



# OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS

Minutes of State Meeting, held September 18, 1994  
Emerald Empire Dance Center, Eugene, Oregon

The meeting was called to order by President, Benjamin Brown, at 9:32 a.m. Invocation was given by Past President, Janet Wilken. The flag salute was led by First Vice-President, Rex Anderson.

All officers and delegates were present except: Treasurer, Carolyn and John Pape resigned as Treasurer of the Oregon Federation of Square and Round Dance Clubs effective September 18, 1994. President, Benjamin Brown appointed Mick and Shan McKinney, with approval of the Executive Board to fill out the rest of the Treasurer's term (two years); New Portland Area Delegate Jerry and Linda Adams (Bette Cramer substituting); Sunset Empire Delegate Ken and Eva Moore (Del and Bonnie Niemi substituting); TVC Delegate Beth Christensen (Bea and Ed Smith substituting and new delegates for '94-'95).

Committee persons were all present and accounted for. Active Goodwill Ambassadors were all present and accounted for.

## CORRECTIONS TO THE MINUTES:

Motion was made by Rex Anderson to correct the July 10th State Meeting minutes (page 2, after 3rd motion) to read: The OFN be allowed to purchase color scanner, software, set it up and get a training package not to exceed more than \$1800. Motion was seconded and carried. **(MOTION)**

## OFFICERS REPORTS:

**1ST VICE PRESIDENT, REX AND SYLVIA ANDERSON:** the Randall Award update has been approved. Thanks to Emerald Empire Area for the wonderful potluck dinner they provided, and a fun dance.

**'95 Mid-Winter Festival, Dave and Betty Cameron:** Betty reported that the program books will be ready for the next State Meeting. The program books will be indexed. Flyers will be mailed out to all clubs as soon as state directories are available. We still have RV space left. Our financial report and the minutes from the last meeting, have been turned in. **RIBBONS WILL BE SOLD AT THE DOOR.**

**'95 Summer Festival, Janet and Doug Wilken:** our Kick-Off dance held on August 7th was a great success. We had over twelve squares of dancers attend and dance to Richard Lane and Ray and Virginia Walz. We thank all who attended and came to help our Festival get off to a great start. A few registrations have come in. We realize that it will be slow until after the Mid-Winter Festival. The '94 convention repaid the Mid-Willamette Area their loan of \$5,000.00, plus interest. That check has been deposited into our Festival account so we are doing O.K. financially for now. Committees are progressing and working hard. For our fundraiser project, we will be selling glass mugs with our logo design on them. The mugs will be first available at the Mid-Willamette Area Fall Festival, at the end of October. We will be

*Square Dancing is Official State Dance of Oregon*

having a square dance on the steps of the State Capitol on Friday, July 14th at 2:00-4:00 p.m. Fun badges will be available for those participating. We will announce the Caller and Cuer for the State Capitol dance at a later date. The Salem Cherriots, our transit bus system, will transport the dancers to and from the fairgrounds. Invitations will be sent out shortly after the Mid-Winter Festival to all Oregon Federated Club Callers and Cuers. We have distributed flyers to all officers and delegates. We would like the delegates to please circulate these amongst the clubs in their Council. Cloggers will have their own dance hall - the lobby of the Grandstand Arena. RV's may arrive starting at 10:00 a.m. on Friday, July 14th. Please talk to us if you need to arrive on Thursday. Festival patches are available for \$5.00 each for those interested in making the festival outfit. Our next meeting is today at 4:00 p.m. in Salem.

OFN Editors, Linda and Dan Bowser: as of the 1st of October there will be an increase in postage on our Second Class mailing permit. Might take place in three year increments, so far this was not mentioned in the information we received so hopefully it will only be for one year, which won't hurt us too much. The increase will be 1/10 of 1%. We purchased Word Perfect 6.0A Windows for \$249.00; and a Hewlett Packard Scan Jet II CX \$1791.00. When we put them together, we had a little problem, we did not have enough memory on the computer to run other things; so we installed 4 mgs. of memory. The new dancer issue will again be distributed at the January State Meeting. Delegates need to let Linda know at the November Meeting how many new dancer issues they require. We have two new staff members: Graphic cover artist, June and Ed Sneed; When and Where editor, Clara and Frank Kilbourne, 5132 10th Avenue S.E., Salem, Oregon 97306. If you have a change of When and Where send the Kilbourne's a 3 x 5 card.

**2ND VICE PRESIDENT, LOWELL AND DONNA CHAMBERLIN:** my report has to do with the directory. The first consideration was what to put on the front cover. When I started thinking about this, I realized how much work Benjamin and Penny Brown have done for the Oregon dancers when they had to do this directory, updating the Practices and Procedures, working on the Nationals, traveling around the state and attending every meeting; there is absolutely no other consideration. The other person I need to thank, since I got so busy going to school, I ended up leaning very heavy on my wife, Donna. She ended up typing it, and I have to give her credit for it, without her help we probably would not have had them ready to pick up today. Financially it appears we have broken even this year. There are 72 pages in the directory, we left out the calendar. In past years, adding the calendar to the directory, we have had as many as 96 pages; we pay by the page. Calendars in the directory makes it cost prohibitive, thus we have been losing money on the directory. We do have additional directories for \$1.50 each. Benjamin made the statement that, "he did not know how Don and Shirley White felt when their picture was on the front cover of the directory"; but he and Penny feel it is an "awesome, awesome feeling, I don't know how to describe it. Thank you very much for the honor, and it is indeed an honor".

**RECORDING SECRETARY, CATHERINE AND MATTLON HICKS:** I am retiring, I have been in the Federation for seven years and would like to spend some time with family. I would like to remind **everyone to get written reports into the Recording Secretary!** This will really help the Secretary to spell names right. The officers are really more relaxed about this than the delegates. Advertising is to be done in the OFN of upcoming future events, not in reports. Extra copies of the minutes should be obtained from your Area Delegate or Council President. Ed Warmoth asked for a standing ovation for Catherine and Mattlon Hicks for all of the years they have been in the Federation.

At this point Bernice Gruchella, Goodwill Ambassador came forward - their address is wrong in the directory, it should be 503 N. Lindsay Rd., Sp. L111, Mesa, AZ. 85213, phone (602) 830-0863. They were also left off the Past State Presidents list. Jack and Rosemary Williams were left out of the Active Oregon Goodwill Ambassador list. Benjamin Brown - if there are any more corrections to the directory, get hold of the Recording Secretary and she will put the changes in the minutes.

**CORRESPONDING SECRETARY, NANCY AND KEN CARSON:** correspondence received from Mary Knight, Corresponding Secretary, Kent, WA., addressed to the 43rd National Committees, congratulating the group on a job well done, and a wonderful weekend. Nancy suggested Lola write a response since she is the incoming Corresponding Secretary. A thank you note was sent from Donna Chamberlin, for the flowers, cards and well wishes sent her way to wish her a speedy recovery from her recent surgery. A BIG Yellow Rock to everyone, see you at the November meeting. Nancy reports that she has new badges for new officers and delegates. Also POOF and PAD hangers. Guidelines are: President keeps their bars with the dates on. Officers pass their bars on to the next person; Delegates pass Delegate bar on. Delegates badges have name of club - not area. First bar with club name is provided by State, any other is paid by the person; Appointed chairpersons pass bars on (they can order bars with year if desired, they pay); Past Area Delegates will receive a PAD bar in September; Past Officers receive a POOF bar in September. Summer and Winter Festival Chairpersons should also have State badges.

**TREASURER'S REPORT, MICK AND SHAN MC KINNEY:** no report prepared for today. Just would like to say it is nice to be back and see all of the friendly faces. I am looking forward to the next two years. Thank you!

**MEMBERSHIP CHAIRMAN, TONY AND LOLA ROBELLO:** this is my last time up here as your State Membership Chairman. In the last two years, I hope that I was of some help to clubs in need of help. I know I could have done more if I had known help was needed. I have two clubs that are delinquent on their dues, as of December 1st they will be dropped from the roster: Chetco Ocean Waves, and Karrousel Square Dance Clubs, both from South Coast Area Council. At the meeting in Prineville two clubs requested to join the Federation. All of their papers were not in order so we postponed it until this meeting. The clubs, both from Central Oregon Area, are "Sisters Promenaders" and "Steens Mountain Twirlers." All their papers are in order and their fees paid. At this time I make a **MOTION** to accept the "Sisters Promenaders" into the Federation. **MOTION** seconded and passed. I make a <sup>motion</sup> to accept the "Steens Mountain Twirlers" into the Federation. Motion seconded and passed. President, Benjamin Brown asked that a letter be written to both clubs welcoming them into the Federation. Before I give up the mike, I would like to wish Linda Lambert as easy a time as I've had and to all of you lots of Happy Dancing! **(MOTION)**

**PAST PRESIDENT, JANET AND DOUG WILKEN:** the installation of the background music system in the snack bar at Fairview is temporarily on hold. Cascade Sound sent the contract to the Purchasing department at Fairview. Purchasing did not know what to do with the contract because they knew they did not have the money to pay for the system. Patti Mallory (the lady we have been working with at Fairview) finally called Purchasing to see if they received the contract. When Patti informed them that the square dancers were paying the bill, Purchasing immediately signed the contract and sent it back to Cascade Sound. By the time Cascade Sound received the signed contract, they were heavily involved with County Fairs and the State Fair. They said they could install the system sometime in September after the State Fair. As soon as the system is installed, Fairview plans on having a ribbon cutting ceremony and they would like square dancers involved. We will keep you posted. Patti Mallory is now on a six month rotation so we are now working with Cindy Forrest, who is taking over Patti's position at Fairview. I would like to stay with this project until it is completed, and hopefully by the November State Meeting we can rap this up and pass all

of our records on to Benjamin and Penny.

**PARLIAMENTARIAN, LEE AND BARBI ASHWILL:** any elected officer or delegate that does not have a copy of the Practices and Procedures can see me at break time and I will give you a copy. Any non-elected person wanting a copy of the Practices and Procedures, can purchase a set for \$5.00. These Practices and Procedures were effective September 1993. The Practices and Procedures are out-dated at this time. The new State President plans to appoint a committee to research the minutes and up-date this document.

**PUBLICITY AND STATE REPORTER, ED AND MARY WARMOTH:** they have been getting articles in the OFN every month, and I would suggest that any of you that have something special, let us know and I will write it up. We are still getting a lot of publicity on the National Convention. We get to see some of the magazines that are still coming, and receiving a lot of letters saying they had a good time at the National Convention in Oregon. I understand that the Portland Area Council is working on a 1- 800 number, trying to have a single number where inquiries can be made about square dancing. We are in the process of updating the leaflet that describes where all the clubs in the state dance and the dates. We will get this out after checking the new directory. If you have dates for any special dances, or festivals please let us know.

**FINANCIAL ADVISOR, JEAN AND HANK BRIGL:** no report.

**EDUCATION CHAIRMAN, DOUG PEDERSON:** 1) As most of you know the Leadership Seminar will be held at the Summer Festival, location yet to be decided. Rex Anderson made the suggestion to me that I send an invitation to the 13 Area Council Presidents to come to the Summer Festival. This will allow the Area Council Presidents to sit and discuss what is happening in their various areas and find out if information is getting back and forth. It would certainly be a wonderful opportunity for the councils to sponsor their President's registration to the Summer Festival and encourage them to attend, please take that back to your areas. Several individuals have made suggestions regarding seminar topics. I would appreciate hearing from anyone who has an idea on a topic. I have several ideas on topics to cover, but I would much rather put a program together based on what the dancers feel is important to them. It has not been decided yet as to a featured speaker. One thing to keep in mind, there will be a time set aside other than the state meeting whereby all the state officers will gather together so that all dancers can "Meet and Greet" their state officers. I would prefer to get that time set as quickly as possible so that it does not conflict with anything else. 2) Three more states, South Carolina, Utah, and Maryland have now declared square dancing as their official state dance. This brings the number to 21, close to 1/2 the nation. Again, the ultimate goal is to have the U.S. Congress declare our activity the national dance. 3) I do have some USDA Educational material left over, please feel free to look it over and if you feel it is of benefit to you, help yourself as long as supplies last. I hope that you are putting that information to use this fall in your classes and when club election time rolls around.

**HISTORIAN, LOU AND EVELYN BENJAMIN:** we do not have a report, as such, but I would like to take the opportunity to thank the officers of '93-'94 Federation, for allowing us to be a part of this group. We have had a wonderful time, a chance to meet new people, get around the state and see places and people that we would not have ordinarily seen. Thank you all!

**INSURANCE, GARY AND CAROLINE SMITH:** it's September again and time to inform all of our member clubs that they need to get insurance rosters (if they haven't updated theirs within the last 90 days), and money for payment of their premiums, along with the completed 1995 insurance form in to the State Delegates (who make up the insurance committee) by November 6th, so that they can complete the Control Forms and return them to the Insurance Chairman prior to November 15,

1994. Your Insurance Chairman has been trying to do all 116 clubs and 13 councils each year, but it has caused some major expenses when information is incorrect or communication is needed with the local club. Late rosters or some other detail, that must be taken care of, can cause problems. The Practices and Procedures detail that this is the way it is supposed to be done and we are going to try it, I'm sure, not to everyone's thrill. However, if we work together on the project, it should work, and much easier if we spread the work out. One thing that this will accomplish will be an education process which should give each one of the delegates a better knowledge of what insurance requirements are and the level of participation of the clubs in that process. It should save many long distance phone calls, as the local area delegate can contact the clubs directly with less expense. Also, it should give the clubs a better feel about the handling of their insurance and more input back to the State Federation from the councils and clubs. There have been four accidents, that I know of, since our last meeting. Delegates, if you were not at the Training Session on Saturday, I need to see you for approximately 20 minutes directly following this meeting to go over the necessary information about the insurance forms that you are being asked to fill out for your Area Clubs. Please take a few minutes today and save us a lot of long distance phone bills. I will be glad to help in anyway that I can. I would like to request of the Federation to allow me to purchase (2) two drawer file cabinets to be passed on with the job of Insurance Chairman. How many years does the Federation wish to hold back records, and how do they wish to destroy them once they become obsolete? I have checked prices on file cabinets and new ones run for around \$100.00, but you can get some slightly damaged for around \$75.00. (Full report on file). President, Benjamin asked Gary to write up a motion asking for the file cabinets and give it to one of the delegates to bring up after the break.

**BMI/ASCAP, RALPH AND LINDA LAMBERT:** everything is current with BMI and ASCAP. BMI/ASCAP information has been provided to the Chairman of the 1995 Mid-Winter Festival and the Chairman of the 1995 Summer Festival.

**'94 NATIONAL CONVENTION, DON AND SHIRLEY WHITE:** we have re-paid all the loans with interest to all of the clubs. If for some reason you haven't received your check, give us a call. We have the final report published and we have distributed it to the Oregon Trail Board. We have a copy here today, you are more then welcome to take a look at it. Next week we meet with the NEC and we will deliver their copies to them. We are still paying bills and as I told you at the last meeting we will not be making any statement about undistributed liabilities until at least the end of January at the Mid-Winter meeting. Last time we talked about providing a box of National Convention badges to each council. What I would like to do, because I need to dispose of them, I have enough boxes over there for each council to take home the box. I agree there is a lot in a box, but they are good for classes, fill-in badges, or anything you want to use them for, and if you get them home and you folks decide you don't want all of them, you feel free to dispose of them. I would really appreciate it if you would take a box of them with you. Watch for the OFN, according to our By-Laws and Constitution, we have to have a meeting in January. We will have one at the Mid-Winter, but I can't tell you when, we will know that in the near future. A copy of the final report and scrap book, which is being re-worked right now, will be presented to the State at a later date to go in the Archives.

President Brown pointed out the "banjos" that were around the room, and asked Don White what we should do with them? Don: " Shan made the hoops and the green trees with Oregon painted on it, let her make the decision." Shan is taking one for Archive purposes, and the rest of you can fight over them. One should go to the State Historian for prosperity.

**YOUTH ACTIVITIES COORDINATOR, SANDRA AND RICHARD FINCH:** The Youth Activities Committee was pleased to assist the National's Youth Program by donating funds to defray some of

the costs. Feedback from youths around the state confirm the fact that the individuals in charge of the youth program did a wonderful job. Congratulations and Thank You to Doug Pederson and his group. Interest in starting youth clubs appears to be growing. Calls have been received from three different areas asking for guidelines on starting youth clubs. The guideline (attached to the minutes) provides a general outline of the procedures to follow. The main elements needed are (1) solid support from the local adult dancers, (2) area callers/cuers interested in working with youths, often at reduced fees, and (3) access to youth dancers. We currently have two established youth clubs: the Swinging Squares of Portland and the Tenderfoot Teens of Eugene. Contact with these clubs may gain access to a square or two of youths for demonstration purposes. A big THANK YOU to all who support the growth of Youth Dancers.

**STATE FAIR, KEN AND ARDELLE WOLF:** attendance was way down from last year. Participation by Oregon's Federated Clubs and their members was also down from last year. Possibly caused by a backlash of the 43rd National Convention held in Portland and hosted by the Oregon clubs and their members. I believe, however, that even though many clubs and their dancers elected not to participate in our yearly effort to recruit new Square Dancers, Round Dancers and Cloggers, those that did, helped make this year a success by the enthusiasm and showmanship when performing. I must give a good deal of credit to practically every caller and cuer in their programming and selection of music to, what I believe, showed the public what a great way we dancers enjoy ourselves in our various forms of dancing. Not just showing the public the Square Dancing, Round Dancing and Clogging but the many various types of music that is used at our dances. Many people are so surprised that we, along with western type music, dance to swing, jazz, South American, rock and many other styles. We performed every evening during the entire fair plus 2 mornings; down one morning performance from last year. Participation was from only 3 area councils out of the 13 in Oregon; there were 16 callers - some that called for more than one performance or club; 14 cuers - some that also cued for more than one club or performance; 24 clubs which was down from 29 clubs last year. A total of approximately 65 dancers performed; down 125 from last year. Each evening performance was given by two clubs; three nights there were three clubs performing. Each performance was, again this year, at the Fountain Plaza Stage which was covered to protect against the weather. Two dressing tents were provided for our use. This year, I provided a large storage cabinet I had built, and located it in one of the tents next to the stage where we stored all our sound equipment and supplies between performances. In previous years we had to have the fair board provide us with an electric cart and driver to haul all this equipment and other supplies over half way across the fair grounds where it was stored in a utility trailer between each performance. We were also able to padlock and use the large storage cabinet for storing purses, clothing, packages, etc. during the demonstrations by our dancers. Although, I believe we gave out more fliers this year than last, there still appears to be a lack of interest by the general public to join in our great pastime. It seemed to me we had bigger audiences during many of our performances this year. Hopefully the efforts of all the callers, cuers and dancers will encourage those that did watch us perform to come join us by taking beginners lessons starting all over the state this month. A big thanks goes out to Mary Allen, Assistant Events Coordinator for the State Fair, who we worked with directly since early April, for her support and help in securing our dance times, free passes and many other things throughout the year. A big thank you to our assistants, Shirle and George Gierloff for their help, and the Bowers for the advertising in the OFN. It is now up to each individual club, and most importantly, every dancer to continue the promotion of Square Dancing, Round Dancing, and Clogging beginning this month by bringing new people to these lessons and also help by angeling. Let's all help support our clubs by attending all its activities and volunteering to hold a club office or chair one of the many committees. We hope we have helped to bring you some new square dancers to your lessons.

**ORDTA, RAY AND VIRGINIA WALZ:** this is our last meeting. I would like to introduce the new ORDTA Chairman, Jeff and Sherri Grossman. Our last meeting was held in Eugene, our members reported receiving good correspondence regarding the National. New officers for the up coming year are Chairman, Jeff and Sherri Grossman; Vice Chairman, Elaine and Bill Funk; Secretary, Bonnie and Jay Stimler; Treasurer, Randy Lewis; Members at Large, Dick and Marge Pentecost; Paul and Betty Cooper, and Claude Butler. Our next meeting will be held in Eugene, November 5th. Jeff Grossman pointed out a "blaring error" in the State Directory. The cuer for the Whirl-A-Ways is listed as Sherri Clark and I want everyone to know it is Sherri Grossman. We have only been married three months and eight days.

**ROUND DANCE SCREENING, HOPE AND JOHN ANDERBERG:** this is our last meeting. I would like to thank everybody for putting up with us for the last three or four years. I would like to introduce the new Round Dance Screening Chairman, Jay and Bonnie Stimler. Jay gave the report - the most recent round of the month was selected by the Umpqua Area, "The Squeaky Wheel" by Doris Koozer from Roseburg. We will continue on and hopefully we can do as good of a job as John and Hope did. We need to have your support when we send out the tapes and information to the area to pick the round of the month. Jay needs to have them back by the deadlines. The By-Laws and Procedures, are such that if he does not get the information back in time, his committee will select the rounds. For any of you that are interested in becoming round dance teachers, the Grossman's will be teaching round dance cuers up in Portland in January, or come and talk to them.

**DELEGATE REPORT, DAVE AND BETTY CAMERON:** we only had two things to discuss this morning and we sure ran out of time. 1a) PAD meetings - we decided to hold delegate meetings on Saturday before the Sunday State Meeting, 2 hours prior to potluck; any past delegate can attend. We still want to keep our Sunday morning meetings too. 1b) we would like to have all motions, ideas, and anything that requires paper to be sent out ahead of time with the agendas so the delegates can discuss it on that Saturday, as to whether we want to vote on it at that time, or whether we want to table it. 2) I want to make a **MOTION** to buy two file cabinets with two drawers, not to exceed \$100 each for our Insurance Chairman. Motion seconded and carried. The delegates want more time to give their reports, as they are always rushed. President Brown asked for a motion on the PAD meetings to be held on Saturday. The delegates will write it up and present it at the November State Meeting. They will write up a motion to have someone come and explain motions to them. The Insurance Chairman would like to attend the PAD meetings also, and update them on insurance information. A proposal will be written up. It is noted that all new business needs to be to the President 30 days before a State Meeting. This could be done in the form of a written motion, put on the agenda, and sent out with the agenda for everyone to review before the meeting. **(MOTION)**.

President Brown asked Mick McKinney, Treasurer (when he has time) to look up what has been spent on copies this past year.

**OLD BUSINESS:**

1. OFN revisions, Practices and Procedures, Section V & X, Rex Anderson: everything is not quite done yet. We will refer this to the November meeting.
2. License Plates, Doug Pederson: I spoke with my contact at the DMV who is coordinating the issuance of the special plates. She indicated that the administrative rules have been written, they are currently undergoing in-house review. She was able to provide additional information though on how the program will tentatively look: 1) At this point the plate will not

be available as a specialty plate, not enough room is essentially the reason. 2) What is allowed is a maximum of 8 letters across and 4 letters down to promote one's activity, balance of plate will be followed by a series of 4 letters that will be particular to our group but assigned by DMV. 3) At this time no square dance figure couple will be allowed on plate. If that is ultimately what we want, we would need to lobby legislature for a change in the law. They will be meeting starting this January.

3. PAD Meetings, Marie Towe: the Area Delegate meetings to be held on Saturday before the Sunday State meetings, we will be handling that in our own good time. However, I would like to remind the delegate for the next State Meeting that we would like to have a place that will hold 13 people for a meeting. We would like to meet for two hours before the potluck, which in this case will be 3 o'clock, for an approximate two hour meeting.
4. PAD badges, Marie Towe: Central Oregon Delegate, Marie Towe called for a one minute caucus with all of the delegates. **MOTION** made by Marie Towe for the State Federation to provide a bar for each delegate's badge that has their council name on it. Motion was seconded and passed. **(MOTION)**
5. Copyright Laws, Barbi Ashwill: Section X - Page 11, Line 21 - the editor of the OFN must review each illustrated advertisement to prevent copyright law infringement. If there is a clear case of infringement, the advertisement will be returned with an explanation of why it cannot be printed. If an illustrated advertisement is questionable, but not clearly an infringement, the advertisement will be referred to either the OFN Advisory committee or the current President of the Oregon State Federation of Square and Round Dance Clubs for legal review. **MOTION** by Catherine Hicks and seconded to place the above Copyright Law into Section X, Page 11, Line 21 of our Practices and Procedures. Discussion: Gary Smith questioned having the wording "legal review" in the motion. President Brown stated that if there is any question with it, the OFN Advisory Committee, and the President could seek whatever legal help they may need at that time. Motion passed. **(MOTION)**
6. Financial Advisory Committee, Jean Brigl: the Financial Advisory Committee has had one meeting and has prepared a first draft of committee guidelines and structure. The purpose of this committee is to make recommendations for disbursement of monies for the enhancement of square dancing in accordance with the Purpose of the Oregon Federation of Square and Round Dance Clubs. We will meet again soon to work out the details and should have a final draft to present to the board for approval at the November or January state meeting. President Brown asked that this item be put on the agenda.
7. Festival Advisory Committee, Lowell Chamberlin: we have asked that this be moved to the November meeting. We have been meeting several times and have had delegates sitting in on the meetings. We are coming up with some exciting changes. President Brown asked that this be included on the agenda.
8. Farwestern Pro's and Con's, Penny Brown: A committee made up of Lee & Barbi Ashwill, Ray & Zola Jones, Gary & Caroline Smith, Chuck Rich, Marie Towe (Central Oregon Delegate), Helen Schreiner (Interstate Highlanders Delegate), and Benjamin and Penny Brown (ex officio member) met at Redmond, Oregon to discuss the Pros and Cons of the Oregon State Federation participating in the U.S.A. West Convention that is being organized by Pres and Kay Minnick of Denver, Colorado. The concern is that the next seven years of National Conventions will be held on the East Coast and in the Central states making it difficult for dancers in the West to attend a large Convention. Please take this back to your

your councils and clubs to discuss. Bring your thoughts and ideas back to the November meeting. (A copy of this report is attached to the back of the minutes).

9. At the July meeting, it was moved that we purchase new dancer packets for the 13 Area Councils. Rex gave the information to Stan and Kathy Burdick to mail the information out directly to the Area Delegate. If all of the councils did not receive a copy of that information, they should have. Those of you that did not receive your packet, contact Doug and he will follow through on it. There was a question as to whether or not we can reproduce the material. The answer is, "No, we can not reproduce the material". The reason being is because Legacy sells the information at cost. There still seems to be some confusion on that issue, so by the November meeting I will clear that up.

PRESIDENT BENJAMIN AND PENNY BROWN: the next item of business, is installation of new officers, but before Penny and I give up the mike, we would like to say thank you very, very much. We really have had a great year and it has been wonderful to get around the state to see people and make new friends. We just hope that Rex and Sylvia will have as much fun as we have had, and we want to thank all of our elected and appointed officers, delegates, committee people, and goodwill ambassadors for all of the good work that you have done. There has been many committees set up this year, and everyone has done their part, and came back with their reports.

President, Benjamin Brown: "one of the most important offices in the Oregon Federation, to Penny and I, are the Goodwill Ambassadors. They really do for Oregon what every dancer should do, but these people are very special, and in this envelope we have some badges for Goodwill

Ambassadors. They are suppose to be Past Officers of the Oregon Federation, and they are. They are suppose to have smiles and be happy, and these people are." At this point Ken Carson was asked to distribute the badges. Penny Brown, "we heard from a little birdie that these people are going to retire, so they will have lots of time to travel and dance. The first time we met these people, they were running around in an Indian costume, saying "Ugh! I need a Hug!" This couple was Director of VIP Hospitality for the 43rd National Square Dance Convention." Ken and Nancy Carson are our new Goodwill Ambassadors!

10. Installation of new officers and delegates. Officers and delegates were installed by the Square Knots of Hermiston. A **BIG THANK YOU!** for coming all that way.

#### NEW BUSINESS:

1. Recording Secretary Package: Benjamin Brown made a **MOTION** and it was seconded; that the Recording Secretary purchase and maintain a Craig Micro cassette system model J575 or better and tape container designed to protect and house the recorded history of the State Federation meetings, both at a cost not to exceed \$500.00. Purpose: The history of the Federation is all that will be left when we are gone. An accurate recording of our meetings are crucial. With a Craig Micro cassette system Model J575 (or better), the Recording Secretary will be able to use a foot controlled fast forward, fast reverse and play control making listening and replaying for clarification easier for the Recording Secretary to type our meeting minutes. The tape container will be used to house the recorded tapes of our meetings. These tapes may not be used again as they contain our history. Discussion: Linda Lambert questioned keeping tapes longer than two years and then they should be re-used. Emerald Empire Council President, Aaron Gibbens questioned having micro cassettes vs. the larger cassettes. Motion passed. **(MOTION)**

2. Two signatures on all checks and Treasurer to hold one office only, Benjamin Brown: I move the Treasurer section in the Practices and Procedures be updated to:

Shall ensure all checks of the Federation have two (2) signatures. The Federation Officers allowed to sign the checks will be the Treasurer, President and the 1st Vice President.

Shall ensure that all vouchers and expenditures are pre-approved. The Treasurer issues no checks that have not been authorized by the President or 1st Vice President in advance of the billing.

Shall ensure that there will be no pre-signed checks, i.e. there will be no checks with a single signature. **This item was amended by Rex Bounds, seconded by Lee Ashwill to read: Shall ensure that there will be no pre-signed checks. Drop the i.e. etc.** Motion passed. **(MOTION)**

In the event of an emergency expense, the Treasurer will ensure the President polls the Federation Board for approval.

Shall hold only one office of Treasurer, i.e. may not be club, council, OFN or Festival Treasurer while holding the office of State Treasurer.

Purpose: This takes the pressure off the Treasurer when trying to determine when to issue a check. Provides a greater protection of Federation Funds. The following is an excerpt from the July 15, 1956, minutes of the Oregon Federation: "A lengthy discussion followed, regarding the signing of checks. It was decided that all checks must be signed, first by the Treasurer and second by the President or the 1st Vice President. The Treasurer could pay bills up to \$25.00 without approval. Above that amount, they must be approved by either the President or the Board of Directors." The above motions passed. **(MOTION)**

3. Purchasing Committee, Benjamin Brown: Motion made by Benjamin Brown that the President appoint a committee made up of at least three State Delegates to look into the possibility of establishing a purchasing committee. Purpose: There are expenditures in the Federation that could be better made if the items to be purchased went through a diverse committee. If an item is requested and approved, this committee would get three bids. This committee would be established under the Financial Advisor. There have been several instances in the past where the Federation paid two and three times what would have been required. Example given was the price of copies. Discussion: Dan Bowser, has not seen a price of .018 cents per page for copying in Eugene. Gary Smith, his personal copying machine runs .05 cents per copy (including toner, paper etc.). Benjamin, the committee will have guidelines for expenditures. Motion was seconded and passed. **(MOTION)**

4. **MOTION** was made by Bea Smith, TVC delegate: that the back cover for the OFN be submitted for bid to allow clubs or councils to purchase an ad on the back cover. Motion was seconded, and passed. Discussion: Bob Bosch speaking for TVC Clubs and Council: the clubs of TVC and other councils have been refused ad space on back and inside cover long before this measure was enacted. The 59'ers were refused last May the inside back cover in the September 1994 issue. When they did receive the inside back cover (1993) and after it was printed, the advertiser on the back cover complained they had a cut out schedule that destroyed their ad. We would like to know when does an outside, non-federated, commercial business have so much power as to dictate what is put into this magazine, when the intent was to advertise federated club dances and special events. RV-8'ers have been

denied the right to have their once-a-year dance advertised on the back cover. Again being denied access to the cover by a commercial business. The council was denied access to the back cover for the purpose of advertising special co-sponsored 5th Saturday dance in October. Speaking of the 15 clubs and council itself, reconsider this measure. Bring it back to the first come - first serve basis for the clubs only; more than one club put them into a hat and draw one. If there are no takers for the outside or inside covers, then consider the commercial businesses. Repeal this measure and return the OFN to the councils and club.

5. A letter was written by Carolyn Pape, dated September 8, 1994 to the Oregon Federation of Square and Round Dance Clubs, resigning her position as Treasurer of the Oregon Federation of Square and Round Dance Clubs effective September 18, 1994: **MOTION** was made by Benjamin Brown to appoint Mick McKinney as Treasurer. Motion was seconded and passed. **(MOTION)**
6. **MOTION** was made by Lee Ashwill for the Federation to purchase the copy machine that the National used, for a price not to exceed \$1400. Motion was seconded. Discussion: Mick McKinney stated that it costs approximately 2.1 cents per copy which includes maintenance, repairs, etc. The service agreement is paid through July of 1995. All copies are considered free until then. This machine does not make double-sided copies and it does not collate. A collator can be added to this machine. Linda Lambert feels we need to think it over as far as where this is going to be stored, as this is a big machine, and people may not have room for it. Don White stated he felt the Recording Secretary should have it to run copies of the minutes. Benjamin Brown stated he could store it in his house and have the Recording Secretary send him one copy of the minutes and he would mail the minutes out from there to cut down on costs. After much discussion, **the motion failed due to lack of support.**

At the next meeting, the agenda will be made out with the delegate's reports being in reverse, Umpqua would be the first area to report. President Anderson would like to have the tables moved at an angle.

**"A" UMPQUA AREA DELEGATE, RAINEY GROSHONG:** summer saw Area clubs having dance activities ranging from campout fun to demonstrations promoting square dance classes. Our council was pleased to again have the opportunity to present five nights of square dancing at the Douglas County Fair. Square and Round Dance classes are just beginning. Hopefully many more folks will be joining our ranks to learn and enjoy our activity.

**BLUE MOUNTAIN AREA DELEGATE, RAY AND GINGER FENN:** summer activities are coming to a screeching halt!! The snow is starting to show up on the higher mountain tops!! We are ready for the moisture and cooler weather to help put a damper on the forest fires in the area. The Wallowa Mountain Hoedown was enjoyed by all who attended, even tho the attendance was down this year. It was a fun filled weekend with square dancing, rounds and workshop time from Friday evening through Sunday morning. The temperatures were cooler for the whole weekend so everyone kept moving or stayed close to the fire in the fireplace to dispel the chill in the air. There were six to eight squares each evening enjoying the calling of Dick Spooner and Al Wolverton as well as the other callers attending. The Elkhorn Swingers of Baker City have had their Miner's Jubilee days activities, which always includes some street dancing with the weekend's activities. The President of the Elkhorn Swingers, Johnnie Horn (Patty) have a new address. It is ---Rte. 1, Box 65, Richland, OR. 97870. Their phone number is 503-893-6788. The La Grande Star Promenaders held a Saturday night square dance at Emigrant Springs Campground with a potluck prior to the dance. They were joined by the camp host of the park, Bud and Helen Dykstra, who were at one time members of the club. They are full time RVer's who spend their winters in Arizona.

A good time was had by all catching up on the latest news as well as square dancing. The Indian Valley Paraders of Elgin had a BBQ and square dance that ended up outdoors with several members earning a grasshopper badge. The hall was too warm so the dancers and caller with music moved out of doors. Neighbors close to the hall had a good time watching. Winter activities including lessons are being thought about and planned. The 1998 Summer Festival plans are being made, slowly and with caution. It has been hard to get committees mobilized with so much lead time!! Our next council dance will be in Enterprise, at the VFW Hall, on October 29th. At that time the new officers will be taking office. The Round of the Month will be selected at a dance hosted by the Elkhorn Swingers on September 24th. This dance will be held in the Haines School Building as the Extension Building in Baker City is not available.

**CENTRAL OREGON AREA DELEGATE, MARIE AND BOB TOWE:** lessons are beginning later this month for all clubs. The Swinging Mountaineers are sponsoring some in-depth MS workshops as an Intro to Plus lessons that will begin in November. All clubs have elected to use the badges for their class members as offered by the National Convention. The next council dance is October 29, 1994, sponsored by the Sagebrush Shufflers as a Halloween Costume Dance. The location will be the Senior Center which is now air-conditioned. Thanks to all who supported the Central Oregon Square Dance Roundup by their attendance. We had perfect weather and it was a successful event. Next year's caller is Ray Brendzy from Vancouver, B.C.

**EASTERN OREGON AREA DELEGATE, LINDA AND BOB HOLDEN:** the lone Grand Squares and the Pendleton Rockets have taken the summer off, but will be dancing again by October. The Square Knots have stayed busy doing demos, a parade and of course as many of our regular dances as we were able to fit in. On Labor Day weekend we held our annual campout at Emigrant Springs Park. Lots of fun was had as we danced, ate, played games and relaxed. Our beginners classes start on September 27th and we are hoping for a good turnout. The Muddy Frogs held their Muddy Frogwater weekend in August. The theme this year was "The Frogs Go to the Fair". They had 15 to 18 squares. Refreshments included cotton candy, caramel apples and pretzels. All had a good time. The theme for '95 Muddy Frogwater is "The Frogs go to the Farm". Get your straw hats and overalls ready for next year.

**EMERALD EMPIRE AREA DELEGATE, RAY NICHOLS:** Emerald Empire Area Council Meeting was held in Sweethome, on September 10, 1994, and hosted by Sweet Home Squarenaders. The area has two New Years Eve Dances: one at Emerald Square Dance Center, Springfield and one at Boots and Sandals Barn. Fifth Friday Plus Dance will be held at Emerald Square Dance Center. Area dance calendars are being put together by Donna Koehn with information sent in by area clubs. These come out every year the 1st of Sept. A BIG THANK YOU to Gary Smith and his wife, Caroline for their insurance presentation at the area council meeting, it was very helpful.

**INTERSTATE HIGHLANDERS AREA DELEGATE, HELEN AND DON SCHREINER:** all four area clubs have or will be starting beginner classes this month. Several demo dances were held during August. The K.C. Squares held two during the Klamath County Fair. One was held at our local Wal-Mart store during their Western Days celebration. All four clubs participated in a demo for a local benefit sponsored by the American Legion. The Tule Twirlers had two demo dances at the Tulalake Butte Valley Fair on September 10th and 11th. The Happy Huggers will do a demo dance for the Applegate Trail Rendezvous September 17th. August was filled with picnics and visitations to other areas of the State by our local dancers. The K.C.'s are finalizing plans for their annual Potato Festival to be held the third weekend in October. Flyers have been distributed to other areas of the state. The K.C.'s hosted the July council meeting and dance. We had some very special guests, Benjamin and Penny Brown and Don and Shirley White. The October council meeting and

dance will be hosted by the Tule Twirlers.

**LINCOLN-TILLAMOOK AREA DELEGATE, NANCY MORRISSEY:** the Coast Swingers of Garibaldi continue to have guest callers on the second Friday of each month and Doc Davison on the 4th Friday. Having guest callers has been a plus for their club. Cheddar Squares Plus Club of Tillamook dance once per month with guest callers. Their next dance will be October 15th with Charlotte Jeskey calling. They continue to seek a caller to teach plus lessons. Toledo 49'ers will host the 3rd Annual Crab Walk Sashay at the Newport High School on the 11 & 12th of November. Caller will be Les and Paula Seeley and cuer will be Ray and Virginia Walz. Flyers were handed out to all clubs. Waldport Sunset Squares hosted the 9th Annual Campout and Crab Feed at Yachats Commons on August 26 and 27th. It was a positive and upbeat dance. A good time was had by all. Classes began last Sunday, September 11th with 14 new students. They expect more recruitments this afternoon. Club held elections and same people were re-elected. Toledo 49'ers will host the Lincoln-Tillamook Area Meeting and dance on October 29th. The Area's 5th Saturday Halloween dance will be held at the Toledo High School. An outside caller from "beyond the grave" will be calling. Volunteers from the Lincoln-Tillamook Area and possibly another area will be looking at the Tillamook County Fair Grounds in October to access the feasibility of hosting the 1996 Summer Festival.

**MID-WILLAMETTE AREA DELEGATE, SHIRLE AND GEORGE GIERLOFF:** the Mid-Willamette area is busy with the clubs forming new dancer classes starting this month. One of the two Area dances - the Fall Festival - is in the planning state. This will be held at the Square Dance Center on October 29th starting at 8:00 p.m. Callers and Cuers will be from the Capitol Callers and the dance will be MC'd by Frank Falsetto and Ray Walz. Many changes have been made in the Valley club callers. Braids and Braves now have Ken Eslinger as their caller and due to the retirement of Hank Roebuck, Timber Twirlers are now dancing to the calling of Floyd Baker who also calls for the Red Garter Squares. Bob Anderson has resigned from the Capitol Eights and their new caller is Leonard Snodgrass. Salem Swingin' Stars have also lost their caller due to a resignation and Jerry Bradley is calling until a permanent caller is found.

**PORTLAND AREA DELEGATE, BETTE AND DAVE CRAMER:** (substituting for Jerry and Linda Adams): the Council's "Christmas in July" Craft Fair was a great success. The proceeds from this will go for the upkeep of our hall, starting with the refinishing of the dance floor. There was a lot of interest in having it again next year. Many of the Portland Area Council dancers participated in the Oregon Public Broadcasting Pledge Drive. The Council was given permission to offer a gift certificate good for free square dance lessons. This gave us excellent on screen coverage for square dancing. Our Council Secretary, Louise Cates arranged the involvement of square dancers for the O.P.B. pledge drive which included some teens. This was a great way of promoting our activity while doing a Community Service. A couple from the West Linn area won the certificate for lessons which will be paid by the P.A.C. All Club Presidents in our area are invited to attend our September Council meeting. At this meeting, Gary Smith, State Federation Insurance Chairman will give out insurance information and answer questions. P.A.C. will be selling Entertainment Books again this year. They are still \$40.00 a piece and will be available November 21st. For more information contact Norma Harrington. It was voted to have the Mary Kay Jones Memorial Fund donated to Hospice. Next State meeting will be at Hood River, November 6th. Dinner at 5:00 p.m. Saturday night, and Sunday breakfast at 7:30 a.m.

**ROGUE SIS-Q, REX AND JERI BOUNDS:** the past few months have been eventful in the Rogue Sis-Q Council Area. During the Diamond Lake Festival, Ralph Mc Carron had a heart attack and died. Those who were involved in working on him were very thankful for the "Circle of Dancers" who provided privacy for them. The Star Promenaders lost a member to cancer in August, Pete Burris,

will be missed in our area. The Southern Oregon Singles were informed that the location of the Lake of the Woods Festival Dance would no longer be available to them. With lots of demonstrations during the summer, by the clubs at the Mall and City events, classes of new students are larger this year. The turn out of angels for classes is very large and appreciated by callers and students.

**SOUTH COAST AREA DELEGATE, KAREL AND DON MORRIS:** SCA dancers will join forces at the annual Bandon Cranberry Festival dance in Bandon on September 24th, held at the Ocean Crest Gym. **Sets-in-Order** are sponsoring the dance. They also hosted the SCA meeting, July 29th at the Beachcombers Cove in Port Orford. This was in conjunction with a noon picnic, supper potluck, dance and after-dance potluck. Food seems to be the focus! They have beginning lessons starting September 13th with Jim Gadberry, instructor. Round dance lessons begin September 15th, with Denise Harris, instructor. October 8th will be their Birthday Dance. **Saints-n-Aints** have a new round dance cuer, Dennis Brown, replacing Vonnie Nordquist who has moved to Alabama. Beginner lessons start September 18th, 1st three lessons are free! Western line dance lessons continue on the 1st and 3rd Thursdays and 2nd and 4th Fridays with Steve and Linda Hoisington as instructors. Probably as an off-shoot of this we are seeing more Western style attire worn by ladies at our regular square dances on the South Coast. **Skyloft Squares** enjoyed hosting the 23rd Annual Sand Dune Sashay over Labor Day weekend. There were 22 squares of dancers and 75 RVs parked in the "back yard" of Driftwood Hall. **Skyloft** begins square dance lessons on October 4th with Chet Martin, first two are free, and round dance lessons on October 10th with Anita Martin. It is with regret and a certain amount of frustration we report that two of the South Coast Area clubs are delinquent in submitting Area or State dues. These are the **Karrouels** and the **Chetco Ocean Waves**, both in Crescent City, CA. If anyone has suggestions on how to interest clubs in participating in the Area and State functions -- we would be glad to hear them!

**SUNSET EMPIRE AREA DELEGATE, DEL AND BONNIE NIEMI:** (substituting for Ken and Eva Moore): Ken Moore is unable to attend as he had knee surgery on September 7th and is recuperating nicely at home - not quite ready to dance yet, but maybe soon? Sunset Council's August meeting was held at Clatskanie City Park, following the usual delicious potluck we always have. Present Officers were re-installed for the coming year, only new members to be added were Arvo (Vivian) Thallila as Members-at-Large for Clatskanie Promenaders. Hayshakers reported having held a demo dance at Seaside Senior Center recently, where lessons are being held, beginning September 13th. Pie and Ice Cream Social was held September 23rd. Indian Summer Dance will be October 14th & 15th at their hall with Larry Schaumburg, Dick Click, and Frank Gonzales doing the calling; cuers will be Bob Schindler and Barbara Schaumburg. Plans are also in the making for a St. Patrick's weekend, March 17th and 18th, 1995. Clatskanie Promenaders reported having taken a first place in the 4th of July parade in Clatskanie. Harvey Hunsucker has also been holding Plus dances monthly during the summer at Wickiup Grange in Svensen. Clatskanie Promenader's fall season started out on September 10th with 4+ squares in attendance. Pretty outstanding for their small club. The newly-graduated class contributed much to this turn-out. Lessons will be starting on September 25th at Clatskanie Grade School, both square and round dance. Hardtimes' Dance will be October 22nd. Sunset Council will be holding a 5th Saturday dance on October 29th at Wickiup Grange at Svensen. Frank Gonzales will be main caller, with Denise Blanchard doing the cueing.

**TUALATIN VALLEY AREA DELEGATE, BEA AND ED SMITH:** the TVC delegates and Board are moving forward with some changes implemented at the last delegate meeting. In addition to the three Fifth Saturday dances this year, plans are being made for five Sunday dances, which will include a Mainstream dance, a Beginners Jamboree, a Plus Dance and a Round Dance. The first of the Sunday Dances will be September 25th with Larry and Barbara Schaumburg doing the calling

and cueing. This first dance is co-hosted by the TVC and the Toe Draggers, at the Kinton Grange from 2-5 p.m. The Fifth Saturday Dance will be a Halloween Dance, October 29th, with the Valley Squares, who have challenged the TVC Board to appear in Costume. All of you of course, are invited to attend any and/or all of these fun dances. We are also working with a committee from the PAC to hold a joint PAC-TVC Dance, probably in the Spring. I'll keep you informed as to the progress on that. TVC directories are being put together, which will include maps to all dance locations in the TVC.

**ACTIVE GOODWILL AMBASSADORS, GEORGE AND BERNICE GRUCHALLA:** We're back safely after a cruise trip to the Scandinavian Countries and Russia, with a group of square dancers. We danced in Kreslieb a suburb of Copenhagen, Denmark, with a very friendly hospitable group one afternoon. Now, it's nearing our time to go to Arizona again. We want you all to know we are always happy to have you visit us.

**ACTIVE GOODWILL AMBASSADORS, JIM AND MARGE NEELY:** Present, but no report.

**ACTIVE GOODWILL AMBASSADORS, ED AND MARY WARMOTH:** looking back for a short time, we attended a terrific National Square Dance Convention in June (in Portland, of course). In July we drove our RV to Eagle Butte, South Dakota to help build houses at the Jimmy Carter Habitat for Humanity Project on an Indian Reservation. We carried our National Directory, but could not match up with a club dance. For the next few months we expect to stick pretty close to home, dancing within Oregon. Next June we will go to the National Square Dance Convention in Birmingham. There will be a reunion meeting of the RV people who came to Portland on the Oregon Trail. Prior to the Birmingham Convention, we will be going to Nice, France in early June for the Rotary International Convention.

**ACTIVE GOODWILL AMBASSADORS, DON AND SHIRLEY WHITE:** Present, but no report.

**ACTIVE GOODWILL AMBASSADORS, JACK AND ROSEMARY WILLIAMS:** since our last report we had the privilege of co-hosting the Central Oregon Round-up, held at Deschutes County Fairgrounds in Redmond, OR. Many friends from around Oregon attended and we were happy many of our local new mainstream dancers attended. The Roundup was a huge success and seems to get larger every year. Thank you all for your support. Dan Nordby did a great job of calling and instructing. We will be stepping off the OFN Advisory Board, thank you for letting us serve.

**ACTIVE GOODWILL AMBASSADORS, KEN AND NANCY CARSON:** being appointed Goodwill Ambassadors is one of the highest honors that a square dancer can receive. We will wear our badge with great pride and carry the Oregon Goodwill around the country as we travel. We will be officially retired August 1, 1995, and plan on doing some extensive traveling at that time. Thank you Benjamin and Penny from the "Bottom of our Hearts" for this fantastic privilege!

**FOR THE GOOD OF THE ORDER:** Dorothy Daggett gave out smiley faces. They are leaving the board with some regrets, planning on going south. Rex Bounds - as you are having square dance demonstrations at the Mall, remember to invite your round dancers to participate. Not everyone wants to square dance but might take round dance lessons. Benjamin Brown made a motion to adjourn, seconded and passed. The meeting adjourned at approximately 1:30 p.m.

*Nancy Carson*  
Nancy Carson  
Recording Secretary

## **GUIDE LINES FOR ESTABLISHING A TEEN/PRE-TEEN CLUB**

### **OVERVIEW:**

Establishing a Teen/Pre-Teen Club allows young dancers to meet and interact with their peers in a safe environment. This provides a healthy alternative to functions that are less supervised and lead to unsafe conduct.

A youth club, however, must have the support of local adult club to survive. Support is needed in many ways other than monetary.

### **DETERMINE INTEREST:**

Since there are fees involved with establishing a club it is necessary to first determine the level of interest in your area. Begin by planning a youth dance. Advertise with flyers sent to local adult clubs where there may be youth dancers. It is not recommended that you advertise at schools as there may be confusion as to the level of dancing. By advertising at local adult clubs you know that you are reaching "Dancers". Contact a local adult club and ask if they will sponsor your youth dance. By having an adult club sponsor the event, insurance coverage is taken care of.

If your dance is successful, follow it up with another dance just to make sure the interest is still there. At this dance discuss the possibility of establishing a youth club. Topics to discuss include, but are not limited to the following:

- \* Is there an interest
- \* What days/nights are good
- \* Frequency of club dances
- \* Age parameters (what ages showed up to dance)
- \* Interest in fund raisers
- \* Adult interest (you'll need adult advisors)
- \* Is there a need for a Round Dance Cuer
- \* Club name

If it appears that enough interest exists obtain name, address and phone information. You'll want to contact these same people for future dances and/or meetings.

## ESTABLISHING THE CLUB:

Once you know that the interest is there the hard work begins.

A club caller is needed. Contact your local area's caller association to see if there is any one interested (and available) in calling for a Teen/Pre-Teen club. If no one is available, ask if they would take turns calling until a permanent caller is found. Many callers are very supportive of the Teen movement and may be willing to donate their time. Make sure their expected fees are established at the onset.

If rounds were requested, it may be necessary to locate a club cuer. Contact the Oregon Round Dance Teacher Association (ORDTA) to see if any one is interested (and available) in cuing for a Teen/Pre-Teen club. If no one is available, ask if they would take turns cuing until a permanent Cuer is found. Many cuers are very supportive of the Teen movement and may be willing to donate their time. Make sure their expected fees are established at the onset.

Once you have a caller/Cuer, a hall is needed. It is recommended that a square dance hall is used because it helps to keep the youths existence visible to adult dancers.

Your club will need a name.

The need for fund raisers and/or dance/membership will depend upon the cost of hall rental, caller/Cuer fees and the number of members. If enough adult support exists in your area, it may be possible to have your first dance be a fund raiser. This works well if your caller/Cuer donates their time and the area donates the hall rental. Car Washes, garage sales and raffles are all good fund raising ideas that don't involve a lot of time.

To obtain support from local adult clubs it will be necessary for your new club to become a member of the Oregon Federation of Square Dancers. It is also through the Federation that you can obtain affordable insurance. To join the Federation, contact the Federation's Financial Advisor. He/she will assist you with obtaining the appropriate tax exemption status and obtain corporate and tax identification numbers. These items will cost money, however, are requirements for membership.

Membership in the Federation also requires the existence of club Constitution and By-Laws. Look at your club's Constitution and By-Laws and then modify the wording to fit the Teen/Pre-Teen Club environment. The Financial Advisor can assist you in identifying what items must be included in these documents.

Your club will also be required to have officers. It is recommended for Teen/Pre-Teen Clubs that youths hold offices and that there be at least three adult advisors/advisor couples. Officers and advisors would form the club board. The responsibilities of the advisors would include guiding the youths in their offices, chaperoning any club sponsored event, maintain official documentation and processing documents which require adult signatures.

## LESSONS:

Annual lessons are vital to the on-going success of any club. Whether or not your attempts to start a club with established dancers was successful, lessons should be planned. Advertisements should be sent to local adult clubs and local schools. The schools contacted should target the age group you want to attract. For example, Middle Schools and High Schools should be contacted for a Teen Club and Elementary Schools for a Pre-Teen Club.

Demonstrations at schools provide an excellent way to show students what "real" square dancing is all about. Dances should be up beat with current music. Demonstrations to attract youths are most successful if performed by youths!! One square is plenty. It is, however, beneficial if the square practices the dances to be performed before hand so that the dancers feel comfortable with the movements.

## INVITATION TO U.S.A. WEST

A committee made up of Lee & Barbi Ashwill, Ray & Zola Jones, Gary & Caroline Smith, Chuck Rich, Marie Towe (Central Oregon delegate), Helen Schreiner (Interstate Highlanders delegate), and Benjamin and Penny Brown (ex officio member) met at Redmond, Oregon to discuss the Pros and Cons of the Oregon State Federation participating in the U.S.A. West Convention that is being organized by Pres and Kay Minnick of Denver, Colorado. The concern is that the next seven years of National Conventions will be held on the East Coast and in the Central states making it difficult for the dancers in the West to attend a large Convention.

The discussion of the Pros and Cons were related solely to what is good for the Oregon dancers. There are still a lot of questions to be answered; one of which is will the State of Oregon be ready with workers, facilities, etc. when it is our turn in the rotation cycle?

Listed below are the Pros and Cons. Please take this back to your council and clubs and discuss. Bring your thoughts and ideas back to the November meeting.

### PROS

- The U.S.A. West would allow the dancers of the West to attend a large Convention more often.
- Possibility of the State Federation earning dollars for the State of Oregon.
- Oregon dancers have the opportunity to attend a larger Convention than our Festivals.
- The Convention would be smaller and easier to move around.
- Would offer the opportunity for Oregon dancers to be exposed to National vendors and National callers.
- Oregon dancers would have a shorter distance to travel in order to take part in a large Convention.
- The shorter distance would make it more affordable.
- It would tie the West together.
- It would be locally administered.
- It would offer more seminars and clinics than our Festivals.
- Could help clubs and councils become strong again.
- It would be on a rotation basis.

### CONS

- It would detract from the National Convention and weaken it due to less attendance.
- There are a lot of good dances in Oregon, would we attend the U.S.A. West every year?
- If already established, the city would be hesitant to offer any benefits because they know you're coming any way.
- If participating city doesn't help, there will be economic problems.
- If we want to do another National, we may end up doing two Conventions at the same time or back to back.
- Oregon dancers are not geared to travel distances to attend a Convention.
- Oregon will not need to participate; they can still attend.
- Only a few Oregon dancers can afford to attend.
- Will National callers be available?
- Dilution of the National and other Festivals.
- There are so many small Festivals even now that dilute the activity.
- Will there be help from city fathers?

- We would not need a bid package that costs \$10,000 - \$20,000 with the possibility of losing.
- We probably would not bid for the National if active in U.S.A. West.
- The U.S.A. West would benefit Oregon dancers: closer, affordable, smaller, easier to handle, less work.
- If a neighboring state did not have a facility to host the U.S.A. West, they could help each other.
- It was a chore getting people interested in the National Convention; what would it be on a rotation basis?
- The "movers and shakers" will be out promoting Conventions and take away from the clubs.
- August timing is terrible...too hot!
- If Oregon bids for another National Convention and we are involved with U.S.A. West, would the NEC give Oregon the bid?

Who does the Oregon Federation answer to? USDA (United Square Dancers of America)? NEC (National Executive Committee)? Legacy? ? ? ?

What is BEST for the Oregon square dancer?

Oregon State Federation of Square & Round Dance Clubs

Insurance Chairman  
**Gary & Caroline Smith**  
**38235 Marcy Street**  
**Sandy, OR 97055**

Items of Discussion

Meeting of Sept. 18, 1994

STATE It's September again and time to inform all of our member clubs that they need to get insurance rosters ( if they haven't updated theirs within the last 90 days), and money for payment of their premiums, along with the completed 1995 Insurance form in to the "delegates" (who make up the insurance committee) by November 6, so that they can complete the Control Forms and return them to the insurance chairman prior to November 15, 1994.

Your insurance chairman has been trying to do all 116 clubs and 13 counsels each year, but it has caused some major expenses when information is incorrect or communication is needed with the local club. Late rosters or some other detail, that must be taken care of, can cause problems. The Practices and Procedures detail that this is the way it is supposed to be done and we are going to try it, I'm sure, not to everyone's thrill. However, if we work together on the project, it should be doable, and much easier if we spread the work out. One thing that this will accomplish will be an education process which should give each one of the delegates a better knowledge of what insurance requirements are and the level of participation of the clubs in that process. It should save many long distance phone calls, as the local area delegate can contact the clubs directly with less expense. Also, it should give the clubs a better feel about the handling of their insurance and more input back to the State Federation from the councils and clubs.

I. Injury Report:

There have been four accidents, that I know of, since our last meeting.

First, and most serious, is the loss of Ralph McCarron at the Star Promenaders, Diamond Lake Square Dance Festival. He walked off of the dance floor and collapsed, was worked on extensively, and life flighted to Bend. He died a short time thereafter.

Second, Bev Hart of the Red Rock Squares fell injuring her forearm while dancing at the Central Oregon Roundup. No Report filed at this time.

Third, Silvia Anderson, of the Hermiston Square Knotts, had her hand squeezed too hard and the bones of her hand tried to overlap or cross each other. It was very painful and limited her dancing for the evening. This also happened at the Central Oregon Roundup. No Report filed at this time

Fourth, Joice Himmelsbach of the Red Rock Squares fell in the parking lot leaving the Central Oregon Roundup, and broke her arm. This is a good example of a case in which our insurance doesn't cover the event. There is no coverage once the dance is over and people walk out the door, other than

liability coverage for the officers and club should someone decide to sue for negligence.

## II. Coverage Report:

All clubs and members for whom I have received names, addresses and phone numbers, along with their club affiliation, are registered and covered. Those members who have joined since January and whose names have not been forwarded are not covered until they are received. If you submitted a roster without the addresses, phone numbers, or other pertinent data, we need it to keep our records straight. (Example: If club A reports that Pat Johnson is one of their members and club B reports that Pat & Paul Johnson are two of their members, and club C reports that P. Johnson is one of their members, HOW do we know if they are the same persons or not, and whether to pay insurance on 2, 3, or 4 people?)

## III. Insurance CHAIRMANS Request for Requisition

The current insurance records take up two full drawers of a four drawer cabinet at this time. In addition, two more "storage drawers" (Cardboard type, requisitioned free) are in use for the storage of past records. In addition another file drawer is being used for storage of envelopes, letter head, fliers, and forms.

Dependent upon the wish of the Board, on how many years in arrears we need to keep records, I would like permission to purchase two, two drawer file cabinets to be passed on with the job of insurance chairman for their future use. New ones run in the range of \$100.00. The ones that I have were freight damaged and if a person watches, good ones that are not too badly damaged can be purchased for under \$75.00 apiece. (Reference to damage, is like a back corner, or side at the top, has a small dent in it, not anything that would make the unit unusable. They just can't be sold at full retail price.) I will be glad to pass on the cardboard storage drawers that I requisitioned free, to store archived files in. How many years does the Federation wish to hold back records, and how do they wish to destroy them once they become obsolete?

## IV. Delegate Training

If you were not at the Training Session on Saturday, I need to see you for approximately 20 minutes directly following this meeting to go over the necessary information about the insurance forms that you are being asked to fill out for your Area Clubs. Please take a few minutes today and save us a lot of long distance phone bills. I will be glad to help in any way that I can.

This Report is respectfully submitted to the Board and Delegates for review and consideration on your part.

Gary & Caroline Smith  
Insurance Chairman 1994/95

Tax ID# 106086-89

OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS  
CLUB DIRECTORY INFORMATION<sup>8</sup>

Central Oregon AREA COUNCIL

CLUB NAME Steens Mtn. Twirlers

CLUB TYPE: Square X Round X Callers/Cuers      Teen      Clogging     

CLUB LEVEL: MS X Plus      A-1      A-2      C-1      C-2       
Round Dance Level: Easy      Intermediate      Advance     

CLUB MEMBERSHIP: Couples 45 Singles 4 Teens 3 Families     

CLUB CENSUS: Number of Adults      Number of Teens      Total     

PRESIDENT:

VICE PRESIDENT:

Name Janet Duke

Name Fred Pelroy

Spouse      Phone 523-6637

Spouse Linda Phone 493-2400

Street 1638 Hines Blvd

Street P.O. Box 936

City/St/zip Burns, OR 97720

City/St/zip Burns, OR 97720

SECRETARY: Treasurer

TREASURER: Secretary

Name Stuart Yekel

Name Annie Davis

Spouse Deanna Phone 523-3040

Spouse      Phone     

Street 172 S Quincy Box 507

Street     

City/St/zip Hines, OR 97238

City/St/zip     

DELEGATE:

DELEGATE:

Name Fred Pelroy

Name     

Spouse Linda Phone 493-2400

Spouse      Phone     

Street P.O. Box 936

Street     

City/St/zip Burns OR 97720

City/St/zip     

CALLER/INST:

RD CUER/INST:

Name Brian Delgliesh

Name     

Spouse Joanne Phone 523-3301

Spouse      Phone     

Street 742 E Madison

Street     

City/St/zip Burns, OR 97720

City/St/zip     

DANCE WHEN 1st Fri & 3rd Sat.

TIME 7:00 PM

DANCE WHERE Museum Club Rooms 40 W D St NA  
(Building) (Address) Burns, OR (Phone)  
97720

Please fill out reverse side also.

PLEASE PRINT OR TYPE

Tax ID# 93-1149113

OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS  
CLUB DIRECTORY INFORMATION<sup>8</sup>

CENTRAL OREGON AREA COUNCIL

CLUB NAME SISTERS PROMENADERS SQUARE DANCE CLUB

CLUB TYPE: Square ☒ Round ☒ Callers/Cuers ☐ Teen ☐ Clogging ☐

CLUB LEVEL: MS ☒ Plus ☐ A-1 ☐ A-2 ☐ C-1 ☐ C-2 ☐  
Round Dance Level: Easy ☒ Intermediate ☐ Advance ☐

CLUB MEMBERSHIP: Couples ☒ Singles ☒ <sup>YOUTH</sup> Teens ☒ Families ☐

CLUB CENSUS: Number of Adults 37 Number of <sup>YOUTH</sup> Teens 1 Total 38

PRESIDENT:

VICE PRESIDENT:

Name GINA L. PENNINGTON  
Spouse DICK Phone 549-0132  
Street 16739 BUCKHORN LN.  
City/St/zip SISTERS, OR. 97259

Name OLAN FORD  
Spouse CAROL Phone 549-7288  
Street P.O. Box 1867  
City/St/zip SISTERS, OR. 97259

SECRETARY:

TREASURER:

Name MAXINE WOOD  
Spouse BOB Phone 549-9453  
Street 6122 TOLLGATE  
City/St/zip SISTERS, OR. 97259

Name MAXINE WOOD  
Spouse BOB Phone 549-9453  
Street 6122 TOLLGATE  
City/St/zip SISTERS, OR. 97259

DELEGATE: FEDERATION

DELEGATE: AREA COUNCIL

Name GINA PENNINGTON  
Spouse DICK Phone 549-0132  
Street 16739 BUCKHORN LN.  
City/St/zip SISTERS, OR. 97259

Name OLAN FORD  
Spouse CAROL Phone 549-7288  
Street P.O. Box 1867  
City/St/zip SISTERS, OR. 97259

CALLER/INST:

RD CUER/INST:

Name RON BLIVEN  
Spouse TERRY Phone 549-9694  
Street 16685 BUCKHORN LN.  
City/St/zip SISTERS, OR. 97259

Name MARION COOK  
Spouse ☐ Phone 389-2946  
Street 61557 FARGO LN.  
City/St/zip BEND, OR.

DANCE WHEN 1<sup>ST</sup> + 3<sup>RD</sup> FRIDAYS

TIME 7:30 - 8:00 WORKSHOP  
8:00 - 10:30 MAINSTREAM

DANCE WHERE SISTERS INTERMEDIATE SCHOOL 610 E CASCADE  
(Building) (Address) (Phone) SISTERS, OR.

NONE 97259

Please fill out reverse side also.

PLEASE PRINT OR TYPE

<sup>8</sup> Adopted: 1/27/91

Tax ID# 406086-89

OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS  
CLUB DIRECTORY INFORMATION<sup>8</sup>

Central Oregon AREA COUNCIL

CLUB NAME Steens Mtn. Twirlers

CLUB TYPE: Square X Round X Callers/Cuers      Teen      Clogging     

CLUB LEVEL: MS X Plus      A-1      A-2      C-1      C-2       
Round Dance Level: Easy      Intermediate      Advance     

CLUB MEMBERSHIP: Couples 45 Singles 4 Teens 3 Families     

CLUB CENSUS: Number of Adults      Number of Teens      Total     

PRESIDENT:

VICE PRESIDENT:

Name Janet Duke

Name Fred Pelroy

Spouse      Phone 523-6637

Spouse Linda Phone 493-2400

Street 1638 Hines Blvd

Street P.O. Box 936

City/St/Zip Burns, OR 97720

City/St/Zip Burns, OR 97720

SECRETARY: Treasurer

TREASURER: Secretary

Name Stuart Yekel

Name Annie Davis

Spouse Deanna Phone 523-3010

Spouse      Phone     

Street 172 S Quincey Box 507

Street     

City/St/Zip Hines, OR 97238

City/St/Zip     

DELEGATE:

DELEGATE:

Name Fred Pelroy

Name     

Spouse Linda Phone 493-2400

Spouse      Phone     

Street P.O. Box 936

Street     

City/St/Zip Burns OR 97720

City/St/Zip     

CALLER/INST:

RD CUER/INST:

Name Brian Delgliesh

Name     

Spouse Joanne Phone 523-3301

Spouse      Phone     

Street 742 E Madison

Street     

City/St/Zip Burns, OR 97720

City/St/Zip     

DANCE WHEN 1st Fri & 3rd Sat.

TIME 7:00 PM

DANCE WHERE Museum Club Rooms 40 W D St NA  
(Building) (Address) Burns, OR (Phone)  
97720

Please fill out reverse side also.

PLEASE PRINT OR TYPE

Tax ID# 93-1149113

OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS  
CLUB DIRECTORY INFORMATION<sup>8</sup>

CENTRAL OREGON AREA COUNCIL

CLUB NAME SISTERS PROMENADERS SQUARE DANCE CLUB

CLUB TYPE: Square ☒ Round ☒ Callers/Cuers ☐ Teen ☐ Clogging ☐

CLUB LEVEL: MS ☒ Plus ☐ A-1 ☐ A-2 ☐ C-1 ☐ C-2 ☐  
Round Dance Level: Easy ☒ Intermediate ☐ Advance ☐

CLUB MEMBERSHIP: Couples ☒ Singles ☒ <sup>YOUTH</sup> Teens ☒ Families ☐

CLUB CENSUS: Number of Adults 37 Number of <sup>YOUTH</sup> Teens 1 Total 38

PRESIDENT:

VICE PRESIDENT:

Name GINA L. PENNINGTON

Name OLAN FORD

Spouse DICK Phone 549-0132

Spouse CAROL Phone 549-7288

Street 16739 BUCKHORN LN.

Street P.O. Box 1867

City/St/Zip SISTERS, OR. 97259

City/St/Zip SISTERS, OR. 97259

SECRETARY:

TREASURER:

Name MAXINE WOOD

Name MAXINE WOOD

Spouse BOB Phone 549-9453

Spouse BOB Phone 549-9453

Street 6122 TOLLGATE

Street 6122 TOLLGATE

City/St/Zip SISTERS, OR. 97259

City/St/Zip SISTERS, OR. 97259

DELEGATE: FEDGATION

DELEGATE: AREA COUNCIL

Name GINA PENNINGTON

Name OLAN FORD

Spouse DICK Phone 549-0132

Spouse CAROL Phone 549-7288

Street 16739 BUCKHORN LN.

Street P.O. Box 1867

City/St/Zip SISTERS, OR. 97259

City/St/Zip SISTERS, OR. 97259

CALLER/INST:

RD CUER/INST:

Name RON BLIVEN

Name MARION COOK

Spouse TERRY Phone 549-9694

Spouse ☐ Phone 389-2946

Street 16685 BUCKHORN LN

Street 61557 FARGO LN.

City/St/Zip SISTERS, OR. 97259

City/St/Zip BEND, OR.

DANCE WHEN 1<sup>ST</sup> + 3<sup>RD</sup> FRIDAYS

TIME 7:30 - 8:00 WORKSHOP  
8:00 - 10:30 MAINSTREAM

DANCE WHERE SISTERS INTERMEDIATE SCHOOL 610 E CASCADE  
(Building) (Address) (Phone) SISTERS, OR.

NONE 97259

Please fill out reverse side also.

PLEASE PRINT OR TYPE

<sup>8</sup> Adopted: 1/27/91

OREGON FEDERATION OF SQUARE & ROUND DANCE CLUBS  
FINANCIAL STATEMENT FOR YEAR ENDING AUGUST 31, 1994

	JULY/AUGUST	YEAR TO DATE	BUDGET	% BUDGET	ADOPTED BUDGET
					1994-95
<b>INSURANCE RECEIPTS</b>					
Summer Festival	1735.00	1735.00	1750.00	99.0	1000.00
Mid-Winter Festival		631.50	600.00	105.0	1750.00
Administration Fund	215.10	13411.10	11950.00	112.0	650.00
Club Premiums	1950.10	15777.60	14300.00	110.0	13515.00
<b>TOTAL RECEIPTS</b>					16915.00
<b>INSURANCE DISBURSEMENTS</b>					
Officers Bond (10/95)		13868.10	13700.00	101.0	400.00
Premiums Paid		100.00	100.00	100.0	15915.00
USDA Membership		654.67	500.00	131.0	100.00
Administrative Fund	223.60	20.00			500.00
Club/Area Adjustments	20.00				
<b>TOTAL DISBURSEMENTS</b>	243.60	14640.77	14300.00	102.0	16915.00
<b>OREGON FEDERATION NEWS RECEIPTS</b>					
When & Where	1187.00	1192.00	900.00	132.0	1200.00
Advertising	3909.00	28635.10	31250.00	92.0	31000.00
OFSRD Art/Advert.	0	1020.00	2300.00	44.0	720.00
'94 Nationals	0	1644.00	2500.00	66.0	
New Dancers Issue		487.80	1000.00	49.0	700.00
Subscriptions	2712.00	20182.38	21000.00	96.0	21315.00
Miscellaneous					
<b>TOTAL RECEIPTS</b>	7808.00	53161.28	58950.00	90.0	54935.00
<b>DISBURSEMENTS</b>					
Supplies	36.96	325.55	550.00	59.0	550.00
Printing-Regular	5250.00	37958.08	50500.00	75.0	41600.00
-New Dancer		487.80	1000.00	49.0	700.00
Postage	325.56	4963.75	6000.00	82.0	9485.00
Phone	36.68	117.65	400.00	29.0	200.00
Miscellaneous	93.00	141.75	200.00	70.0	350.00
Software		149.94			
	200.00	75.0	950.00		
Hardware		379.99			1000.00
Photography			100.00		100.00
<b>TOTAL DISBURSEMENTS</b>	5742.20	44524.51	58950.00	76.0	54935.00
<b>NET INCOME/(LOSS)</b>	2065.80				

**OREGON FEDERATION OF SQUARE & ROUND DANCE CLUBS  
FINANCIAL STATEMENT FOR YEAR ENDING AUGUST 31, 1994**

	BEGIN.BAL. JUNE 30, 1994	RECEIPTS	DISBURSEMENTS	ENDING BAL. AUGUST 31, 1994
<b>TOTAL FEDERATION</b>	56060.32	8694.05	8503.42	56250.95
Restricted Funds:				
Mid-Winter Festival Fund	4000.00	0	0	4000.00
Festival Loan Fund	4000.00	0	0	4000.00
Contingency Fund	2000.00	0	0	2000.00
Insurance Funds:				
Administration Fund	772.01	9.20	0	781.21
Festival Ins. Fund	3060.82	24.50	9.20	3076.12
Club Premiums Paid	947.40	0	0	947.40
Oregon Federation News	16109.57	7896.50	5778.20	18227.87
Designated Funds:				
Fairview Fund	2315.29	0	0	2315.29
'94 Nationals Fund	83.19	0	0	83.19
Teen Activity Fund	421.85	0	0	421.85
<b>GENERAL FUND</b>	22350.19	763.85	2716.02	20398.02
 <b>CASH ON HAND</b>				
Checking Account	52060.32	8684.85	10266.11	50479.06
Bank of America (28598-00879)				
Accounts Receivable	0	0	0	0
Festival Loans Receivable	0	0	0	0
Prepaid Expenses	0	2274.49	0	2274.49
Accounts Payable	0	0	502.60	-502.60
Mid-Winter Festival Account	4000.00	0	0	4000.00
1st Instertate (396-004642-6)				
<b>TOTAL CASH ON HAND</b>	56060.32	10959.34	10768.71	56250.95

**I did not realize until I received a copy of the minutes that Mr. Brown had chosen not to distribute this year end financial statement.**

**Please note that the General Fund had a deficit of \$6204.83 for the year. Although we expected a deficit of \$4950, the additional deficit is attributable partially to paying mileage and motel for the meeting in Prineville in July. This year the General Fund budget is extremely tight with no extra items budgeted. If you chose to buy extra items they will probably come out of the reserves again.**

**In contrast the OFN shows an increase of \$8636.77. Also note that the typeset credit that Linda (with help from Bill Mosier on When & Where) earned for us was \$ 8043.52. The books were taken to Jean Brigl for final audit on September 19th.**

**Yours truly,**

**Carolyn E. Pape**

**OREGON FEDERATION OF SQUARE & ROUND DANCE CLUBS  
FINANCIAL STATEMENT FOR YEAR ENDING AUGUST 31, 1994**

	BEGIN.BAL. JUNE 30, 1994	RECEIPTS	DISBURSEMENTS	ENDING BAL. AUGUST 31, 1994
<b>TOTAL FEDERATION</b>	<b>56060.32</b>	<b>8694.05</b>	<b>8503.42</b>	<b>56250.95</b>
Restricted Funds:				
Mid-Winter Festival Fund	4000.00	0	0	4000.00
Festival Loan Fund	4000.00	0	0	4000.00
Contingency Fund	2000.00	0	0	2000.00
Insurance Funds:				
Administration Fund	772.01	9.20	0	781.21
Festival Ins. Fund	3060.82	24.50	9.20	3076.12
Club Premiums Paid	947.40	0	0	947.40
Oregon Federation News	16109.57	7896.50	5778.20	18227.87
Designated Funds:				
Fairview Fund	2315.29	0	0	2315.29
'94 Nationals Fund	83.19	0	0	83.19
Teen Activity Fund	421.85	0	0	421.85
<b>GENERAL FUND</b>	<b>22350.19</b>	<b>763.85</b>	<b>2716.02</b>	<b>20398.02</b>
 <b>CASH ON HAND</b>				
Checking Account	52060.32	8684.85	10266.11	50479.06
Bank of America (28598-00879)				
Accounts Receivable	0	0	0	0
Festival Loans Receivable	0	0	0	0
Prepaid Expenses	0	2274.49	0	2274.49
Accounts Payable	0	0	502.60	-502.60
Mid-Winter Festival Account	4000.00	0	0	4000.00
1st Interstate (396-004642-6)				
<b>TOTAL CASH ON HAND</b>	<b>56060.32</b>	<b>10959.34</b>	<b>10768.71</b>	<b>56250.95</b>

**OREGON FEDERATION OF SQUARE & ROUND DANCE CLUBS  
FINANCIAL STATEMENT FOR YEAR ENDING AUGUST 31, 1994**

1994-95  
ADOPTED BUDGET

**JULY AUGUST YEAR TO DATE BUDGET % BUDGET**

**GENERAL FUND RECEIPTS**

Dues	369.00	374.00	400.00	94.0	400.00
Directory Sales	182.85	1952.35	2200.00	89.0	1800.00
Festival Income		6076.98	8950.00	68.0	9800.00
Misc. Income	60.75	60.75	100.00	61.0	50.00
Interest Income	151.25	550.23	500.00	110.0	500.00
<b>TOTAL INCOME</b>	<b>763.85</b>	<b>9014.31</b>	<b>12150.00</b>	<b>74.0</b>	<b>12550.00</b>

**GENERAL FUND DISBURSEMENTS**

Supplies	15.95	55.50	250.00	22.0	100.00
Postage	107.59	962.59	750.00	128.0	1200.00
Printing	210.56	966.71	500.00	193.0	950.00
Telephone	55.27	235.86	300.00	79.0	300.00
Motel	460.00	1900.00	1800.00	105.0	1500.00
Mileage	1004.60	4575.60	3850.00	119.0	3100.00
Directory Printing		1806.00	2100.00	86.0	2000.00
Miscellaneous	239.50	838.21	300.00	279.0	500.00
<b>Sub Total</b>	<b>2093.47</b>	<b>11340.47</b>	<b>9850.00</b>	<b>115.0</b>	<b>9650.00</b>

**SPECIAL PROJECTS**

State Fair Dance	502.60	502.60	400.00	126.0	750.00
Trailer Improvements	119.95	119.95	100.00	120.0	100.00
Festival Advisory Bd.			100.00		100.00
Leadership Seminar			500.00		500.00
OFN Adv/Articles		1020.00	2300.00	44.0	
'94 Adv/Articles		1644.00	2500.00	66.0	
New Dancers Issue		487.80	1000.00	49.0	700.00
Financial Advisor		104.32	150.00	70.0	150.00
Historian			100.00		100.00
Brochures			100.00		100.00
Grant					
Fairview					400.00
<b>Sub Total</b>	<b>622.55</b>	<b>3878.67</b>	<b>7250.00</b>	<b>53.0</b>	<b>2900.00</b>
<b>TOTAL DISBURSEMENTS</b>	<b>2716.02</b>	<b>15219.14</b>	<b>17100.00</b>	<b>89.0</b>	<b>12550.00</b>

**NET INCOME/(LOSS)** (1952.17) (6204.83) (4950.00) (125.0)

OREGON FEDERATION OF SQUARE & ROUND DANCE CLUBS  
FINANCIAL STATEMENT FOR YEAR ENDING AUGUST 31, 1994

1994-95  
ADOPTED BUDGET

JULY/AUGUST YEAR TO DATE BUDGET % BUDGET

INSURANCE RECEIPTS

Summer Festival	1735.00	1735.00	1750.00	99.0	1000.00
Mid-Winter Festival		631.50	600.00	105.0	1750.00
Administration Fund	215.10	13411.10	11950.00	112.0	650.00
Club Premiums	1950.10	15777.60	14300.00	110.0	13515.00
TOTAL RECEIPTS					16915.00

INSURANCE DISBURSEMENTS

Officers Bond (10/95)		13866.10	13700.00	101.0	400.00
Premiums Paid		100.00	100.00	100.0	15915.00
USDA Membership	223.60	654.67	500.00	131.0	100.00
Administrative Fund	20.00	20.00			500.00
Club/Area Adjustments	243.60	14640.77	14300.00	102.0	16915.00
TOTAL DISBURSEMENTS					

OREGON FEDERATION NEWS

RECEIPTS					
When & Where	1187.00	1192.00	900.00	132.0	1200.00
Advertising	3909.00	28635.10	31250.00	92.0	31000.00
OFRD Art/Advert.	0	1020.00	2300.00	44.0	720.00
'94 Nationals	0	1644.00	2500.00	66.0	
New Dancers Issue		487.80	1000.00	49.0	700.00
Subscriptions	2712.00	20182.38	21000.00	96.0	21315.00
Miscellaneous					
TOTAL RECEIPTS	7808.00	53161.28	58950.00	90.0	54935.00

DISBURSEMENTS

Supplies	36.96	325.55	550.00	59.0	550.00
Printing-Regular	5250.00	37958.08	50500.00	75.0	41600.00
-New Dancer		487.80	1000.00	49.0	700.00
Postage	325.56	4963.75	6000.00	82.0	9485.00
Phone	36.68	117.65	400.00	29.0	200.00
Miscellaneous	93.00	141.75	200.00	70.0	350.00
Software		149.94			
	200.00	75.0	950.00		1000.00
Hardware		379.99	100.00		100.00
Photography					
TOTAL DISBURSEMENTS	5742.20	44524.51	58950.00	76.0	54935.00

NET INCOME/(LOSS)

2065.80 8636.77

OREGON FEDERATION OF SQUARE & ROUND DANCE CLUBS  
FINANCIAL STATEMENT FOR YEAR ENDING AUGUST 31, 1994

STATISTICS	July	August	Total	
Copies Printed	1900	1900	24300	
Printing Expense	3520.00	3200.00	47354.00	Cost @ Issue \$1.95
Less Paper Allow.	-101.20	-92.00	-1352.40	Savings @ Issue -.06
Less Typeset Allow.	-732.90	-543.90	-8043.52	Savings @ Issue -.33
Net Printing Cost	2685.90	2564.10	37958.08	Cost @ Issue \$1.56
Postage Expense	307.05	301.02	4006.64	Cost @ Issue .17
Total Expense	2992.95	2865.12	41964.72	Cost @ Issue \$1.73
Cost @ Issue	1.57	1.51	1.73	
Miscellaneous	93.00	66.40	840.45	
Misc. Cost @ Issue	.05	.03	.03	
Total Cost	3085.95	2931.52	42805.17	
Total Cost @ Issue	1.62	1.54	1.76	
Number of Pages	44	40	588	
Cost @ Page	70.14	73.29	72.80	
Advertising Income	2102.00	1843.00	30628.55	
% Adv. Covered Cost	68%	63%	72%	
Subscription Income	1863.00	1854.00	21223.25	
% Sub. Covered Cost	60%	63%	50%	
% Issue Paid	128%	126%	122%	

Directory Printing 1806.00  
Printed/Cost Per 1.13

New Dancers Issue 487.80  
Printed/Cost Per .41