees are due to my office by Dec. 1. Certificates need to be applied for well in advance of your function. (Not the week before). Benjamin Brown moved we accept the premium of \$1.75 per club member with a \$32 minimum per club. Ray Bunch seconded the motion. Passed.

BMI/ASCAP Ralph & Linda Lambert. The Federation's quarterly BMI report has been submitted along with a check from the 1992 Summer Square Dance Festival. Recent correspondence with ASCAP and BMI indicates our license agreement is ongoing. BMI/ASCAP information has been provided to the Chairman of the 1993 Mid-Winter Festival.

State Fair Dance-Ken & Ardelle Wolf. No report.

State Trailers-Jim & Avis Kinkaid. Absent, but reports that trailers were used by 9 clubs for a total usage of 11 times (during May, June, July and August). Both trailers are stored just south of Brooks off I-5. No major repairs or upkeep are needed at this time. Since we no longer use trailers at State Fair I suggest State Trailer Co-ordinator assume all responsibilities of the trailers. These trailers are for use of any club. Contact me.

1994 National Convention-Don & Shirley White. Approximately 3500 Seedling Certificates have been sold with less than half of these to Oregon Dancers. After Feb. 1 the price goes from \$16. to \$20.

mtn

At Mid-Winter our Ways & Means Table will have Seedlings, Cook Books, Belt Buckles, Golf Shirts, Cups, etc. Last time to purchase the 94 Jackets will be at Mid-Winter. Get your dress material now, before we run out.

There will be an article in next OFN on the distribution of undistributed liabilities to areas and clubs after 94 Convention is finished.

Each council is asked to bring their council banner to Ed Warmoth at Mid-Winter for use in March Pre-Convention activities.

All clubs need to check their schedules so they go dark for Pre-Convention Kick Off Dance on March 13 and also for National June 23, 24 and 25.

Next open meeting will be short (to reinstate board of directors) prior to style show at Mid-Winter. We will have a meeting with NEC and Trail Board the week prior to this.

94 Housing & Registration has rented office space in Salem (Mel & Eva Schwartz, chm.; George & Shirle Gierloff, v. chm.).

Trails Thru Dances can still be listed in Hospitality Book until Dec. 15. These could start a week before National. We are still needing ads also. Contact Cecil & Donna Jones (PH 639-8373).

Eva Moore reported Cook Books are at printers in Bend and will be available at Mid-Winter for \$12. (+ \$2.50 if mailed)

Youth Activities Coordinator-Darrel & Donna Mollenhour. Absent. No report.

ORDTA-Ray & Virginia Walz. A large turnout at our general meeting Sept. 19 in Eugene saw an introduction to Country Western Dancing. John & Hope Anderberg have agreed to chair a committee to review the Round of the Month Selection Guidelines. Next board meeting is Nov. 21.

Round Dance Screening-Hope & John Anderberg. Absent. No report.

Delegate Meeting-Nancy Morresey. Recommend the following: 1. Do not purchase sound equipment for state. 2. Dress Code needs to be enforced at all dances. 3. Training session for new and old Delegates be held at each Sept. State Meeting. 4. All fill out OFN survey.

OLD BUSINESS

Only one nomination to date has been received for the Randall Award. Prior recipients are Buddy Randall, Ruth McKnight, Warren & Florence Engdahl and Hank & Jean Brigl. Nominations may be made thru your own council and must be in writing, listing qualifications of the nominee. Submit nominations to Janet Wilkens, Ray Nichols, Bobbi Van DeHey or Dave & Betty Cameron. Nominee does not have to be from submitting council. (By Dec. 15-call if necessary to meet this deadline.)

Benjamin Brown reports more information is needed from delegates to Training Session Committee before Jan. meeting, as to responsibilities their areas expect from them. We want to include in our packets how a delegate gets information prior to pre-meeting, how motions are made, how general business is conducted, delegate duties and responsibilities. Also suggest a change in times of meetings, with Delegate Training Meeting being 9 to 10 a.m. and General State Meeting to start at 10 a.m. This will be on agenda for Jan. meeting.

mtn Ralph Lambert reported on sound equipment costs, with handouts listing comparisons, etc. Benjamin Brown moved The Federation purchase new equipment. Ray Bunch seconded. Benjamin amended his motion to read we purchase only the hardware equipment, i.e. microphones, cables and briefcase for this equipment. Catherine Hicks seconded the motion. After discussion Benjamin further amended his amendment to refine-stating commercial quality equipment, having capabilities of handling 6 switched microphones. Lowell Chamberlin seconded. Amendment to the amendment passed. Amendment as amended passed. Benjamin then amended the motion as amended to add--cost not to exceed \$1000. Lowell Chamberlin seconded. Amendment passed. Motion as amended was passed. President appointed Ralph Lambert to take care of this.

NEW BUSINESS

MTN Benjamin Brown moved purchase of software program for the treasurer be made, not to exceed \$100. Genevieve Churchill seconded. Passed.

Catherine Hicks moved purchase be made of sealed containers to protect historian records. Motion rescinded. President appointed Lloyd Mutinsky and Joy Pitts to look into the purchase of sealed containers for storage and protection of historian materials.

mtn Benjamin Brown moved Ed Warmoth be appointed to help write a thank you letter to Sandy Wheeler on behalf of The Federation, thanking her for her years of service with the OFN. Genevieve Churchill seconded the motion. Passed. President appointed Ed Warmoth to help with this letter.

DELEGATE REPORTS

Blue Mountain-Dorothy & Charlie Daggett. Elkhorn Swingers have begun lessons and other clubs start in Jan. Indian Valley Paraders had a Halloween Dance with refreshments from apples or pumpkin. A Silent Auction will help with Liability Insurance Premium. We will host the May 8 & 9 State Meeting at La Grande..

Central Oregon-Marie & Bob Towe. Ivan Koehn called The Halloween Costume Dance with many odd creatures attending. Pumpkin carving contest had cats to cowboys. Larry Sprout called Harvest Dance for Highlake Swingers. Ron Bliven will call Turkey Leftover Dance for Swinging Mountaineers. Sagebrush Shufflers had a Yellow Rock Dance and Halloween Costume Dance in Prineville. Several of their new dancers are taking plus lessons.

Eastern Oregon-Linda & Bob Holden. Ione Grand Squares hosted Council Dance & Meeting in Oct. with a special honoring of Past Area Presidents and Oregon Federation Past President, Genevieve Churchill. The Squares raised funds by hosting Coffee Break at Boardman Rest Area in Oct. Their Anniversary Dance was also in Oct. They are into lessons. Muddy Frogs had an Apple Night, Semi-Annual Yard Sale and a visitation to Columbia River Squares. Pendleton Rocket Squares only dance 3rd Sats. and need support for their small club.

Emerald Empire-Del & Sheila Fleming. New State Directory lists our newly installed officers and has been made available to all club delegates. Wagon Wheelers will host next meeting Dec. 12 in Eugene. 40th Birthday was celebrated by Wagon Wheelers in Nov. Clubs not giving lessons did not order New Dancer Issues of OFN. Florence Fun Bunch

Interstate Highlanders-Helen & Don Shreiner. KC's beginner square dance lessons start in Jan. Tule Twirlers & KC's have round dance lessons in progress. Irene Womack has a class for new square dancers at Lakeview with 27 dancers (10 are teens). This will be a new club joining our council. Happy Huggers and KC's hold elections in Dec. and install officers in Jan. All 3 clubs will be hosted by Happy Huggers for a Christmas Dance.

Lincoln-Tillamook-Nancy Morrissey. Toledo 49er's and Newport Chamber of Commerce appreciate your support of this 1st Annual Crab-Walk Sas-hay. Sunset Squares have guest callers while Roy Taylor is on vacation. Beginning in Jan. Roy will call each 2nd Sat. and guest callers will be on 4th Sat. Everyone is to bring canned food to Toledo 49er's Christmas Dance. This and every 3rd Sat. dance will be at beginner level. Club members (on a volunteer basis) are adopting a needy family for Christmas food baskets. Coast Swingers are having 1 plus tip per night. Mary Lou West made the gift boxes for officers gifts.

Mid-Willamette-Jan & Judy Shidler. Area dance in October was harvest theme. All 24 clubs are giving lessons.

Portland -Lola & Tony Robello. Benefit dances are being held for Russ & Tami Ward and for Russ & Amy Noble, injured in auto accidents. 5th Friday Council Dance had 190 dancers. Lesson classes will be ready for Mid-Winter. Council is selling 93 Entertainment Books as a fundraiser. Also are looking for ways to help those hit by storms, floods, etc. Castle 8rs have disbanded and assets of \$122 were distributed to 94 Convention fund.

Rogue-Sis-Q-Bob & Emma Lee Inglis. Council members are asked to wear Council Badges to dances, meetings, etc. Paul Cunningham is appointed to chair committee to update Council By-Laws. Gypsy Squares have won Banner Trophy 3 years in succession. Septemberfest Dance had over 30 squares. Loren Cochran moves to Alaska Jan. 1. Student Dance Class is only twice a month and seems to be working better for us.

South Coast-Lowell & Donna Chamberlin. 5th Saturday dances have been cancelled so we can travel and promote 93 Summer Festival. All are having lessons with Saint's & Aints in North Bend having a large class. Rainbow Cloggers have traveled Oregon, Washington, California and Nevada. Classes have students from 4 to 85, including a Children's Class sponsored by President Bush & The Physical Fitness Program. Come to the Sea in 93 and clog with Jeff Driggs.

Sunset Empire-Ken & Eva Moore. Last State Meeting at Clatskanie had 109 dancers on Sat. This indicates small councils can host State Meetings with a profit with cooperation from clubs and dancers around the state. Chamber of Commerce and schools appreciated thank you letters from The Federation. Clatskanie Promenaders have a new electric heating system in Marshland Grange. A bazaar this weekend will help with expenses. Hayshakers have 22 taking lessons. Their rummage sale netted \$400 for the club. 15 dancers met for monthly 'out to dinner' in Nov. President Janet & Doug Wilken attended our Indian Summer Dance. Council will furnish 4 table centerpieces for Chairmanship Dinner at Pre-Convention.

Umpqua-Rainey Groshong. A new teaching method is being used for 15 week session newly designed dance program by Legacy. It is hoped the

shortened class time will enable us to bring these dancers into a club at the peak of their enthusiasm and interest. Council participated in Veterans Day Parade in Roseburg. Umpqua Valley Boys (Dale Roberson & Don Marshall) will donate their calling for "Dance for Heart" on Jan. 30 at Buckeroo Barn with all proceeds going to American Heart Assn.

Tualatin Valley-Bea & Ed Smith. Council will have New Dancer Jambo-ree 5th Sat. in Jan.-proceeds go to building fund. Restrooms at the Washington County Dance Center are 99% completed. Tigard 59rs were honored when their cuer Lloyd Goode had his round "Boot Scootin Boogie" was chosen by Round-A-Lab as their quarterly selection. We are looking forward to having Jean Brigle speak on taxes Nov. 23.

GOODWILL AMBASSADOR REPORTS

George & Bernice Gruchalla. We are in Arizona where dancing is in full swing. List of Mesa callers include Darrel Clendenin.

Jim & Marge Neely. Are concentrating on recruiting new dancers.

Ed & Mary Warmoth. Most weekends are spent promoting square dancing. Travel Trailer donated to Habitat for Humanity by Federation is now on a project site in Hillsboro where a 3 bedroom house is being built.

Don & Shirley White. Mostly promoting 94.

President Janet noted Tennessee & Washington are getting Square Dancer License Plates. Hopefully Oregon can be next.

Next meeting is Jan. 24 at 9 a.m. New Business is due to The President no later than 30 days prior to meeting.

Meeting adjourned.

Respectfully submitted.

Catherine Hicks

Catherine Hicks

Recording Secretary

Oregon Federation of Square & Round Dance Clubs

DIRECTORY CORRECTIONS

Fg 32-Lincoln Tillamook Council

| | | |
|-------|---|----------|
| Pres. | Ruth Anderson | 563-4677 |
| | PO Box 607 | |
| | Waldport 97394 | |
| Sec | Betty Jones (Ray) | 336-3293 |
| | PO Box 277 | |
| | Toledo 97391 | |
| Del. | Nancy Morrissey | 563-5361 |
| | PO Box 1693 | |
| | Waldport 97493 | |
| | Reporter is Fran Westphal (ph 336-2333) | |

pg pg 49 Singles on Sat.
Liz McNair ph 627-0294

FLORENCE FUN BUNCH
Sweat Shop
1231 West 18th st.
Florence

ph 997-9540

Darrel Mollenhour
26606 Kingsley Rd.
Scappoose, Or 97056
Ph 543-2880

OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS
FINANCIAL STATEMENT FOR SEPTEMBER 1, 1992 TO OCTOBER 31, 1992

| | Beginning Balances | **Receipts | **Disbursements | **Ending Balances |
|--|--------------------|------------|-----------------|-------------------|
| I. TOTAL FEDERATION | 30,051.89 | 25,662.61* | 13,776.64* | 41,937.86 |
| RESTRICTED FUNDS | | | | |
| Mid-Winter Fest | 4,000.00 | -0- | -0- | 4,000.00 |
| Festival Loan | -0- | 2,000.00 | -0- | 2,000.00 |
| Contingency | 2,000.00 | -0- | -0- | 2,000.00 |
| Insurance Admin. | 955.25 | -0- | 100.00 | 855.25 |
| Insurance Fund | 1,668.87 | 1,131.50 | -0- | 2,800.37 |
| OR Fed'n News | -1,078.99 | 9,412.75* | 7,920.36 | 413.40 |
| Fairview Fund | 458.42 | 50.00 | -0- | 508.42 |
| OPERATING FUNDS | | | | |
| General Fund | 21,288.60 | 13,068.36 | 5,756.28* | 28,600.68 |
| 1994 Nat'l Fund | 77.19 | -0- | -0- | 77.19 |
| Teen Activity | 682.55 | -0- | -0- | 682.55 |
| II. CASH ON HAND | | | | |
| Checking/Savings | 26,051.89 | 24,691.61 | 12,805.64 | 37,937.86 |
| Bank of America (28598-00879) | | | | |
| Inter Acct Xfers | -0- | | | -0- |
| Mid-Winter Acct. 1st Interstate (396-004642-6) | 4,000.00 | | | 4,000.00 |
| TOTALS | 30,051.89 | 24,691.61 | 12,805.64 | 41,937.86 |

*Reflects Interfund
Transfers for OFN
of \$971.

OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS
FINANCIAL STATEMENT SEPTEMBER 1, 1992 TO OCTOBER 31, 1992

| DESCRIPTION | **SEPTEMBER** | **OCTOBER** | YEAR TO DATE** | BUDGET 1992/1993 | % OF BUDGET |
|----------------------------------|------------------|---------------|------------------|------------------|-------------|
| GENERAL FUND | | | | | |
| RECEIPTS | | | | | |
| Dues | | | | 450.00 | 0 |
| Directory Sales | 1,972.50 | | 1,972.50 | 2,200.00 | 90 |
| Interest Earned | 72.50 | | 72.50 | 850.00 | 9 |
| Festivals | 11,013.36 | | 11,013.36 | 8,950.00 | 123 |
| Miscellaneous | 10.00 | | 10.00 | 100.00 | 10 |
| National Charities | | | | 200.00 | 0 |
| TOTAL RECEIPTS GF | 13,068.36 | | 13,068.36 | 12,750.00 | 102 |
| DISBURSEMENTS | | | | | |
| Supplies | 33.67 | | 33.67 | 150.00 | 22 |
| Postage/Mailing | 81.04 | 3.68 | 84.72 | 850.00 | 10 |
| Telephone | 32.56 | 20.94 | 53.50 | 400.00 | 13 |
| Printing | 92.78 | | 92.78 | 600.00 | 15 |
| Mileage | 1,207.50 | | 1,207.50 | 2,750.00 | 44 |
| Lodging/Motel | 700.00 | | 700.00 | 1,500.00 | 47 |
| Badges/Misc. | 189.52 | | 189.52 | 300.00 | 63 |
| Directory Printing | 2,025.00 | | 2,025.00 | 2,100.00 | 96 |
| TOTAL DISBURSEMENTS GF | 4,362.07 | 24.62 | 4,386.69 | 8,650.00 | 51 |
| SPECIAL PROJECTS: | | | | | |
| State Fair Dance | 398.59 | | 398.59 | 650.00 | 61 |
| Trailer Improvements | | | | 100.00 | 0 |
| Teen Program | | | | 150.00 | 0 |
| Charity Promotion | | | | 200.00 | 0 |
| Festival Advisory | | | | 100.00 | 0 |
| Leadership Seminar | | | | 500.00 | 0 |
| Adv./Articles | 90.00 | 82.20 | 172.20 | 50.00 | 344 |
| '94 Adv./Articles | 164.40 | 634.40 | 798.80 | | |
| Education | | | | 100.00 | 0 |
| New Dancer Issue | | | | 1,200.00 | 0 |
| Tax/Nonprofit Status | | | | 100.00 | 0 |
| Historian | | | | 150.00 | 0 |
| Brochures | | | | 200.00 | 0 |
| Grant | | | | 250.00 | 0 |
| Exhibit for National | | | | 250.00 | 0 |
| Round Dance Screening | | | | 100.00 | 0 |
| TOTAL SPECIAL PROJECTS | 652.99 | 716.60 | 1,369.59 | 4,100.00 | 33 |
| TOTAL DISBURSEMENTS GF | 5,015.06 | 741.22 | 5,756.28 | 12,750.00 | 5 |
| INSURANCE FUND | | | | | |
| RECEIPTS | | | | | |
| Summer Festival | 1,131.50 | | 1,131.50 | 750.00 | 151 |
| Winter Festival | | | | 2,250.00 | 0 |
| Club/Area Premiums | | | | | |
| United Square Dancers of America | | | | | |
| Administrative Fund | | | | | |
| TOTAL INSURANCE RECEIPTS | 1,131.50 | | 1,131.50 | 3,000.00 | 38 |
| DISBURSEMENTS | | | | | |
| Treasurer's Bond | | | | 150.00 | 0 |
| Pres./V.Pres. Bond | | | | 300.00 | 0 |
| Administrative Fund | 100.00 | | 100.00 | | |
| DA Membership | | | | 100.00 | 0 |
| USDA Premium | | | | | |
| Miscellaneous Expense | | | | 2,450.00 | 0 |
| Club/Area Premium Adj. | | | | | |
| TOTAL INS. DISBURSEMENTS | 100.00 | | 100.00 | 3,000.00 | 3 |

OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS
FINANCIAL STATEMENT FOR SEPTEMBER 1, 1992 TO OCTOBER 31, 1992

SEPTEMBER **OCTOBER** YEAR TO DATE** BUDGET 1992/1993 % OF BUDGET

OREGON FEDERATION NEWS

RECEIPTS

| | | | | | |
|---------------------------|-----------------|-----------------|-----------------|------------------|-----------|
| When and Where | | | | 900.00 | 0 |
| Advertising | 3,369.00 | 2,159.00 | 5,528.00 | 35,250.00 | 16 |
| OFSRD Articles/Advert. | 90.00 | 82.20 | 172.20 | 50.00 | 344 |
| "94 Articles/Advertising | 164.40 | 634.40 | 798.80 | | |
| Subscriptions | 1,715.00 | 1,197.00 | 2,912.00 | 20,000.00 | 15 |
| Miscellaneous | 1.75 | | 1.75 | | |
| General Fund Transfers | | | | 1,200.00 | |
| New Dancer Issue-Gen.Fund | | | | | |
| TOTAL RECEIPTS OFN | 5,340.15 | 4,072.60 | 9,412.75 | 57,400.00 | 16 |

DISBURSEMENTS

| | | | | | |
|--------------------------------|-----------------|-----------------|-----------------|------------------|-----------|
| Supplies | | 111.47 | 111.47 | 650.00 | 17 |
| Postage | | 152.24 | 152.24 | 6,000.00 | 3 |
| Printing(Regular Edition) | 3,885.75 | 3,519.00 | 7,404.75 | 48,000.00 | 15 |
| Printing(Special Edition) | | | | 1,750.00 | 0 |
| Telephone | | 8.99 | 8.99 | 350.00 | 3 |
| FAX | | | | 50.00 | 0 |
| Miscellaneous | | 65.01 | 65.01 | 200.00 | 32 |
| Travel | | 28.00 | 28.00 | 200.00 | 14 |
| Software | 149.90 | | 149.90 | | |
| Computer Hardware | | | | | |
| Advertising Refunds/Adj. | | | | | |
| Subscript. Refunds/Adj. | | | | | |
| Photography | | | | 200.00 | 0 |
| TOTAL DISBURSEMENTS OFN | 4,035.65 | 3,884.71 | 7,920.36 | 57,400.00 | 14 |
| Profit/Loss | 1,304.50 | 187.89 | 1,492.36 | | |

STATISTICS

| | | | | | |
|-----------------------------|-------------|-------------|-------------|-----------------|------|
| Copies Printed: 2400/Mo. | | | | | |
| Printing Expense | 4,277.00 | 3,948.00 | 8,225.00 | Cost @ Issue | 1.71 |
| Less Paper Allow. | -114.40 | -323.40 | -437.80 | Savings @ Issue | 0.09 |
| Less Typeset Allow. | -276.85 | -105.60 | -382.45 | Savings @ Issue | 0.08 |
| Net Printing Expense | 3,885.75 | 3,519.00 | 7,404.75 | Cost @ Issue | 1.54 |
| Postage Expense | 396.79 | 393.30 | 790.09 | Cost @ Issue | 0.17 |
| Total Exp. of 2400 copies | 4,282.54 | 3,912.30 | 8,194.84 | Cost @ Issue | 1.71 |
| Cost Per Issue | 1.78 | 1.63 | 1.71 | | |
| Miscellaneous Expense | 149.90 | 365.71 | 515.61 | | |
| Misc. Cost Per Issue | 0.06 | 0.15 | 0.11 | | |
| Total Cost Per Issue | 1.84 | 1.78 | 1.82 | | |
| Advertising Income | 3,369.00 | 2,159.00 | 5,528.00 | | |
| % Adv. Covered Cost | 76.00% | 50.00% | 63.00% | | |
| Suscription est. \$.75 | | | | | |
| Subs. Mailed 2257/2263 | 1,692.75 | 1,697.25 | 3,390.00 | | |
| % Subs. Covered Cost | 38.00% | 40.00% | 39.00% | | |
| Percent of Issue Paid | 114.00% | 90.00% | 102.00% | | |
| Directory Printing | 2,025.00 | | 2,025.00 | | |
| 1600 Printed/Cost Per | 1.27 | | 1.27 | | |

OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS



M E M O R A N D U M

TO: Oregon Federation of Square and Round Dance Clubs

FROM: Ralph and Linda Lambert, Sound Committee Chair *RWL*

DATE: November 9, 1992

SUBJECT: **SOUND EQUIPMENT**

At the September 13, 1992 State Meeting we were appointed to chair a Sound Procurement Committee for the possible purchase of sound equipment for use at state meetings and other Federation functions.

In order to make decisions regarding sound equipment the Federation needs to consider several factors such as:

Uses for the equipment, i.e. just for state meetings or also for dances such as Fairview Benefit and State Fair. More sound equipment is needed for dances than just for meetings.

Hardwire vs wireless equipment. Flexibility at meetings vs added costs, maintenance and operation.

New vs used equipment. Cost vs warranties, etc.

Pros and Cons of owning equipment vs using borrowed equipment.

Etc.

Attached are four pages of cost information for possible sound equipment. All information provided is for new equipment, all hardwire or part wireless, just for meetings or also for dances. Depending upon the alternative chosen, the cost will range between \$3200 and \$4100 in initial costs. There will also be ongoing insurance and maintenance costs.

We would only recommend purchase of new equipment. While used equipment may be less expensive, it will need more repair and will tend to have more operational problems due to corrosion, etc.

Sound Equipment
November 9, 1992
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The Federation also should strongly consider the various pros and cons of owning equipment. Owned equipment will provide exactly what is desired. However, owning equipment also means expenditures of money to buy it, as well as storing, transportating, set-up, operation, takedown, repair and maintenance of the equipment.

It is our recommendation that the Federation not buy any sound equipment.

Attachments - Sound for Meetings & Dances - Hardwire
Sound for Meetings Only - Hardwire
Sound for Meetings & Dances - Wireless
Sound for Meetings Only - Wireless
New vs Used Equipment
Pros & Cons of Owning Sound Equipment

SOUND EQUIPMENT FOR MEETINGS AND OTHER DANCE EVENTS
HARD WIRE

| | | |
|---|--|----------------|
| 1 | Hilton AC 201 with Record Reset \$1,495.00 or Hilton AC 300C with record reset \$1,895.00 | Say \$1,495.00 |
| 2 | Hilton FH-12 Folded Horn Speakers @ \$410.00 or Yak Stack Directors with stand bracket @ \$604.00 | Say 820.00 |
| 2 | Speaker Stands @ \$140.00 | 280.00 |
| 2 | Hilton Tilters @ \$40.00 | 80.00 |
| 1 | Radio Shack 4 Channel Mixer | 35.00 |
| 1 | 635A Electro Voice Microphone | 85.00 |
| 1 | Remote music volume cord with reset | 75.00 |
| 3 | Microphones, switched @ \$150.00 | 450.00 |
| 3 | 50 foot low impedance microphone cords @ \$50.00 | 150.00 |
| 3 | Low impedance to high impedance transformers @ 12.00 | 36.00 |
| 1 | Microphone stand | 20.00 |
| 1 | 25 foot speaker cord | 13.00 |
| 1 | 50 foot speaker cord | 17.00 |
| 1 | Miscellaneous cords and connectors | <u>100.00</u> |
| | Sub-Total | \$3,656.00 |
| | Shipping 174 lbs @ \$0.75/lb | <u>130.50</u> |
| | Total | \$3,785.50 |

SOUND EQUIPMENT FOR MEETINGS ONLY
HARD WIRE

| | | |
|---|---|---------------|
| 1 | Hilton Micro 75C @ \$1,069.00 | \$1,069.00 |
| 2 | Hilton FH-10 Folded Horn Speakers @ \$335.00 | 670.00 |
| 2 | Speaker Stands @ \$140.00 | 280.00 |
| 2 | Hilton Tilters @ \$40.00 | 80.00 |
| 1 | Radio Shack 4 Channel Mixer | 35.00 |
| 1 | 635A Electro Voice Microphone | 85.00 |
| 1 | Remote music volume cord with reset | 75.00 |
| 3 | Microphones, switched @ \$150.00 | 450.00 |
| 3 | 50 foot low impedance microphone cords @ \$50.00 | 150.00 |
| 3 | Low impedance to high impedance transformers @ 12.00 | 36.00 |
| 1 | Microphone stand | 20.00 |
| 1 | 25 foot speaker cord | 13.00 |
| 1 | 50 foot speaker cord | 17.00 |
| 1 | Miscellaneous cords and connectors | <u>100.00</u> |
| | Sub-Total | \$3,080.00 |
| | Shipping 168 lbs @ \$0.75/lb | <u>126.00</u> |
| | Total | \$3,206.00 |

SOUND EQUIPMENT FOR MEETINGS AND OTHER DANCE EVENTS
WIRELESS

| | | |
|---|--|----------------|
| 1 | Hilton AC 201 with Record Reset \$1,495.00 or Hilton AC 300C with record reset \$1,895.00 | Say \$1,495.00 |
| 2 | Hilton FH-12 Folded Horn Speakers @ \$410.00 or Yak Stack Directors with stand bracket @ \$604.00 | Say 820.00 |
| 2 | Speaker Stands @ \$140.00 | 280.00 |
| 2 | Hilton Tilters @ \$40.00 | 80.00 |
| 1 | Radio Shack 4 Channel Mixer | 35.00 |
| 1 | 635A Electro Voice Microphone | 85.00 |
| 1 | Remote music volume cord with reset | 75.00 |
| 3 | Wireless handheld microphones Samson VR1/VH1 @ \$300.00 | 900.00 |
| 1 | 25 foot speaker cord | 13.00 |
| 1 | 50 foot speaker cord | 17.00 |
| 1 | Miscellaneous cords and connectors | <u>100.00</u> |
| | Sub-Total | \$3,950.00 |
| | Shipping 180 lbs @ \$0.75/lb | <u>135.00</u> |
| | Total | \$4,085.00 |

SOUND EQUIPMENT FOR MEETINGS ONLY
WIRELESS

| | | |
|------------------------------|--|---------------|
| 1 | Hilton Micro 75C @ \$1,069.00 | \$1,069.00 |
| 2 | Hilton FH-10 Folded Horn Speakers @ \$335.00 | 670.00 |
| 2 | Speaker Stands @ \$140.00 | 280.00 |
| 2 | Hilton Tilters @ \$40.00 | 80.00 |
| 1 | Radio Shack 4 Channel Mixer | 35.00 |
| 1 | 635A Electro Voice Microphone | 85.00 |
| 1 | Remote music volume cord with reset | 75.00 |
| 3 | Wireless handheld microphones Samson VR1/VH1 @ \$300.00 | 900.00 |
| 1 | 25 foot speaker cord | 13.00 |
| 1 | 50 foot speaker cord | 17.00 |
| 1 | Miscellaneous cords and connectors | <u>100.00</u> |
| Sub-Total | | \$3,324.00 |
| Shipping 174 lbs @ \$0.75/lb | | <u>130.50</u> |
| Total | | \$3,454.50 |

NEW VS USED EQUIPMENT

New equipment is readily available from the manufacturers or through retail distributors. New equipment has a warranty. Hilton's equipment warranty is for two years.

Used equipment is occasionally available. When it is available, the price is less than for new equipment. There is normally no warranty on used equipment.

PROS & CONS OF OWNING SOUND EQUIPMENT

PROS:

1. No money needs to be spent to acquire equipment.
2. When using owned equipment, one does not need to depend upon someone else to provide the equipment.
3. The quality of the owned equipment is known.
4. The desired equipment is available instead of that which is available from someone else.
5. Wireless equipment offers more flexibility. (See also cons below.)

CONS:

1. Money must be spent to buy the equipment.
2. The equipment must be stored between uses.
3. The equipment must be transported to the various uses.
4. The equipment must be set up, operated, and taken down at each use.
5. The equipment must be repaired as necessary.
6. Wireless equipment is more expensive and requires more maintenance (battery replacements, etc.), and it is more difficult to set up and operate than hardwire equipment.
7. The equipment should be insured. Costs are estimated to be approximately \$40/year.