

# OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS



MINUTES OF STATE MEETING HELD MAY 9, 1993  
LA GRANDE, OREGON

State President Janet Wilken called the meeting to order at 9:30 a.m. Past President Genevieve Churchill gave the invocation and First Vice President Benjamin Brown led the flag salute.

All officers and delegates were present. Chairpersons absent were ORDTA-Ray & Virginia Walz and Round Dance Screening-Hope & John Anderberg (Marge & Dick Pentecost substituting for both), State Trailers Jim & Avis Kinkaid and OFN Linda & Dan Bowser.

Minutes were approved as mailed.

PRESIDENT JANET & DOUG WILKEN welcomed all to this meeting.

FIRST VICE PRESIDENT BENJAMIN & PENNY BROWN thanked Blue Mt. Council for hosting this State Meeting. Benjamin moved Genevieve Churchill appoint a committee to count ballots and that they be excused at this time. Ray Bunch seconded the motion. Passed. Appointed were Ray Schreiner, Jack Williams and Shirley White.

1993 Mid-Winter Festival-Ray Nichols & Bobbi Van DeHey. Proceed checks were presented to 94 National for \$3500, Insurance Fund for \$1750 and to State Federation for \$7506.09.

1993 Summer Festival-Lowell & Donna Chamberlin. We are proud that we have not had to borrow money from the Federation for this Festival. To date 675 have registered. May 15 is deadline for pre-registration. We are looking forward to seeing you all for a fun time.

1994 Mid-Winter-Del & Shiela Fleming. Already have 150 RV spaces reserved. Thurs. Night will have live music with Dave & Bonnie Harry (Lynnwood, wa.). Fri. Sat. & Sun. National Callers are Dee Dougherty (Minneapolis, Minn.), Joe Saltel (McKinleyville, Cal.) and Elmer Sheffield (Tallahassie, Fla.). Cuers are Bill & Martha Buck (Shreveport, La.) and Clogger Cuer/instructor is Charlie Burns (Richmond, Ky.).

OFN-Linda & Dan Bowser. Absent. Dan has had shoulder surgery and is doing well. When & Where is now listed by dates. We must have changes sent to Bill Mosier by 5th of month on POSTCARD ONLY please. Change of address, times of dancing, going dark, etc. are to be on this card. We are still able to pay for magazine with this new format. Benjamin Brown noted Linda has saved us over \$3000 with her doing the typesetting. Thanks Linda.

*Square Dancing is Official State Dance of Oregon*

The next POOF Meeting will be held June 12 at The Red Lion, at 11:30-1:30. Buffet cost will be \$7 (includes grat.). This is an open meeting.

SECOND VICE PRESIDENT RAY & FRAN BUNCH reminds that club information must get to Membership Chairman on time so information is available for the directory.

RECORDING SECRETARY CATHERINE & MATTLON HICKS thanks all for their written reports. They are a great help in compiling correct minutes.

CORRESPONDING SECRETARY NANCY & KEN CARSON sent notices, sympathy, get well and thank you cards. A 60th Anniversary Card was sent to Past President Graham & Nedra Wood. 131 clubs received ballots. 99 ballots were returned, with 1 in an unknown envelope and 4 in unofficial envelopes. 5 areas voting 100% were Blue Mountain, Central, Eastern, Lincoln Tillamook and Sunset Empire.

mtn TREASURER CAROLYN & JOHN PAPE discussed report. Catherine Hicks moved the treasurer's report be accepted. Benjamin Brown seconded. Passed.

mtn MEMBERSHIP TONY & LOLA ROBELLO moved the Cheddar Squares of Lincoln-Tillamook Area (plus) be accepted into The Oregon Federation of Square & Round Dance Clubs. Benjamin Brown seconded the motion. Passed. The Whirlaways of Union (Blue Mtn.) have disbanded. Membership information is slow getting in.

PAST PRESIDENT GENEVIEVE CHURCHILL reported \$1236.10 was raised at the Fairview Benefit in April.

Parliamentarian-Larry Green. Material passed out is for updating your Practices and Procedures.

Publicity & State Reporter-Shirle & George Gierloff. No report.

Financial Advisor-Jean & Hank Brigl. We attended the 44th Pacific Northwest Teen Square Dance Festival in Chilliwack, B.C., along with other Emerald Empire Area parents and advisors. These teens are our future. 13 clubs were represented at the Education Seminar program on tax and non-profit information. Presenting information takes approximately 1½ hrs. and ½ hr. should be allowed for discussion. Seminars have also been given for TVC, PAC and Emerald Empire. Cost to the Federation is approx. \$1.50 to \$1.75 per handout. All handouts are 3 hole punched and it would be nice if the Federation would approve purchase of binders for each club or area represented. Other documents could also be kept in these binders. We will be happy to do seminars for any area wanting to sponsor one.

Education-Marie & Bob Towe. Attendance for the Frank Lane Seminar was 135 registrations. Fri. night dance had 22 squares and Sat. night had 30. Net profit was \$1064. A nice hot turkey dinner was served by VFW ladies. Bachelor Beauts had largest number of registrations.

Historian-Lloyd Mutinsky & Joy Pitts. Containers have been purchased for storage. Took pictures for Fairview Benefit and National 94 Kick-off Dance.

## COMMITTEE REPORTS

Insurance-Bill & Lorna Pope. There have been 4 accidents this year from falls. This insurance does not cover equipment- only people. On "Mystery" trips, if a vehicle is hired and you choose to ride in your own car, your car passengers are not covered except by your own car insurance. About 2 months is needed if you need proof of insurance for your event. If something unexpected causes you to change your place of dance at the last minute, call me and follow up with letter of confirmation. Insurance Chairman is not an insurance agent. Facilitates the paper work only.

BMI/ASCAP-Ralph & Linda Lambert. 1993 Mid-Winter Festival requirements have all been completed and information has been provided to 1993 Summer Festival Chairman regarding their requirements. ASCAP will be revising our license agreement Jan. 1, 1994. I will be giving a presentation on BMI/ASCAP for PAC in May and will be happy to do this for other councils also.

1994 National Convention-Don & Shirley White. Appreciation is expressed for the fine attendance at Pre-Convention (2235). Letters are out to all going to St. Louis regarding events and where help is needed. There will be an open meeting at Summer Festival, 8-10 a.m. Sat. NEC advisors will meet with Oregon Trail Board Sept. 11 and an open meeting will be Sept. 12 in Portland Area. Watch OFN. Hope to have dress kits available again by Summer Festival.

Youth Activities Coordinator-Darrel & Donna Mollenhour. 93 Summer Teen Jubilee and Jubilee 94 will not be held in order to use resources for 94 National. We are looking for volunteers to host 1995 Summer Teen Jubilee--Area Council, Club or Individual. Any caller or cuer who would help with Youth Day at State Fair, please contact me. Swingin' Squares will have a Marathon Dance in May as a fund raiser to assist TVC with building improvement obligations. Swingin' Squares will celebrate 25 years this summer. Charlotte Jesky will be instructor for Salem Teen Squares this Sept. Tenderfoot Teens returned from Pacific Northwest Teen Dance Festival in Washington with 7 trophies...2 for Novice Display and All Around Square--1 couples round dancer, Basic B (Taura Houle & Mike Winz), 1 couples round dancer, Basic B Novice (Lisa Lytle & Allen Hurst), 1 Champion calling Jr. Div (Amy Houle), 3rd place Novice calling (Taura Houle). Also took 6th place with 20 youths giving a demo. 26 from Tenderfoot Teens attended. Tenderfoot Teens will host Delta Sundancers of Delta B.C., Canada in June.

State Fair Dance-Ken & Ardelle Wolf. Fair is Aug. 26-Sept. 6. There will be no Show Case Stage so we will do all dancing at Friendship Square on Fountain Plaza Stage each evening 8-10 and will dance 1 hr. for Young at Heart Days (Senior Day) and 1½ hrs. on one weekend. We will accept the first 26 applications so get yours in early. We will limit Round Dancing to 1 round between each tip of squares (1 patter and one singing call). The stage will be covered so no hats will be allowed. We can use dressing room tents for sitting, etc. Get info. to us as to when lessons start in your club ASAP. 1 sheet per council only.

State Trailers-Jim & Avis Kinkaid. Absent. No report.

ORDTA-Ray & Virginia Walz-Dick & Marge Pentecost subs. Officers for the coming year are elected and will be installed in Sept.

Round Dance Screening-Hope & John Anderberg-Marge & Dick Pentecost sub.  
 ROM for May is In the Gloamin', for June is Perfect Harmony and for  
 July is Singing the Blues. As of May 1, 4 out of 13 councils have se-  
 lected a Round Dance Coordinator.

Election Committee-Genevieve Churchill. In order for the treasurer  
 and the insurance chairpersons to be more effective, a 2 year term is  
 recommended, instead of the 1 year term now in effect. Proper paper  
 work for this will be on the agenda for the June meeting.

mtn

Insurance Timeline-Larry Green. Because insurance rates are so late  
 getting to us from USDA, we are having problems getting premiums from  
 the clubs in a timely manner. Benjamin Brown moved the premium be set  
 at \$2.25 per person (min. \$32 per club), with overcharge being refunded  
 to the clubs. Nancy Carson seconded. Ray Bunch amended the motion to  
 keep these excess monies in the insurance fund. Lowell Chamberlin se-  
 conded. Benjamin moved this be tabled until June meeting. Ray Bunch  
 seconded. Passed.

Election results for 93-94 term.

First Vice President-Rex (Sylvia) Anderson-Eastern

Second Vice President-Lowell (Donna) Chamberlin-South Coast

Recording Secretary-Catherine (Mattlon) Hicks-Eastern

Corresponding Secretary-Nancy (Ken) Carson-Umpqua

Treasurer-Carolyn (John) Pape-Emerald

Membership-Tony (Lola) Robello-Portland

mtn

Genevieve Churchill moved the ballots be destroyed. Catherine Hicks  
 seconded the motion. Passed.

#### OLD BUSINESS

Committee report on training session for new delegates suggest the ses-  
 sion be held the Sat. before a state meeting, with pertinent information.  
 A copy of these findings will be available for approval at next meeting.

mtn

Cost of Microphones, cords, floor stand, connector cord, carrying case,  
 etc. was \$887.97. Ralph Lambert noted 1 more 25 ft. cord is needed.  
 Benjamin Brown moved the 2nd Vice President be responsible for this eq-  
 uipment and that the bill be paid for this equipment. Genevieve Churchill  
 seconded the motion. Passed. A letter is to be written to Ralph Lambert  
 thanking him for his time and effort devoted to this project.

mtn

Lola Robello moved her motion of 1/24/93 be moved off of table. Motion  
 was for PAC to host Summer Festival every other year. Nancy seconded.  
 Passed. Motion was reread. Motion defeated.

#### NEW BUSINESS

MTN

Bea Smith moved The Oregon State Federation of Square & Round Dance  
 Clubs grant a loan of \$2,000 to TVC for a period of 18 months for the  
 purpose of finishing the rest room project at the Washington County Dance  
 Center, said loan to be secured by the monies loaned by the TVC to 43rd  
 National Convention. Benjamin Brown seconded. Don White offered to re-  
 turn the loan of TVC with their interest. Motion withdrawn by Bea. Se-  
 cond withdrawn.

Treasurer will be presenting budget at next meeting and asks that if you need to change any of your budget items that you contact her before May 30. Carolyn noted there is a carry over of about \$500 from last year's Fairview Benefit Fund. She moved the Oregon Federation come up with the additional money to make the Fairview Donation to be \$1800. Genevieve seconded the motion. Passed.

Grant Committee will report on TVC Application at June Meeting.

#### DELEGATE REPORTS

Delegate meeting covered today's business items and also had a discussion on banner stealing.

Blue Mountain-Dorothy & Charlie Daggett. It is good to see you all at this meeting!! 10 squares were with Elkhorn Swingers in Baker April 24th for potluck and council meeting. Don Colton & Karla Price cued and Don Wiggins called for guests from Idaho and Muddy Frogs. Next council dance will be at Enterprise. Lessons in all clubs are done.

Central Oregon-Marie & Bob Towe. Bachelor Beaus had 22 squares at their Luau Birthday Dance in April. This was a tribute to Verda & Jim Maddox. (Verda is very ill with cancer.) Sagebrush Shufflers had a Mystery Trip in May. Roy & Beth Tuttle (Original caller & founder of Sagebrush Shufflers) celebrated their 50th Wedding Anniversary with an open house. Amateur night is planned for June. Swinging Mountaineers work the concessions at Sisters Rodeo in June. Their plus workshops have ended.

Eastern Oregon-Linda & Bob Holden. Ione Grand Squares Anniversary Dance was by Bill & Neva Reed. Round Dance lessons are being held by Dick and Darlene Herbert from Pendleton. Rocket Squares dance third Sat. only. Lee & Carolyn Yeager from Wash. called for Square Knots in Feb. and Carolyn Elliott called & cued both a plus and a mainstream dance in April. \$500 was made manning the coffee break at Boardman rest area. Class graduation was March 27. Muddy Frogs All Men's Night had the men doing all set up and clean up. Sadie Hawkins Dance was in March and visited Sundancers and Elkhorn Swingers. Prairie Shufflers visited. 16 graduated mainstream class.

Emerald Empire-Del & Sheila Fleming. By-laws were updated and clarified at council meeting hosted by Willamalanes. Tenderfoot Teens brought home 6 First Place and 1 Third Place Trophies from Chilliwack B.C. A Memorial (Celebration) Dance was held at Emerald Center for Ricki Palanuk. She will be missed. \$3000 was raised at that dance. Summer Festival Committee helped us raise \$320 in April for our center.

Interstate Highlanders-Helen & Don Shreiner. KCs honored all past presidents at their 22nd Birthday Dance. Happy Huggers Birthday Dance was May 8. Demos were: KCs at Klamath Co. Schools United Nations Day at Altamont Elementary, Happy Huggers at Fergeson and Tule Twirlers will dance for Tulalake Senior Honkers in June. Classes are ready for graduation. Next council meeting will be installation of officers.

Lincoln-Tillamook-Nancy Morrissey. We welcome Cheddar Squares of Tillamook. Coast Swingers of Garibaldi celebrate their 2nd anniversary next weekend. They will dance at June Dairy Dance. Toledo 49er's graduated 1 $\frac{1}{2}$  squares. They will host next council dance. 44th Anniversary

is in June. Sunset Squares have 3 squares of beginners. Every 4th Sat. is at beginner's level with Roy Taylor. Guest callers are every second Sat. Area Council officers were re-elected for another year. Area Executive Board is revising constitution and by-laws.

Mid-Willamette-Jan & Judy Shidler. Clubs will be promoting square dancing at Lancaster Shopping Mall for Western Days in Aug. We hope this will boost attendance at our lessons in the fall.

Portland-Lola & Tony Robello. Dan Freedy & Ron Noble will be doing the Rose Festival Dance. B&B's yielded to Kountry Kickers for Starlight Parade because only one trailer was available. SOS did a demo for 150th Anniversary of Oregon Trail in Portland's South Park Blocks. Anniversary Dances for May are for Oaky-Doaks (33rd), Happy Rockers (31st) and Country Capers (37th). Donna & Jeff Leslie designed and made our new council banner and also their new club banner.

Rouge-Sis-Q-Bob & Emma Lee Inglis. Star Promenaders, Southern Oregon Singles, Shamrocks, Ramblin Rogues and Gypsy Squares celebrated birthdays recently. Stan Cole called and Ward & Joyce Foster cued our Pear Blossom Festival and Joe Saltel & Dan Norbey called and Bill & Elaine Funk cued for Springfest. A local Grants Pass business has donated \$500 for Boatnik Celebration. Each night \$250 will be drawn to cover winner's expenses for attending the 1994 National Convention. Other prizes will also be given. At least 3 clubs are urgently in need of a caller. By-laws and constitution are being updated.

South Coast-Lowell & Donna Chamberlin. Saints-N-Aints and Sets-in-order attended benefit for Springfield floor. Visitations were to Port Orford and Coquille. Easter Seal Benefit at Driftwood Hall had callers from the floor. Sherm Welch called a 50's & 60's Dance for Saints-N-Aints and Dale Roberson called their Birthday Dance. Jack Peterson called Birthday dance for Skyloft Squares. They did not dance in March & April as caller was in Arizona, but went to Florence for a campout. We are all ready for Summer Festival!!!

Sunset Empire-Ken & Eva Moore. Dale Roberson called 37th Anniversary Dance for Clatskanie Promenaders. Harvey Hunsucker is giving lessons. A beach trip to Ocean Park is planned. Hayshakers enjoy their monthly dine-outs. Last one was at Pier 11 with 17 attending. Visitations were to Promenaders and Sandpipers.

Tualatin Valley-Bea & Ed Smith. Council will host the 5th Sat. Dance. Plans are for garage sales marathon dance and silent auctions to raise money for the rest room project. Watch OFN for details.

Umpqua-Rainey Groshong. Callers & Cuers donated their talent for the Area Council Dance for American Heart Assn. 15 squares looked for a grapefruit seed in a slice of pie. Lots of contests and prizes. \$586 was raised. Some had birthday dances. Classes graduate this month. Remember Buckeroo Roundup.

#### GOODWILL AMBASSADORS

George & Bernice Gruchalla are glad to be back from Arizona. This weekend we are celebrating Mother's Day, our 55th wedding Anniversary and our son's 50th Birthday. After Summer Festival we are on to St. Louis.

Jim & Marge Neely are still recruiting new dancers wherever they go.

Ed & Mary Warmoth danced to Bob Studevoss at Lake Havasu. A call was received from Tokyo from a dancer who attended conventions in Anaheim and Memphis. He now wants to come to Portland in 94. He saw our name in National Squares Magazine. Subscribe for \$5.

Don & Shirley White have been doing a lot of traveling--lately to Mc Cloud, Fresno and Anaheim (danced to Marty Firstenberg). Response is wonderful everywhere for our 94 Convention.

Next meeting will be Sunday, June 13th. at Coos Bay at 9 a.m.

Respectfully submitted,

*Catherine Hicks*

Catherine Hicks  
Recording Secretary  
Oregon Federation of Square & Round Dance Clubs

Note: Newly elected officers will be listed in the directory for 1993-1994.

**OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS  
FINANCIAL STATEMENT FOR PERIOD ENDING APRIL 30, 1993**

Beginning Balances \*\*Receipts \*\*Disbursements \*\*Ending Balances

<b>I. TOTAL FEDERATION</b>	32,701.25	31,319.81	23,992.26	40,028.80
<b>RESTRICTED FUNDS</b>				
Mid-Winter Fest	4,000.00	-0-	-0-	4,000.00
Festival Loan	2,000.00	-0-	-0-	2,000.00
Contingency	2,000.00	-0-	-0-	2,000.00
Insurance Admin.	855.25	-0-	-0-	855.25
Insurance Fund	-3,102.98	8,688.30	5,200.92	384.40
OR Fed'n News	299.10	21,373.10*	15,760.03	5,912.17
Fairview Fund	508.42	835.50	-0-	1,343.92
<b>OPERATING FUNDS</b>				
General Fund	25,381.72	422.91	2,727.31*	23,077.32
1994 Nat'l Fund	77.19	-0-	95.00	-17.81
Teen Activity	682.55	-0-	209.00	473.55
<b>II. CASH ON HAND</b>				
Checking/Savings Bank of America (28598-00879)	28,701.25	29,672.21	22,344.66	36,028.80
Inter Acct Xfers	-0-			-0-
Mid-Winter Acct. 1st Interstate (396-004642-6)	4,000.00			4,000.00
<b>TOTALS</b>	32,701.25	29,672.21	22,344.66	40,028.80

*Reflects Interfund Transfers for OFN of \$1647.60	Fairview Dance: Deposited In Transit Total Receipts	835.50 199.32 1,034.82
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**OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS**  
**FINANCIAL STATEMENT FOR PERIOD ENDING FEBRUARY 28, 1993**

DESCRIPTION	**JANUARY**	**FEBRUARY**	YEAR TO DATE**	BUDGET 1992/1993	% OF BUDGET
<b>GENERAL FUND</b>					
<b>RECEIPTS</b>					
Dues				450.00	0
Directory Sales			2,167.98	2,200.00	99
Interest Earned	126.38	51.15	382.78	850.00	45
Festivals			11,013.36	8,950.00	123
Miscellaneous			37.00	100.00	37
National Charities				200.00	0
<b>TOTAL RECEIPTS GF</b>	<b>126.38</b>	<b>51.15</b>	<b>13,601.12</b>	<b>12,750.00</b>	<b>102</b>
<b>DISBURSEMENTS</b>					
Supplies	2.95		225.83	150.00	151
Postage/Mailing		400.00	611.26	850.00	72
Telephone	7.39		136.51	400.00	34
Printing	120.60		403.80	600.00	67
Mileage			2,089.90	2,750.00	76
Lodging/Motel			1,280.00	1,500.00	85
Badges/Misc.	89.55	10.00	335.27	300.00	112
Directory Printing			2,025.00	2,100.00	96
<b>TOTAL DISBURSEMENTS GF</b>	<b>220.49</b>	<b>410.00</b>	<b>7,107.57</b>	<b>8,650.00</b>	<b>82</b>
<b>SPECIAL PROJECTS:</b>					
State Fair Dance			398.59	650.00	61
Trailer Improvements	8.48		8.48	100.00	8
Teen Program	209.00		209.00	150.00	139
Charity Promotion				200.00	0
Festival Advisory				100.00	0
Leadership Seminar				500.00	0
OFN Adv./Articles	180.00	180.00	802.20	50.00	884
'94 Adv./Articles	164.40	164.40	1,486.40		
Education				100.00	0
New Dancer Issue			855.00	1,200.00	71
Tax/Nonprofit Status		74.65	74.65	100.00	75
Historian				150.00	0
Brochures				200.00	0
Grant				250.00	0
Exhibit for National				250.00	0
Round Dance Screening				100.00	0
<b>TOTAL SPECIAL PROJECTS</b>	<b>561.88</b>	<b>419.05</b>	<b>3,834.32</b>	<b>4,100.00</b>	<b>94</b>
<b>TOTAL DISBURSEMENTS GF</b>	<b>782.37</b>	<b>829.05</b>	<b>10,941.89</b>	<b>12,750.00</b>	<b>86</b>
<b>INSURANCE FUND</b>					
<b>RECEIPTS</b>					
Summer Festival			1,131.50	750.00	151
Winter Festival				2,250.00	0
Club/Area Premiums	8,060.80		11,590.55		
United Square Dancers of America					
Administrative Fund					
<b>TOTAL INSURANCE RECEIPTS</b>	<b>8,060.80</b>		<b>12,722.05</b>	<b>3,000.00</b>	<b>424</b>
<b>DISBURSEMENTS</b>					
Treasurer's Bond			225.00	150.00	151
Pres./V.Pres. Bond				300.00	0
Administrative Fund			100.00		
USDA Membership				100.00	0
USDA Premium	4,265.40		13,472.50		
Miscellaneous Expense				2,450.00	0
Club/Area Premium Adj.	31.50		31.50		
<b>TOTAL INS. DISBURSEMENTS</b>	<b>4,296.90</b>		<b>13,830.00</b>	<b>3,000.00</b>	<b>461</b>

**OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS**  
**FINANCIAL STATEMENT FOR PERIOD ENDING FEBRUARY 28, 1993**

\*\*JANUARY\*\*   \*\*FEBRUARY\*\*   YEAR TO DATE\*\*   BUDGET 1992/1993   % OF BUDGET

**OREGON FEDERATION NEWS**

**RECEIPTS**

When and Where				900.00	0
Advertising	2,850.00	2,382.50	16,114.80	35,250.00	46
OFSRD Articles/Advert.	180.00	180.00	802.20	50.00	
"94 Articles/Advertising	164.40	164.40	1,486.40		
Subscriptions	2,304.00	1,736.00	9,721.00	20,000.00	49
Miscellaneous			-0-		
General Fund Transfers				1,200.00	196
New Dancer Issue-Gen.Fund			855.00		

<b>TOTAL RECEIPTS OFN</b>	<b>5,498.40</b>	<b>4,462.90</b>	<b>28,979.40</b>	<b>57,400.00</b>	<b>50</b>
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**DISBURSEMENTS**

Supplies	81.00		240.46	650.00	37
Postage	53.15	1,206.86	2,865.56	6,000.00	48
Printing(Regular Edition)	3,245.10	3,220.25	20,978.00	48,000.00	44
Printing(Special Edition)			855.00	1,750.00	49
Telephone	83.35		207.59	350.00	59
FAX			5.00	50.00	10
Miscellaneous			123.71	200.00	62
Travel			42.00	200.00	21
Software			149.90		
Computer Hardware					
Advertising Refunds/Adj.			52.50		
Subscript. Refunds/Adj.	12.00		22.00		
Photography				200.00	5

<b>TOTAL DISBURSEMENTS OFN</b>	<b>3,474.60</b>	<b>4,427.11</b>	<b>25,541.72</b>	<b>57,400.00</b>	<b>44</b>
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Profit/Loss	2,023.80	35.79	3,437.68		
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**STATISTICS**

Copies Printed:	2300	2300	14100		
Printing Expense	3,924.00	3,924.00	23,943.00	Cost @ Issue	1.70
Less Paper Allow.	-105.60	-105.60	-860.20	Savings @ Issue	-0.06
Less Typeset Allow.	-573.30	-598.15	-2,104.80	Savings @ Issue	-0.15
Net Printing Expense	3,245.10	3,220.25	20,978.00	Cost @ Issue	1.49
Postage Expense	373.91	368.47	2,275.85	Cost @ Issue	0.16
Total Exp. of 2400 copies	3,619.01	3,588.72	23,253.85	Cost @ Issue	1.65

Cost Per Issue	1.57	1.56	1.65		
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Miscellaneous Expense	229.50		958.99		
Misc. Cost Per Issue	0.10		0.07		
Total Cost Per Issue	3,848.51	3,588.72	24,212.84		
Total Cost Per Issue	1.67	1.56	1.71		

Advertising Income	3,194.40	2,726.90	16,803.60		
% Adv. Covered Cost	83.00%	76.00%	69.00%		

Suscription est. \$.75					
Subs. Mailed 2194/2124	1,645.50	1,593.00	9,968.25		
% Subs. Covered Cost	43.00%	44.00%	41.00%		

Percent of Issue Paid	126.00%	120.00%	110.00%		
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Directory Printing	2,025.00		2,025.00		
1600 Printed/Cost Per	1.27		1.27		

New Dancers Issue	855.00		855.00		
2500 Printed/Cost Per	2.92		2.92		

**OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS**  
**FINANCIAL STATEMENT FOR PERIOD ENDING APRIL 30, 1993**

DESCRIPTION	***MARCH*** **APRIL*** YEAR TO DATE** BUDGET 1992/1993 % OF BUDGET			
<b>GENERAL FUND</b>				
<b>RECEIPTS</b>				
Dues			450.00	0
Directory Sales		2,167.98	2,200.00	99
Interest Earned	63.05	445.83	850.00	52
Festivals		11,013.36	8,950.00	123
Miscellaneous	32.33	69.33	100.00	69
National Charities			200.00	0
<b>TOTAL RECEIPTS GF</b>	<b>95.38</b>	<b>13,696.50</b>	<b>12,750.00</b>	<b>107</b>
<b>DISBURSEMENTS</b>				
Supplies		225.83	150.00	151
Postage/Mailing	29.00	640.26	850.00	75
Telephone		136.51	400.00	34
Printing		403.80	600.00	67
Mileage		2,089.90	2,750.00	76
Lodging/Motel		1,280.00	1,500.00	85
Badges/Misc.		335.27	300.00	112
Directory Printing		2,025.00	2,100.00	96
<b>TOTAL DISBURSEMENTS GF</b>	<b>29.00</b>	<b>7,136.57</b>	<b>8,650.00</b>	<b>83</b>
<b>SPECIAL PROJECTS:</b>				
State Fair Dance		398.59	650.00	61
Trailer Improvements		8.48	100.00	8
Teen Program		209.00	150.00	139
Charity Promotion			200.00	0
Festival Advisory			100.00	0
Leadership Seminar			500.00	0
OFN Adv./Articles	270.00	360.00	1,432.20	884
'94 Adv./Articles	164.40	164.40	50.00	
Education			100.00	0
New Dancer Issue		855.00	1,200.00	71
Tax/Nonprofit Status	103.15	177.80	100.00	178
Historian	83.94	83.94	150.00	56
Brochures			200.00	0
Grant			250.00	0
Exhibit for National			250.00	0
Round Dance Screening			100.00	0
<b>TOTAL SPECIAL PROJECTS</b>	<b>621.49</b>	<b>524.40</b>	<b>4,980.21</b>	<b>121</b>
<b>TOTAL DISBURSEMENTS GF</b>	<b>650.49</b>	<b>524.40</b>	<b>12,116.78</b>	<b>95</b>
<b>INSURANCE FUND</b>				
<b>RECEIPTS</b>				
Summer Festival		1,131.50	750.00	151
Winter Festival			2,250.00	0
Club/Area Premiums	524.25	103.25	12,218.05	
United Square Dancers of America				
Administrative Fund				
<b>TOTAL INSURANCE RECEIPTS</b>	<b>524.25</b>	<b>103.25</b>	<b>13,349.55</b>	<b>445</b>
<b>DISBURSEMENTS</b>				
Treasurer's Bond		226.00	150.00	151
Pres./V.Pres. Bond			300.00	0
Administrative Fund		100.00		
USDA Membership			100.00	0
USDA Premium	724.10	14,196.60		
Miscellaneous Expense	64.82	64.82	2,450.00	3
Club/Area Premium Adj.		115.10	146.60	
<b>TOTAL INS. DISBURSEMENTS</b>	<b>788.92</b>	<b>115.10</b>	<b>14,734.02</b>	<b>491</b>

**OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS**  
**FINANCIAL STATEMENT FOR PERIOD ENDING APRIL 30, 1993**

\*\*\*\*MARCH\*\*\*\* \*\*APRIL\*\*\*\* YEAR TO DATE\*\* BUDGET 1992/1993 % OF BUDGET

**OREGON FEDERATION NEWS**

<b>RECEIPTS</b>				900.00	0
When and Where					
Advertising	2,587.50	2,784.50	21,486.80	35,250.00	61
OFSRD Articles/Advert.	270.00	360.00	1,432.20	50.00	
"94 Articles/Advertising	164.40	164.40	1,815.20		
Subscriptions	2,875.00	2,206.00	14,802.00	20,000.00	74
Miscellaneous				1,200.00	196
General Fund Transfers			855.00		
New Dancer Issue-Gen.Fund					
<b>TOTAL RECEIPTS OFN</b>	<b>5,896.90</b>	<b>5,514.90</b>	<b>40,391.20</b>	<b>57,400.00</b>	<b>70</b>
<b>DISBURSEMENTS</b>					
Supplies	54.00	62.62	357.08	650.00	55
Postage	112.38	197.30	3,175.24	6,000.00	53
Printing(Regular Edition)	3,502.40	3,691.80	28,172.20	48,000.00	59
Printing(Special Edition)			855.00	1,750.00	49
Telephone	20.95	38.38	266.92	350.00	76
FAX			5.00	50.00	10
Miscellaneous	5.00		128.71	200.00	64
Travel			42.00	200.00	21
Software		47.49	197.39		
Computer Hardware					
Advertising Refunds/Adj.		126.00	178.50		
Subscript. Refunds/Adj.			22.00		
Photography				200.00	5
<b>TOTAL DISBURSEMENTS OFN</b>	<b>3,694.73</b>	<b>4,163.59</b>	<b>33,400.04</b>	<b>57,400.00</b>	<b>58</b>
<b>Profit/Loss</b>	<b>2,202.17</b>	<b>1,351.31</b>	<b>6,991.16</b>		

**STATISTICS**

<b>Copies Printed:</b>	<b>2200</b>	<b>2200</b>	<b>18500</b>		
Printing Expense	4,245.00	4,550.00	32,738.00	Cost @ Issue	1.77
Less Paper Allow.	-119.60	-128.80	-1,108.60	Savings @ Issue	-0.06
Less Typeset Allow.	-623.00	-729.40	-3,457.20	Savings @ Issue	-0.19
Net Printing Expense	3,502.40	3,691.80	28,172.20	Cost @ Issue	1.52
Postage Expense	360.00	374.89	3,010.74	Cost @ Issue	0.17
Total Exp. of 2400 copies	3,862.40	4,066.69	31,182.94	Cost @ Issue	1.69
<b>Cost Per Issue</b>	<b>1.76</b>	<b>1.85</b>	<b>1.69</b>		
Miscellaneous Expense	192.33	471.79	1,623.11		
Misc. Cost Per Issue	0.09	0.21	0.09		
Total Cost Per Issue	4,057.33	4,583.48	32,806.05		
Total Cost Per Issue	1.84	2.06	1.77		
Advertising Income	3,021.90	3,308.40	23,133.90		
% Adv. Covered Cost	75.00%	72.00%	71.00%		
Suscription est. \$.75					
Subs. Mailed 2126/2079	1,594.50	1,559.25	13,122.00		
% Subs. Covered Cost	39.00%	34.00%	40.00%		
Percent of Issue Paid	114.00%	106.00%	111.00%		
Directory Printing	2,025.00		2,025.00		
1600 Printed/Cost Per	1.27		1.27		
New Dancers Issue	855.00		855.00		
2500 Printed/Cost Per	2.92		2.92		

# OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS

April 23, 1993

Dear Square Dancers,

Thought I would explain what the functions of an Insurance Chairman are. Too many people think that I make out your policies.

One example might be that I determine who, what, and when can or may receive a certificate of insurance, but nothing could be farther from the truth. What does happen is that I receive from you or your club an informational notice regarding some function or activity. I then send this information on to the USDA Insurance Chairman in Little Rock Ark, and she puts them into her filing system chronologically. Then in about six weeks to two months before the event takes place, it is issued. If we have a club that needs a certificate back earlier we will have to notify her of this. During November, December, and January when we applied for renewal of our insurance, we also applied for the certificates where each of your clubs dance. These are first priority. If you have a special dance or function during this period, then please get the forms to me by October 1.

Also, the question has come up about insuring buses for dance trips. Our company does not insure the equipment, we only insure the people from the club riding on the bus, and this does not include personal cars. Spectators on the other hand are not covered, only members of your club, class and other dancers participating in your function are covered under our Medical Insurance. We are covered by our Liability coverage if a spectator is injured and decides to sue your club for negligence.

*Square Dancing is Official State Dance of Oregon*

# OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS

When applying for a Certificate of Insurance please allow at least two months for it to get back. These insurance forms can be obtained from Bill Pope or the Council Delegate. If the location of the event does not need a copy of the certificate please indicate this on the application. Also, please be specific when naming owner of the facility for example, Lincoln County School Dist. 17 instead of just School District. Another example would be to list the number of the Grange Hall you dance in. Additionally, only one event per application unless they are at the same location. There are a lot of instances where you would not need a certificate, but would need to have coverage for your club such as, exhibitions, parades, County fairs, and picnics, etc. When one of these occur just drop me a note six weeks ahead and I will send it to the USDA Insurance Chairman, no certificate needed.

Bill & Lorna Pope  
Insurance Chairman  
5120 C Street  
Springfield, Or 97478

*Square Dancing is Official State Dance of Oregon*

# OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS



TO: Oregon Federation of Square & Round Dance Clubs  
FROM: Ralph W. Lambert, Sound Procurement Committee  
DATE: May 5, 1993  
SUBJECT: **SOUND EQUIPMENT PROCUREMENT**

At the November 1992 State Meeting I was appointed to procure some sound equipment for the Federation. Specifically I was assigned to procure five microphones with long commercial cords, a six channel mixer, a floor mike stand, miscellaneous connector cords and a carrying case. The budget was set at \$1,000. At the January 1993 State Meeting, the mixer requirements were reduced from six channels to four channels due to price considerations.

I have the microphones, cords, floor stand, connector cord, carrying case, etc. Attached is a summary of the costs for this equipment. The total cost is \$887.97. The bills have been turned in to the Treasurer.

This equipment is now part of the property of the Oregon Federation. The 2nd Vice President will be responsible for its storage, transportation, set-up, takedown, maintenance, etc.

Attachment: Cost summary

OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS  
MICROPHONES, MIXER, MISCELLANEOUS CORDS, ETC.

Commercial Design Sound:

1-Sure M68FCA 4-Channel Mixer	\$ 205.00
5-631B Microphones with switch @ \$70.00	350.00
4-50 foot Microphone cables @ \$35.00	140.00
1-25 foot Microphone cable @ \$ 18.00	18.00
1-6 foot Mixer to Amplifier cable @ 7.50	7.50
1-Floor stand @ \$20.95	<u>20.95</u>
Subtotal	\$ 741.45

Ralph Lambert reimbursement:

2-Low to High Impedance adapters @ \$ 11.99	\$ 23.98
1-Carrying case	89.99
6-Microphone/adaptor protectors @ \$ 1.50	9.00
Misc. Electrical cords, adapters, duct tape, etc.	<u>23.55</u>
Subtotal	\$ <u>146.55</u>

Total Costs	\$ 887.97
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