



OREGON FEDERATION OF SQUARE AND ROUND DANCE CLUBS

Minutes of State Meeting held January 29, 1995
Mid-Winter Festival, Eugene, Oregon

The meeting was called to order by President, Rex Anderson, at 9:30 a.m. Invocation was given by Ed Warmoth. The flag salute was led by First Vice-President, Lowell Chamberlin.

All officers and delegates were present except: Benjamin and Penny Brown, Past President; Ray and Ginger Fenn, Blue Mountain Delegate; Youth Activities Coordinator, Donna Krossman; ORDTA, Jeff and Sherri Grossman; Active Goodwill Ambassadors: George and Bernice Gruchalla, and Jim and Marge Neely.

MOTION: made by Lowell Chamberlin to accept the minutes as mailed. Motion was seconded and carried.

MOTION: made by Lee Ashwill that the Past President position, which ~~has been vacant~~ be filled by Ed and Mary Warmoth. **MOTION** ~~carried~~

Rex Anderson, President: Introduced Donzella and Bill Leahy, Past President from the State of Washington for two years in a row. There are some additions and corrections to your agenda, and I do apologize for missing one important item. I did neglect to put the 1996 Mid-Winter Festival under the 1st Vice President's report. Under new business the third item regarding State Fair, scratch it out, it is off the agenda. I still have not filled the Youth Coordinator Activity position, if you know of anybody that would be interested in this position I would appreciate it if you would let me know. Last Sunday evening I received a phone call from Benjamin and Penny Brown, they are currently in Casper, Wyoming, they extend their apologies for not being here, but I can't remember a Mid-Winter Festival when they haven't been here. They have a new job and they just couldn't seem to get away. But it looks like they are going to go to Alabama. Rex announced that he and Sylvia are going to caravan to Alabama. A special congratulations to Don and Shirley White for the Randall Award, that was fabulous, and well-deserved. **BIG ROUND OF APPLAUSE AND STANDING OVATION!!!** Rex congratulated the people that were nominated for the Randall Award, because being nominated is "an honor in itself". Thank you Emerald Empire for a fabulous Mid-Winter Festival, as usual it was a tremendous success. I do want to express my appreciation to the Mid-Winter Festival Committee for their fast and professional actions last night, helping me with Sylvia when she had her accident. We got her off quick to the proper Medical Center, found she had sprained her ankle and got her taken care of.

Square Dancing is Official State Dance of Oregon

Page 2
State Meeting, Eugene, Oregon
January 29, 1995

OFFICERS REPORTS:

1ST VICE PRESIDENT, LOWELL AND DONNA CHAMBERLIN: I am going to call on Dave and Betty Cameron, 1995 Mid-Winter Festival chair so they can get back to more important things.

'95 Mid-Winter Festival, Dave and Betty Cameron: I really don't have too much to report. All you had to do was look at last night, and that is all you have to do. Take a look around the halls, and I think it expresses itself. I was going to ask Rex how well our radio system work, as far as getting people out of here that are injured, it really concerns us, so I am glad to hear that it worked out alright. Our numbers for this year should come out about the same as last year, it will probably be the middle of next week before we finish all of the paper work. We may end up with a few extra RV's. Hope you all had a good time, and will come back next year. We had a fellow come in and video taped the fashion show, round dance, and grand march. You have a flyer on your desk on how to order the videos. You can either order the three areas separately for \$15.00 each, or all three for \$33.00. Send to Stafford Video Productions, 21 East 28th Ave., Suite "A", Eugene, OR. 97405 (503) 683-5445. A Hi-grade VHS cassette will be mailed to you within two weeks of receipt of your order. I am going to have Ray Nichols, Emerald Empire Delegate entertain a motion for the state to buy a set of videos of our festival. **BIG ROUND OF APPLAUSE FOR DAVE AND BETTY FOR A JOB WELL DONE!!!!**

'95 Summer Festival, Janet and Doug Wilken: We were honored to have our State President and 1st Vice President at our November meeting and our 2nd Vice President at our January meeting. Thank you for coming, we appreciate your support. We now have a signed contract with the fairgrounds, and we are breathing a little easier with that. We have given them a deposit of \$3,000.00. Our base rate so far, without any extras added on, and I mean like the tables, chairs, risers, and everything we use is at \$9,000.00 right now for the use of the fairgrounds. Registration is going very slow. I am disappointed, and our registration chairman is very disappointed. We have a computer printout that breaks down the registration numbers down by Clubs and Councils. Right now it does not look too promising. We need everybody's help in getting people to pre-register for the festival. I have already yelled at everybody in my council, and I need you all to go back and yell at everybody in your council, and encourage them to pre-register. Coming into Mid-Winter Festival we only had 115 registered, and we have only registered 26 people the

Page 3
State Meeting, Eugene, OR.
January 29, 1995

whole festival, for a total of 141 people. If Mid-Winter can get 4,000 why can't we get at least 2000 at our Summer Festival. It is disheartening. Letters have now gone out to all Federated Club Callers and Cuers inviting them to be a part of the program at the Summer Festival. We hope for a high return on the invitations. Once callers and cuers have registered for the festival, there is no additional fee to be included on the program. The clogging program has zoomed in place in a short amount of time. Janice Hanzel from Dublin, California will be the festival clogging instructor. Clogging Cuers who register for the festival will be included in the program. There will be a pizza feed on Friday night for the youth at Pietros. All you can eat for \$5.00. We are trying to plan an after-party for the youth on Saturday night. We will have more detail later. We are having problems in establishing a manned First Aid station. Our local Red Cross Chapter no longer provide that service. It is now being done by the hospital, when we contacted the hospital, they informed us that it would cost us \$15.00 an hour to have a nurse available at the fairgrounds. So we are now investigating other ways of providing First Aid during the festival. The sewing clinic will have two 2-hour workshops. Both will be taught by a local sewing instructor. Some door prizes have already been donated. We are still waiting word on the donation of a Serger. Parking will be \$1.00 per day with in and out privileges. Our program book deadline is February 15th. Please take note if any of you have an item that needs to be in the book. We have sold most of our glass coffee mugs. We are very pleased with the way the fundraiser has turned out. Letters have gone out to 24 vendors, 3 have responded thus far. Our vendor Chairman hopes to firm up some more this weekend. We have recently put together a fact sheet about the festival. We have given you a copy today. We hope it will be of some use to you in answering some basic question about the Summer Festival. There are some Callers and Cuers who are complaining about that fact that they have to pre-register for the Summer Festival in order to be on the program. So we have written an open letter to them for publication in the March OFN. We have given a copy to Rex and Lowell. We hope the Callers and Cuers will change their minds after reading the letter. Our next meeting will be on February 26th.

There was some discussion on callers and cuers having to pre-register for the Summer Festival in order to be on the program. It is unfair situation to relate the Summer Festival to Mid-Winter, as we are talking totally different numbers, and if we could get 4,000 people to Summer Festivals, the callers and cuers could come in for no charge also. There are approximately 140 callers and cuers and if they all came and brought their partners with them, we would lose \$5,500 in revenue for the festival. You just can not justify

that lost to the Federation. These decisions should be left up to the Summer Festival Committee.

'96 Mid-Winter Festival, Ray Nichols: You are here and you have seen what has happened in the last 3 days, we are going to do pretty much the same thing. We are not going to change it too much. We are going to have excellent callers, Pat Barber, Steve Cochran, and Mike Sikorsky. Summer Festival has a hard time, because they have a new committee every time. When I looked out from that stage last night most of the committee people I saw out there will be doing it again next year, and some have done it for several years in a row. Some people have been on the festival committee for 25 years. Every state officer should have a summer festival ribbon on as soon as Mid-Winter is over. Same way as when Summer Festival is over you should have a Mid-Winter ribbon on. In '93 we didn't have the money, and it goes pretty fast, so I hope you will support Summer Festival.

'96 Summer Festival, Nancy Morrissey: Two meetings have been held thus far in Lincoln City. It is basically an hour drive for those people in Tillamook County, and an hour drive for those of us in Lincoln County. The first on December 10, 1994 and the second on January 14, 1995. Minutes of the meetings were turned in today. Our next meeting is scheduled on February 11 at 1 p.m. at Lil' Sambo's Restaurant in Lincoln City. We are having a hard time securing the High School and Tillamook Fairgrounds for the weekend of July 12, 13, & 14 of 1996. The High School officials have not been the easiest to work with. They have denied us that weekend of July 12, 13 & 14 due to maintenance programs. On 1-26-95 I asked them to reconsider those date due to other events happening in Tillamook. At this stage of the game we have no facility. We had selected a National caller and cuer but if the dates change will have to go back to the drawing board. Theme has been selected. When we came up with the theme we had to take into consideration the area. For those of you who don't know, Tillamook is dairy country right on the coast. Thus our theme:

"COASTAL FAN-TA-SEA

AN UDDERLY MOOVING EXPERIENCE"

We will need to recruit outside our area for a clogging coordinator. I would be delighted to recruit anyone willing to work on the festival. Committee chairs are slowly being assigned. The Lincoln-Tillamook Area will be hosting an after party at the 1995 Summer Festival. I would like to introduce my Co-Chair, Ray and Betty Jones. **APPLAUSE!**

Ray Nichols, '96 Mid-Winter Chair: I don't know what kind of floor you have to lay, but if you want to go over to the Teen Hall and take a look at the floor we put down for the teens. We bought 65 panels of 4"

masonite, put it down on concrete and taped it and we asked the teens to destroy and they have not even made a dent in it. Nobody has been hurt because you only have a 1/4" lip coming up on to it and it works great. We had to pay \$700.00 for the previous floor each year. In one year I can buy all the masonite I need to make that same floor. So the first year it is paid for, the second year I can pay for storing that floor for 7 years. So in two years the floor can be completely paid for. Ray introduced his co-chairman Carol and Larry Reese.

OFN Editor, Carolyn and Bob Bosch: In front of you, you have the new dancer issue, and I have just a few left, if you want some come see me after the meeting. Our renewals are down just a little bit for the last couple of months. However, it was encouraging out there and I thank all of the POOF's for managing the booth for me. We got 45 new and renewal subscriptions in the last two days. That was great! We are going to be giving away a year's subscription. So we will take all of the new and renewals, and pull one out of the hat, and notify whoever gets it, in the OFN. The renewals are out for March. In December we issued the renewal cards for March early in order to take advantage of the 19 cent rate. We have also purchased 1000 more postcards and had them printed with the renewal information on the reverse side. We are now able to use the scanner so if you do not have the ability to send in your reports on disk, please make sure they are typed clearly so we will be able to scan them in. We have given our advisors a list of revisions that needs to be made in the practices and procedures as they are very out of date and need to be brought up to cover a variety of circumstances that could be covered within the OFN. Everything is going great!

Lowell Chamberlin, 1st Vice President: When the POOF meeting met, one of the motions immediately was to approve the Boschs as OFN Editor.

MOTION: made by Lowell Chamberlin and seconded - based upon the input from the POOF meeting, we approve the appointment of Carolyn and Bob Bosch to be the Editors of the OFN. **MOTION CARRIED.**

MOTION: made by Lowell Chamberlin and seconded to authorize professional training on the scanner for the OFN Editors. Cost not to exceed \$200.00. **MOTION CARRIED.** Ed Warmoth explained what a scanner does, and how it brings up the item on your computer, and prints it rather than retyping. The new editor needs to be brought up to speed on how to handle it. The Advisory Committee highly recommends the training. Linda Lambert asked if this money would be coming out of the OFN funds and not the general funds? Rex Anderson - that is correct.

Ed Warmoth called for a point of order. Did you say since I am

Page 6
State Meeting, Eugene, Oregon
January 29, 1995

standing in for Benjamin Brown that I am allowed to vote? Rex Anderson, yes you are.

MOTION: made by Lowell Chamberlin and seconded that we set up a \$100.00 petty cash fund for the OFN Editors for expenditures, this would be used for postage, paper, phone calls, items at the post office etc. This would be a line item in the OFN budget for the year.

Discussion was called for and Ray Scofield explained the reasons for petty cash they should be able to pay for day by day expenses without having to consult the Advisory Board. When the fund gets down they would be able to buy more.

Mick Mc Kinney, Treasurer commented regarding the line item in the budget, this is not necessary because this is an asset and it is a part of the OFN fund on the balance sheet. It is not an expenditure, it is not expense, it is money that they have in the cash box that is an asset to our organization. At the end of the fiscal year that should be cleared either to zero or specifically to a \$100.00, one or the other. It is not necessary to call it a budget item, as it is not an expense to us at this time.

AMENDED MOTION: by Lowell Chamberlin and seconded to drop the ~~portion~~ that says this will be a line item in the OFN budget for the year. **AMENDED MOTION CARRIED.**

Lowell Chamberlin clarified the MOTION: I move that we set up a \$100.00 petty cash fund for the OFN Editor expenditures. **MOTION CARRIED.**

MOTION: made by Lowell Chamberlin and seconded that the additional \$224.50 that was spent on the scanner be approved. **MOTION CARRIED.**

MOTION: made by Lowell Chamberlin and seconded that the immediate Past Editor upon approval of the Oregon Federation Board be a non-voting advisory member of the OFN Advisory Board for one year.

~~After some~~ discussion and explanation the motion was voted upon. **MOTION CARRIED.**

Lowell Chamberlin moved that we have a POOF meeting without a breakfast at Summer Festival. Rex Anderson stated that it is up to the Summer Festival Committee and we do not need a motion. It was decided that we would not have a breakfast at the POOF meeting, at Summer Festival.

Rex Anderson, President welcomed everyone attending our meeting today, and stated that it sure is nice to see some new faces, and you are welcome to come back again. Next meeting is in May at

Page 7
State Meeting, Eugene, Oregon
January 29, 1995

Klamath Falls.

2nd VICE PRESIDENT, LEE AND BARBI ASHWILL: In the interest of time conservation and upon the advice of my legal counsel (Barbi) - I have no report.

RECORDING SECRETARY, NANCY AND KEN CARSON: Everyone please remember to turn in your reports, I don't always depend on the recorder. I would like to see the written word in front of me, so please be sure and turn in your reports during break or after the meeting. Thanks!

CORRESPONDING SECRETARY, LOLA AND TONY ROBELLO: I have had a busy time with cards, mostly sympathy cards, I am sorry to say. I received a thank you for the sympathy card sent to R.L. and Mary Jones (loss of daughter). A Christmas card from Carl and Betty Grassham thanking us for the get-well wishes sent on behalf of the Federation. I also received a note from Helen and Jim Cochran (Honorary Goodwill Ambassadors), asking to be taken off the State Federation mailing list. They are no longer dancing because of Jim's illness. Jim has cancer in his bone marrow. I sent a card to them to let them know we were thinking of them. A thinking of you card was also sent to Jim Goetz of Warrenton, OR. Get well cards went out to Mary Warmoth (eye surgery), Corky Morris (benign growth removed from her shoulder), Betty Grassham (surgery) and Chet Martin (surgery). I also resent a card to Bernice Gruchella because of the misprint of her address. She informed me she received both cards. Letter was sent to the Portland Area Council (with copies going to the delegates) thanking them for their hospitality and for hosting the November State meeting. I also sent a letter to Donna Krossman thanking her for all her participation in the Federation. She resigned as Youth Activities Coordinator. Wedding congratulations went out to Ron and Marilyn Schmidt. Sympathy cards went out to David and Kathy Krause (loss of David's mother), Jerry and Linda Adams (loss of Jerry's father), Polly Gerka (loss of her husband Jay), R.L. and Mary Jones (loss of daughter), Pat and Don Hartwig (loss of Pat's father), and Jay Wells (loss of his wife RoseMary). We have started getting envelopes ready to mail out the State Federation ballots. **PLEASE** be sure all the club secretaries listed in the State Directory in your area, are correct as this is the information used for mailing ballots to each club. The ballots will be sent by certified mail, by March 1st. Please read and follow the instructions carefully. I now have a supply of Federation stationary and envelopes for those who need it. If there is anybody that I need to send a card or a note to, I have a pad up here in front with a pen, please write it down for me. Thanks!

TREASURER REPORT, MICK AND SHAN MC KINNEY: No report, I have turned in a written financial statement. I do have extra copies this morning, so if anyone would like a copy they are available. Also I

Page 8
State Meeting, Eugene, Oregon
January 29, 1995

have a couple of checks left over from the last meeting that I would like to hand out. I do have an address list now so that I can mail those. This morning we had a number of motions on spending money, necessary money of course. I would like to see us when we have a motion to discuss expenditures of money, that we refer to the line item in our budget, because some of these things that we are spending money on, we don't have money for. So we need to keep that in mind as we make motions to spend money. Take a look at the financial statement that you have, it has our budget for the year, and it will identify where that money is coming from. Thank you!

Rex Anderson, President asked Mick to talk about the treasurer's report, that it doesn't need a motion to be accepted, because the treasurer's report is audited once a year. **Mick** said, he did not speak to Rex about that. **Rex** stated the question to the Parliamentarian, **Dave Cramer**; "Do we need to have a motion, a second, and a vote upon the approval of the treasurer's report, when it is audited once a year?" The Parliamentarian will research it.

MEMBERSHIP CHAIRMAN, LINDA AND RALPH LAMBERT: I did hand in a written report, but there are a couple of things I want to go over. First off there are 124 Federated clubs in the State Federation, at this point. I have an \$8.00 check from the Emerald Empire Council, Pat's Round-to-its of the Emerald Empire Council, have come back into the Federation, and all they needed to do was to pay their State Dues and the When and Where. I would like to inform the Federation that the Willamette Squares have supplied me with an Amendment to their Articles of incorporation showing that they are organized as a mutual benefit. I would like to present a check for \$13.00 to cover the State Dues and the When and Where for the **Jefferson State Squares** of the South Coast Council. This is a combination of the Karrousel and the Chetco Ocean Waves. The Jefferson State Squares came about by the members of the Karrousel voting to disband and join the Chetco Ocean Waves which then in turn renamed themselves the Jefferson State Squares. The Morris' were nice enough to bring me a copy of their By-Laws etc., so that I would have all of their things. Membership forms have been distributed. The date that they are due back to me is Sunday, May 7, 1995. The Badge Board is on display. There are several clubs who still have not supplied a badge for the Badge Board. Those clubs have been reminded on their membership forms that the State Membership Chairman is still awaiting their badges. I was handed badges this weekend, so we will get that updated before the Summer Festival. Delegates you have membership packets, there is a packet there for your council. **PLEASE** be sure your council returns their forms as well as the clubs. Remember the clubs join the Federation through their council. I have two councils that I do not have any forms for last year, so I am not sure how their clubs got in, except I know that it works, and the papers got misplaced

Page 9
State Meeting, Eugene, Oregon
January 29, 1995

somewhere. If you have a packet for a club with a little yellow sticky on, those are clubs that we are still asking for badges for the badge board. At the last January State Meeting there was a motion made to look at replacing the badge board for the cost of the materials. So we hope to bring you an estimate for that at the May State Meeting. Also at the May State Meeting, Gary Smith and I will be bringing you a motion to bring the Insurance Chair into reporting under the Membership Chairman, just like the Festival Chairman report under the 1st Vice President. Hopefully we can establish a system whereby there is one person in the state that can tell everyone for sure if a club is in compliance. That means their insurance sheets are in, and the insurance money is paid, as well as, their membership sheets and dues are paid. I would like to request approval to spend approximately \$10.00. There is a need for a rubber stamp to date stamp the membership forms when they are turned into the Membership Chairman. I could obtain a simple rotating stamp showing: received, month, day, and year; which could be used for several years for approximately \$10.00. The other option is to have a special order stamp showing "95-96" which should also cost approximately \$10.00 but could only be used for one year. I would like some direction. **Rex Anderson** stated that we do not need a motion to spend \$10.00, just go ahead and buy it, turn in the bill and get reimbursed. Rex asked for a count of how many square dancers we have in the state. Linda, the membership chair does not get a count of the members, and asked Gary if he could give us that count. Gary, 5,236 square dancers which does not include Muddy Frogs, and Country Cut-ups because they self-insure. That does not include Rogue Sis-Q Council, because I just got their paperwork yesterday. Linda asked Rex Bounds if he brought a check for Sis-Q-Stompers. Rex Bounds got it.

PAST PRESIDENT, ED AND MARY WARMOTH: We are not the Browns, but we are happy to stand in for them. We were State President in 1983-84, we took off and went to the Peace Corp for a couple of years; and missed the Fairview Dance and missed all of those good things that the Past President does, and now we are catching up. One of the jobs that the Past President does is a tough one, folks, is to be Chairman of the Nomination Committee. We had a good committee though, and met yesterday at 2:00 p.m. We are pleased to announce the slate of candidates for the coming year 1995-96, and I would suggest as they are announce, if they would just stand up. Automatically the 1st Vice President advances to the office of President, and that would be Lowell and Donna Chamberlin. 1st Vice President, and I would call to your attention that automatically the person serves as 1st Vice President as President Elect, then moves up the following year to the President's office. The two candidates are: Ray Bunch, and Lee Ashwill. Ed asked the spouses to stand up also. 2nd Vice President office: Linda Lambert, and Bob Bosch. The office as Treasurer is a two year term, so Mick Mc Kinney is a carryover for his 2nd year. We ran into a real lurch,

because Nancy Carson who has given many years of great service to this organization, said that she was going to retire and get out on the road with Ken and have a lot of fun, so we had nobody to move as an incumbent for **Recording Secretary**, but we have two excellent candidates: Marie Towe, and Shirle Gierloff. **Corresponding Secretary**, Lola Robello, and Arlene Foss. **Membership Chairman**, Ron Schmidt, Doug Pederson, and Guy Fine.

Rex Anderson, President: Nominations are now open from the floor for office of **Membership Chairman**. **MOTION:** made by Lee Ashwill to close the nominations for Membership Chairman. **MOTION SECONDED AND CARRIED.**

Nominations are open from the floor for the office of **Corresponding Secretary**. **MOTION:** made by Lee Ashwill to close the nominations for Corresponding Secretary. **MOTION SECONDED AND CARRIED.**

Nominations are open from the floor for the office of **Recording Secretary**. **MOTION:** made by Lee Ashwill to close the nominations for Recording Secretary. **MOTION SECONDED AND CARRIED.**

Nominations are open from the floor for the office of **2nd Vice President**. **MOTION:** made by Lee Ashwill to close the nominations for 2nd Vice President. **MOTION SECONDED AND CARRIED.**

Nominations are open from the floor for the office of **1st Vice President**. **MOTION:** made by Lowell Chamberlin to close the nominations for 1st Vice President. **MOTION SECONDED AND CARRIED.**

Ed Warmoth mentioned that one of the State Delegates stepped forward to run for office, and the other delegates should keep that in mind for next year to step forward and take a higher office in this organization. The delegates spoke up and said "there is no higher office". Ed Warmoth the fun part of being Past President is the Fairview Dance. Fairview Dance is on schedule, this is the main benefit activity, which the 124 clubs of Oregon all join together to raise money for an event that we have chosen for many years now, the Fairview Training Center in Salem. The money this year will go to the Senior Cottage, with a sharp focus where there is a cottage for some of the older residents of the Training Center. They need an automated chair, large screen TV and VCR, we are talking within a range of \$2,000, if we do more than that, there are things that we can do for the Senior Cottage. Incidentally on their shopping list they would like to get a lift van again. I would guess that is around \$25,000. That will be something the next Past President might take a look at. Fairview Benefit Dance is Sunday, April 2nd, 2:00 - 4:00 p.m. We have worked out a plan for 4 callers from different parts of the state, you will see them listed on the flyer, and cuers from the different parts of the state. We have

Page 11
State Meeting, Eugene, Oregon
January 29, 1995

added something new this year, there will be a silent auction. We will have operating a little bit before 2:00 p.m., and as the afternoon goes along, we will have 2 or 3 tables that will close at different times. This is a fun thing on the side, as well as making money. We are looking at contributions, such as weekends at a motel, meals etc. wherever it might be for the silent auction. I understand that the members of this board serve on the door. The elected officers and nominees for office usually serve on the door. Rex Anderson asked Janet Wilken, if there was money left over from last year. She stated a tiny bit, approximately \$166.

PARLIAMENTARIAN, DAVE AND BETTE CRAMER: Practices and Procedures have been received from Benjamin and ~~Benny~~ Brown. Copies are being reviewed. Look for revision updates at the September meeting.

PUBLICITY AND STATE REPORTER, ED AND MARY WARMOTH: We sent a letter to the area delegates to update the When and Where we dance in Oregon brochure. The one that we put in Chamber of Commerce's. There is a lot of changes that occur, even in a year or two's time, such as phone numbers and where clubs dance. A reminder to area delegates if you haven't turned something back to me, we have some extra straight copies, that they can show corrections. We have this stuff on computer from a couple of years ago, so it will be easy to make corrections, get them printed and have them ready for distribution in the summer. We are going forward.

FINANCIAL ADVISOR, JEAN AND HANK BRIGL: The 1099 Miscellaneous forms are due again. Forms are due to payees before January 31st. The Internal Revenue Services copy is due IRS by February 28th. The 1099 Miscellaneous forms are for unincorporated businesses or individuals having received \$600.00 or more within the calendar year from your club or council. You are subject to a penalty or a fine if IRS picks that up, and lots of time they do. When contracting or employing any individual or business, be sure to get their corporate number or social security number for your records in the event their pay comes to \$600.00 or more per annum. The income tax form for the fiscal period September 1, 1993 through August 31, 1994 has been filed. I would like the board to consider having a copy of the financial statement mailed to all board members for review prior to Federation meetings in order for them to make responsible decisions which might affect the financial condition of the Federation. This would involve thirteen officers, elected and appointed, thirteen delegates and currently eight committee chairpersons for a total of 34 mailings at 32 cents or \$10.88 per meeting. Think about whether this cost would merit the mailings. You might want to add this to the May agenda for consideration.

CORRECTION TO THE MINUTES: Page 5, November 6th State Minutes, under Financial Advisor's Report, the dates on two sentences are

reversed. It should read: The original 1099 Misc. forms is sent to the IRS to be postmarked no later than February 28, 1995. A copy is given to the recipient of the monies no later than January 31, 1995.

EDUCATION. DOUG AND STACEY PEDERSON: 1) I have finally received a copy of the proposed administrative rules with regards to having a license plate identifying our activity. A hearing to take public testimony on these proposed rules have been scheduled for late February. The rules address three groups that are eligible to apply for the plates: 1) Veterans; 2) Institutions of Higher Education; 3) "Non-Profit groups that meet the qualifications for tax exempt status under section 501 (c) (3) of the Internal Revenue Code." It was originally thought we would qualify under the non-profit group status. However, after discussing the Oregon Federation status with Jean Brigl, it has been determined that we are not eligible. Our federation status is IRS code 501 (c) (4). This law appears to have been specifically and narrowly written for educational and religiously oriented organizations only, which is what 501 (c) (3) is defined as. We are essentially a social organization and are unable to qualify under an educational status. Doug asked Jean Brigl, Financial Advisor if this was correct. She stated, "Yes to a degree, it is very much like a 501 (c) (7). **Doug:** The bottom line is, that the way this law is written we do not qualify to get a special license plate, under the current rules, as they are written or proposed. We have two options that we can go: 1) We can work through the system to get an amendment to the above law that will allow us to obtain our desired plates; or 2) Lobby for a brand new law that will accommodate our wishes. My recommendation is that we essentially start from scratch and strive for our own law. Two immediate needs are identified: 1) We work up a design of what we want our plates to look like. We need to go for exactly what we want and then scale back if necessary. 2) We need to identify a legislator who is on a first name basis with a square dancer and who is also familiar with our activity, that we can call on for advice on how to proceed and hopefully be our point person to move this project through the legislature. If the above is what the body desires, we need to immediately identify that legislator. This necessitates going back to our area to see who can be of help to us. I would need to have this person contact me ASAP. I am open to any other suggestions that you may have. I do have more to report, or do you want to discuss this issue first?

Discussion was held. **MOTION:** made by Lee Ashwill and was seconded that we discontinue any effort to get our own license plate. **MOTION CARRIED.**

2) **EDUCATIONAL SEMINAR:** Planning is still ongoing for the seminar to be held at the Summer Festival. All sessions will be held in Cascade Hall on the Fairgrounds. The featured presentation will be

from 2:00 to 4:00 on Saturday afternoon. The featured topic will be on how to better market our activity so that we can hopefully increase our numbers this fall. In addition, there will be a seminar on how to incorporate the computer into record keeping of the club's records. This will be Saturday morning and be led by Ray Bunch. Additional topics to be scheduled shortly. There will be an Area President's meeting, all area presidents should have received a letter inviting them to attend. This will be held on Saturday morning, date and time to be announced later. Lastly, I would like to have a "meet and greet" your State Officers session at some point during the festival. This would be an excellent opportunity for the dancers to meet you and hopefully communicate to you on how wonderful a job you are doing and/or address some concern they may have. Saturday would probably be the best time to schedule this, so State Officers please set aside some time.

HISTORIAN, SHIRLE AND GEORGE GIERLOFF: We have been asked by the Cowboy Museum in Portland for a history of Square Dancing and are in the process of going through the history so this article can be compiled for them. We will also be purchasing albums as people have sent articles and pictures to us. Please continue - it is the only way that the history can be maintained.

A BRIEF BREAK AND STRETCH WAS TAKEN

Parliamentarian, Dave Cramer: On the issue of whether the auditor's report would be in lieu of the Treasurer's report, after some research, it is my belief that it is not so, and that we do need a motion to accept the Treasurer's report. The auditor's report is a review of the same subject matter, but in a different context. When that auditor's report is complete, that would be another motion to review the same thing, but it is a different view point. There is no reason not to have a motion to accept the Treasurer's report.

MOTION: made by Nancy Carson and was seconded to accept the Treasurer's report. **MOTION CARRIED.**

INSURANCE, GARY AND CAROLYN SMITH: President, Rex Anderson stated that he wanted it in the minutes and the meeting, Gary, to thank you for your hard work, your telephone calls, your letters, and listening to the problems, complaints, and whatever for the last several months and I know that you will explain to people pretty soon, as to what I am talking about. He has worked very hard with the Muddy Frogs. Thank you from the Oregon Federation for all of your hard work, we really do appreciate it. **APPLAUSE.** Gary: It has been an interesting two or three months. I would like to make a **CORRECTION TO THE MINUTES:** Page 6, November 6th, under Amendment to the Motion by Marie Towe, it should read: **"as additional insured"**, instead of "original insured" regarding the Muddy Frogs.

Page 14
State Meeting, Eugene, Oregon
January 29, 1995

Gary: I will make this as short and sweet as I can. There are three students that have been injured recently. Please tell them to be careful, and get the reports in. I will skim through this and submit my written report as the total report. (Report on file). Under coverage, the majority of our dancers are covered. We have two councils (Unnamed) that were late getting their documentation in, and have been given notice that they do not have insurance. One of those has gotten their information in, both have gotten their information in, but one I have sent their money in. The second council I got yesterday, and I will be processing the information and getting it out. I have not sent in the information yet on Jefferson State Squares, because I was waiting to see if they were accepted into the Federation. I will be getting that information submitted. In the packet of information that I gave to the officers there is a computer printout of the roosters that I passed out to the delegates. If they are in parentheses, they are overpaid, if it is a straight number they are underpaid. I would like to recommend to the Federation, that since there are basically 7 that are overpaid, that the Federation reimburse to those councils, one check and let the councils straighten it out amongst themselves who overpaid and who underpaid. Because there are some substantial amounts, they range from \$78.00 down to \$18.00, I believe. The others are two or three dollars one way or the other. We have plenty of money in the members fund of the budget to handle that.

MOTION: made by Linda Holden, Eastern Oregon Delegate and seconded that the Oregon Federation of Square and Round Dance Clubs write refund checks to the councils for the overpayment of insurance funds by the clubs allowing the councils to establish with the clubs their individual payment as per receipt report presented. President, Rex Anderson asked the Parliamentarian, if this requires a motion since it is a housekeeping item by the Treasurer to reimburse an overpayment. Parliamentarian, Dave Cramer stated that if you accept the report that would authorize the payment. [REDACTED] was withdrawn, because it had not been read to the assembly yet. We have to have a motion to accept your report. **Gary Smith:** I am not done with my report yet. We are not quite complete yet on paying insurance, but it appears at this time that with the last reporting council we will be paying approximately \$11,715.00 +/- a few dollars. That translates to about \$1300.00 less in savings over what we paid last year for insurance. That may not be entirely caused by the duplication of club membership, but a good share of it was, as I found people registered in as many as three different councils and as many as six clubs, all of who were paying insurance on them. I would like to see the next insurance chairman, continue to keep an eye on this, and check records carefully. Regarding file cabinets, there was no action taken on this. I am just waiting until I turn this over, because I have file cabinets.

As to the **Muddy Frogs** situation, after much ado, it seems that our

insurance company, via written communication, (see the letter in your packet, and on file with the minutes); they have acknowledged that they would defend us in any action involving the Muddy Frogs since we are a member of USDA. I am suggesting that we change our Practices and Procedures, under Section VII, Item 6, page 9, General Information to just provide proof of insurance. Attached in your insurance packet is a copy of the insurance section of the Practices and Procedures. Section VII, pages 7, 8, & 9. Basically all of the changes in the square bracketed boxes are to be stricken from the terminology, and under the bold underline sections are to be added. The last two pages are the insurance form to replace what is in the Practices and Procedures. I tried to make it a little more generic and clear, Section VII, page 26, and 26a. I would suggest accepting these changes to the Practices and Procedures, and replacement form. This will take care of the Muddy Frog problem and we can wipe the slate clean and start over.

MOTION: made by Marie Towe and seconded to adopt the revisions to the Insurance Committee Section, Section VII, of the Practices and Procedures, as presented. **MOTION CARRIED.** **Siskiyou Stompers:** I have received their paperwork now, and I had not at the time I wrote up my report. I have received the check for their 1994 insurance. Any of the delegates that were not at the delegate's meeting yesterday, I need to see you for a few minutes. We will be leaving for about 15 days around the 1st of February. I do need one of the delegates to step in and be an assistant to the insurance chairman, and I will give you the information that you need to have, or mail it to you or something, so that we have someone that you can contact. He was thinking of Jerry Adams, Portland Area Delegate. Jerry, said that was "ok". Anyone that needs to contact the insurance person, please contact Jerry Adams, if you would, and I will fill him in on what he needs to do.

MOTION: made by Lowell Chamberlin and seconded that we accept the Insurance Chairman's recommendations. **MOTION CARRIED.**

Gary Smith gave the paperwork to Rex Anderson to fill out regarding Sylvia Anderson's accident the day before.

BMI/ASCAP, RALPH AND LINDA LAMBERT: Basically everything is under control. He reported that on December 13th ASCAP provided us with a new rate schedule for 1995, for our festivals. The fee has been raised from 5.2 cents per dancer to 5.4 cents per dancers, just a little bit, but they count up when you get 3 or 4,000 dancers. I have provided this information to both the 1995 Mid-Winter Festival and the '95 Summer Festival. BMI, we do not have any change in our fee schedule as of now, it is still 4.8 cents per dancer. Basically when we pay our registration for a festival 10 cents of that registration is going to cover these license fees of copyright music.

'94 NATIONAL CONVENTION NEC REPORT. DON AND SHIRLEY WHITE: Thank you all for the Randall Award. We were surprised to receive it, and it is something we will treasure for a long time. 1) How many folks attended the '94 meeting last night? Hold your hand up. That is pretty good. We did hold the '94 meeting last night, January 28, 1995 at 11:30 p.m. A couple of things were voted upon and decided. A) They gave the Ashwills and the Whites the authority to take the remaining "Ways and Means" items, except for the pins (the Oregon pins), we will divide those up between the 13 councils and they will be presented to you. They are not to be sold, they are to be used for door prizes or whatever way you would like to dispose of them, but to be given away. What you will end up getting is a couple of boxes of cookbooks and whatever odds and ends that are left, we will divide them evenly, some mugs and those kinds of things. So you should get at least 50 cookbooks to be used around your council, because we had some left. We will deliver them where it is possible like to Portland, TVC, and Mid-Willamette, as we are coming and going up and down the highway. The rest of you, if you are coming our direction, and would like to pick them up, next week we will get them divided, give me a call and come by. Otherwise rather than haul them to the May meeting, I will furnish you those items at the July meeting at the Summer Festival. B) There was a lengthy discussion last night concerning the Corporation, as to whether to continue it or closing it out. As I have stated before it would be easier on us to close it out, but it is beneficial to the state if they think they are going to bid for a National Convention again in later years. The decision has been made, and what we are going to do, and this is a part of my report, that the distribution of the excess funds, it is going to take \$5,000 to come back to the Corporation, when I say Corporation, I mean the 43rd Corporation, to keep our Treasury going. The reason for this, that according to our official guidelines, we have to disperse all profits, and we have to abide by that or we are open to an audit by the IRS. So if we give the monies all away to the state, the areas, and the clubs, we need \$5,000 back to put into our bank account. It is your money, but it is just to pay our phone bills, and little odds and ends, it will take to keep the corporation fees and those kind of things going. So what I am telling you is that it takes \$5,000 to come back to us, and it would also take \$25,000 set aside by this body, for 10 years as seed money for a future convention. Now if you feel you do not want to do that, then we can close the corporation out. We have worked for five years to get to the point where we are at. If we have to keep this corporation open for 10 years, we will have to keep meeting and we will have to do all the things that it takes to keep it official, that we feel that at the end of that if we bid again there is \$25,000 there, that they don't have to go through what we went through this time to raise the money. That is up to you folks, but we need to go one way or another. I am not going to be caught in the middle. I think it would look bad for Oregon, if they bid again and didn't have the

money. The NEC people will know that we came out on the good side, and so consequently we do not feel that we should try to keep it going for 10 years without some assurance that the money will be there at the end. C) There were 4,416 Oregon dancers that registered for the Convention, of that number 2,980 were Federated, the rest were all non-federated dancers. People that are not involved in clubs that are under the guidelines of the Oregon Federation. We have reviewed the list and the way we are doing the pay out, is to use the list of Oregon Federated dancers vs. the insurance list provided to us by Gary Smith, Insurance Chairman. We went through that list 4 times. It is a done deal, and what shows up on that insurance list, is where your insurance has been paid by your home club and that is where your checks will go on this percentage breakdown. Our goal to distribute the money, Mick will be doing things, and we will be meeting with him to distribute the money to the areas and the clubs, in forms of checks, during the month of February. I would like to say something, this has nothing to do with '94, but I came to realize the need for insurance as Gary mentioned earlier about students, I can't over emphasize the number of people that we acquired on the list and some of those classes never had their names submitted, if they had an accident while they were in class, they would have been in big trouble. Technically they would not have been covered by insurance. We discovered there was 300 people that Gary sent us some individual sheets on, and that 300 when Shirley and I reviewed them, we gained 89 Oregon registered dancers to put on the list, which benefitted all of the clubs. 2) One of the things that we have talked about, and Rex is going to bring it up or make it a point for the next meeting is the status for Shirley and I for future Oregon Federation functions. This will wind down very soon, I hope. I attended the Washington State Meeting last week, and I just want to update you on what they are doing. Don and Shirley Blanchard are considered their NEC Advisor. They keep people at their state meeting abreast of what is going on at the future conventions, who is bidding for future years and those kind of things. In Washington, and I am not saying that Oregon can do or will do, but they are representatives on their Federation Board just like anybody else, they do have the authority to vote and they can make motions, so just take that into consideration please. 3) Another item that needs to be addressed because I have received a lot of phone calls, several phone calls on this situation; is the decision made at the last Oregon meeting that they would not support the Colorado U.S. West square dance. That letter needs to go to Colorado and in addition to that, Shirley and I are going to write a short blurb to go into the National Squares indicating what Oregon's decision was. The reason for that is, when I go out of state up in Washington, and several phone calls, people are interested in knowing what Oregon has decided to do. Some of those folks have received that letter that I read you a line out of at

the last meeting, which implies that we are requiring more information and we are going to support the Colorado U.S. West Square Dance. That is not the case at all, as you are all well aware, so I want to let you know that we are going to put something into the National Squares on that. 4) The other thing that needs to be considered by this body is what Oregon's position and plans are for the Showcase of Ideas in Alabama. I know Rex has received a letter asking if we are going to send something, is somebody going to be responsible. Alabama needs your support, their registration numbers are down. If you are going to go to Alabama, and make that decision, they would appreciate getting your registration forms as soon as possible. I laid Alabama registration forms, tour brochures, and their special event for Wednesday night, which happens to be Lee Greenwood; out on the table in the entry way. I also put some forms out there for Early Birds for Texas. If you are planning on going to Texas in '96, those forms for Early Birds are due by February 1, 1995, because their pre-convention is in March. Last night I went into quite a lengthy explanation on payout. We are looking at paying out somewhere around \$180,000. Using that figure, according to the by-laws the State Federation will get \$60,000; the areas will get \$60,000; and the clubs will get \$60,000. \$60,000 that goes to the State, that is what we are talking about where we ask for \$5,000 to come back, and \$25,000 to be set aside for a future convention. We ask for that to be set aside for 10 years, only because 10 years of holding that money actually covers 15 years till the next convention, because you bid 5 years ahead of time. Most states hold a convention, about every 10 years. If you were to host a convention in 2004, that means you have to bid in 1999, in Indianapolis. That means you start putting the bid together in 1997, which means only 2 years from now. That is way you need money for these things. It costs a lot of dollars to just put a bid together, that is why through the efforts of everybody in this room, and they were kind enough to loan us money, is how we managed to get that seed money to get going. We are trying to avoid going out and doing that next time, and that is what that \$25,000 is for. To the areas 1/3, another \$60,000 - 1/2 of that which would be \$30,000 is divided equally among the 13 councils, that boils down roughly to be \$2,300 per council. In addition to that we have only used 1/2 of your \$60,000 right there; the other \$30,000 is divided up based upon the number of registered Federated dancers from your council that attended and registered for the convention. The next 1/3, which is another \$60,000 to the clubs is split the same way as the areas; 1/2 of that or \$30,000 is divided evenly among the clubs. Gary's number is 124 clubs, because some clubs have added since the convention, our number currently, give or take one club is 120 clubs. So when you take the \$30,000 and divide it by 120, that comes up to be \$250 per club and in addition to that, every club is based upon the number of dancers that attended and registered for the convention, that is how the other \$30,000 is split up. Technically, each Oregon dancer that

Page 19
State Meeting, Eugene, Oregon
January 29, 1995

registered and belongs to a Federated club etc. is worth approximately \$10.00 a person, and the councils is the same way. If your club would get \$250, if it had another 10 people that registered and attended the convention that is worth another \$100, that club would get a total of \$350. The same thing at the area level. I don't want to beat this thing to death, but I want everybody to know, it is big money, it needs to be protected, and we need to make a decision that will make everybody happy. Also Mr. Warmoth is holding up a little flyer, and has some flyers. We had a gentleman out of the Portland area, video the Saturday night ceremonies and there is dancing in there, it is all edited, it is a nice video, it has nothing to do with the convention, we are not getting involved in it; but to get the video you send a \$19.50 check directly to JAO-CP, Box 2338, Gresham, OR. 97030-0652. He will send you the video and pay the postage etc. See Ed Warmoth about that. I will address any questions that you may have.

Ed Warmoth: I have not thought much about the Showcase of Ideas, but it seems to me it would be to our advantage to have a nice display in the Showcase of Ideas, in Alabama. Perhaps based on pictures of what happened at the convention, and a nice central message that thanks all of those that came out to Oregon. I am wondering if perhaps some money should be set aside from someplace to finance this exact kind of thing. I think there are pictures available, 8 x 10's or something that would be a nice show, that yes, you came and you had a good time, and we are happy and glad about it.

Lowell Chamberlin: I would like to answer that, because I have the letter right here in front of me and I have been waiting to jump on it, about the 44th Nat'l Convention Showcase of Ideas. This needs to be taken care of immediately. ~~MOTION:~~ made by Lowell Chamberlin and seconded that Oregon displays in the Showcase of Ideas and also place our publications there. In that motion, I would like to include that Ed Warmoth be responsible for taking care of this. (I will stop the motion real quick here, because this has to be filled out by December 31st and sent in. So I think this is something important.

Mary Warmoth: Stated that could not do that because they will be coming from East France, so they can not carry anything, and will be stopping back in Birmingham. **Lowell Chamberlin:** Said he would clarify his motion. He did not say that you had to carry it, but just be responsible for filling out this piece of paper and seeing that it gets done. **Rex Anderson:** Stated that he would come to Mary's rescue. He is caravanning back to Alabama, and whatever has to be hauled back he will carry back as much supplies, as he can.

MOTION CARRIED.

Dave Cameron, Emerald Empire Delegate: Asked how the Oregon dancers

Page 20
State Meeting, Eugene, Oregon
January 29, 1995

that registered on site got counted for the 43rd Nat'l payout? There was no place they could put what club they were registering under. Several dancers asked me about this, because they were told if they registered for the Nat'ls, their club would qualify for more money. How is this written up? **Don White:** That has been taken care of, we did a computer run of everybody that registered at the door, and that run was included when we matched it up to the insurance. We went back and checked the at door registrations, so they are in the money. **Lee Ashwill:** For the delegate's information, the \$5,000 that Don is asking to be put into the Corporation, please believe that is not personal money for Don and Shirley White, that is for the Corporation, subject for audit by some representative for this board, at any time, and they will submit a financial report annually so you will know where that money is spent.

A LOT OF QUESTIONS WAS ASKED AND A VERY LENGTHY DISCUSSION FOLLOWED. (THIS DISCUSSION IS ALL ON MICROCASSETTE TAPE, DATED AS OF THIS DATE, AND IS TO BE KEPT BY THE FEDERATION FOR TWO YEARS, TAPE #2, BOTH SIDES).

The delegates asked for a caucus, and after some discussion, was granted a caucus.

MOTION: made by Lee Ashwill and seconded that this Federation accept the money coming in from the 43rd National Square Dance Convention, and that we re-allocate \$5,000.00 back to the existing corporation to keep it open, and earmark \$25,000.00 of the income coming in for a potential future bid not to exceed ten years.

AMENDED MOTION: by Marie Towe and seconded that the \$25,000.00 is a loan and the \$5,000.00, (all those monies already loaned) and if there is a convention, and we make money, those monies will come back to the Federation off the top. **Marie Towe** was asked to restate the motion: It is just simply, that the \$30,000.00 is a loan to the corporation from the Federation, and the Federation will be paid back from the profits before the distribution is made at the end of the convention. **A lengthy Discussion on the motion and amended motion was held. AMENDED MOTION FAILED.**

Rex Anderson: The first amended motion failed, now we can have another amended motion. **Marie Towe:** This will be the same thing so it reads; as a loan at the time that it is necessary for the convention. Okay, let's go this way - I amend that motion to say that \$25,000.00 of that money is a loan at the time that the convention needs it, and it will come back to the Federation before expenses are dispersed. Motion was seconded. Discussion was held. **Marie Towe:** 2nd amended motion - I move the State Federation "set aside" \$25,000.00 for the Nat'l. Corporation to use in the event that a Nat'l Convention is held, for a period of ten years, and

Page 21
State Meeting, Eugene, Oregon
January 29, 1995

that it will be a loan and will come back to the Federation off the top before dispersements are made, if any. Motion was seconded. Discussion was called and held. **2ND AMENDED MOTION CARRIED.**

The original motion made by Lee Ashwill was read and ORIGINAL MOTION CARRIED.

STATE FAIR, KEN AND ARDELLE WOLF: I will give a report for the Trailer Coordinator, who is a sub-committee of ours now. As far as my report is concerned, I will opt to hold it until the May meeting. Jim Kinkaid is the Trailer Coordinator, he is here for any answers in case there are any questions. His report reads: The trailers were used 7 times by 6 different clubs during 1994, 1 time to Portland, 2 times to Eugene, and other times to Willamette Valley locations. The floors were refinished prior to trailer use this spring which made them look a lot better and hopefully a better dancing surface. The next time the floors need refinishing they should be sanded down to new wood, especially the center section. There is NO insurance on the trailers as far as I know. My insurance company will not cover them for fire and theft as long as they are stored at our place. I would suggest a total insurance package to cover trailers wherever stored for fire, theft, vandalism, while in the possession of anyone, while being towed, while setup anywhere and also for liability. I have discussed this with my insurance agent who has offered several ideas depending upon what the state has for its own insurance coverage for officers, directors and other property it owns. I urge the State Federation to look into this matter. As far as the State Fair Dancing, nothing has been done at the present time. Because the state is still confused as to who is going to run the fair. They have designated an interim director and still has does not have a theme for the fair. So as soon as they get their act together, we will contact them, and try to improve our situation with them.

ORDTA, JEFF AND SHERRI GROSSMAN: First of all I am Bonnie, I am not Jeff, and I am not Sherri. We did not want the chair to be vacant so I stepped in. Jeff and Sherri Grossman did resign as chairman of ORDTA, effective towards the end of December. Elaine Funk from Grants Pass, moved up to the chair position from the vice chair and at yesterday's meeting she appointed John Anderberg to be the vice chair until elections are held. We had our nominations yesterday for the state officers. We had three new members yesterday accepted into ORDTA, three new cuers, they want to become teachers. We had an associate member move up to a full member. Also at the meeting yesterday, the idea of the Summer Festival was brought up and discussed. The majority of the members either hinted, that as representatives of cuers in the state of Oregon should take a stand one way or the other. There will be a vote by all the organization of all of its members in the state of Oregon. If the significant majority of its members feel one way or the other it will be

brought back to the State Federation as our view point, as to where the organization stands. Regardless of how that turns out we have asked that all of our cuers encourage all of the other cuers to attend the festival, to encourage their dancers to attend the festival, and to support the festival whether they have to pay or not, and that will be where it stands. But we feel as an organization, we feel we want to take a stand one way or another. We don't know what it will be right now, but it will be reported by the May meeting how the organization feels as a whole.

Rex Anderson: I have a question for you. Would it be a wise decision to have somebody from the Summer Festival to be at one of your meetings to address this, if this comes up, when it comes up?
Bonnie Stimler: We do not have a meeting scheduled. We are required to meet twice a year, and we usually have a spring and a fall meeting. The next meeting is not scheduled until the day before the next Federation meeting. I think that the State informed me that there is something coming out in the OFN as an explanation as to why they did that. If the Federation would like to have that information included in the April issue, because that was a packet. We would like to include that. We would like to have everybody informed so they can make a good decision on how they feel they want to vote on it. We as participants in the activity, and as an organization, we do represent cuers and the majority of the teachers in the state. This is something we should let you know how we feel about it.

ROUND DANCE SCREENING, JAY AND BONNIE STIMLER: We are doing fine. We have just mailed out the tape for the Selection of the next Quarter Rounds of the Month. I would have a request for the delegates: Please ask your Round Dance Coordinators to return their selections for the Round of the Month, when it is their turn, in a more timely fashion. Two of the last three, I have had to get out and chase these folks, and the ones to the OFN this week, I was handed this weekend, instead of two weeks ago when it was due in. That puts us in a spot, and it puts Carolyn Bosch in a spot, getting that information into the OFN. So please impress on your Round Dance Coordinators that we need that Round Dance selection in, in a timely fashion. There has been a question also that Carolyn and Bob are going to take to their advisors. They are having some questions, rather than just "Quick Cues" in the OFN, do we want to include the cue sheet. I guess some people have raised that issue. We should get that resolved and into a presentable form I guess, by the next meeting. Thank you for excusing us, I have a prior cueing commitment and I have to make like a "bird".

DELEGATE REPORT, RAY NICHOLS - EMERALD EMPIRE: All I can say is that we had it!

BREAK

OLD BUSINESS:

FINANCIAL ADVISORY COMMITTEE: MOTION: made by Lowell Chamberlin and seconded to disband the Financial Advisory Committee. **Lowell explained:** As the Federation Board we need to take into consideration their recommendations, the information received from the '94 National Festival Committee, consider good business procedures, and investment strategies, and develop a plan for the use and distribution of funds. That we not become or have a committee, or philanthropic organization as part of the organization. As most of you know I work with philanthropic organizations daily, with grant money. I don't think that you want to see what happened earlier at every meeting we come to. I tend to go to those organizations, I work with them, and I feel that we ask the President, if we approve of this motion, to set up guidelines or a committee representative of all of our interest. I had a strong feeling that people are not really happy about the way it was going earlier, so I would like to see us back up, take a look, take a breath, and start over again.

Discussion: Gary Smith: Jean brought up at the delegate's meeting that our tax year is September 1 to September 1. If we don't earmark these funds, the delegates have talked about this somewhat, we are going to run into a problem with the IRS possibly, because of being a non-profit organization. **Lowell:** We have not received the funds, at least not until May or longer. **Ed Warmoth:** Point of information. As I understand the motion, it was to disband the Financial Advisory Committee. **Lowell:** That is right, this is a committee that Benjamin set up to take a look at how we should distribute the funds. **Ed Warmoth:** Is this committee on paper some place? He was told, yes. **Ed Warmoth:** That proposal or this committee wasn't anything that has been created, other than just the President named the committee. **Lowell Chamberlin:** That is exactly right. The President appointed the committee and asked them to take a look at it. I am saying we should disband that committee and take another good look at it. **Ed Warmoth:** Is this the committee with five people on it? **Lowell:** Yes. **Ed:** and the President named those people? **Lowell:** Yes. **Ed:** Ok, so that is what you are disbanding. **Rainey Groshong:** We were informed yesterday, that funds would be distributed in February, and this was one of the reasons that we had to rush, and make all of these big decisions about what needs to be done. **Don White:** Funds to the clubs and to the areas will be dispersed in February. Our current President of the Oregon State Federation, Rex Anderson asked us to wait until the May meeting to personally present the check to the Federation for their share of what we are going to be dispersing. The reason he asked to do that, it is his intent to have the four presidents that have been President's of the Federation during the four years that we have been preparing for the convention, personally be there, so as a foursome they can receive the check. We will do clubs and areas in the month of February.

Rainey Groshong: Why were we notified that everything would be distributed in February, we needed to make a decision. **Don White:** I said we are going to disperse the funds in February, and I was prepared, and I can still mail the check to the Federation. It was our President's request that we hold the check and bring it to the May meeting. **Rex Anderson:** I withdraw my request. **Karel Morris:** I have a question I would like to address to Lowell - This Financial Advisory Committee which has been working, at the request of the Past President, is disbanded or whatever; how did you mention this? "That we would look at this another way". Who will be looking at this, do you mean all of us sitting here discussing over and over as opposed to the committee. **Rex Anderson:** I think the recommendation was that we appoint a committee to take a look at what the committee has already done, and then present this at a later date. **Lowell:** Take a look at the previous committee's recommendations, and other recommendations that have been floating around, and look at some good business strategies which I didn't see in some of this, it is that type of thing as to what we want to do with the money, rather than have an organization set up where we all have to come and ask for money etc. **Marie Towe:** At our delegate's meeting we proposed a motion, we edited a motion, we wrote a motion, and I won't use it now but I will tell you what it is going to say because I think it is in direct relation to this. I think it might be a better solution. Our MOTION was going to be that the Federation set a line item in the Federation Fund account entitled "Square Dance Promotion Fund" for the 43rd National Square Dance Convention Funds to be dispersed in 1995. The Federation to decide on the Financial Committee and/or proposed guidelines by the July 1995 State Meeting. So it wouldn't be completely disbanding the committee, but it would be deciding on the committee and the guidelines. **Lowell:** This would give Rex more opportunity to appoint people, that would be more representative of you people. **Marie:** Right, it is not just completely throwing the work they have done out the window, there is a lot of work in there, and a lot of merit. **Linda Holden:** Would we not have until September or August 31st if we are going to invest or whatever these monies, so as not to affect our non-profit status. **Jean Brigl:** You would have until Sept. 1st to designate where those monies would go, so if they were distributed within this fiscal period, we would have some designation. I have asked the State Delegates, Officers and Appointed Officers for their input on how you would like these guidelines set up. Like anything else you can't set down and write guidelines initially, changes have been made. We have worked very hard on this in trying to protect the funds for the Federation, for the clubs, and the areas, so the monies would not just be put into the general fund, and be taken away, so to speak. So the control that we are looking for in these guidelines, is a control to mainly preserve the funds. It is up to you, however you feel. We were going to do something about having all of the delegates get together and hashing this out. All of the purpose of the committee

Page 25
State Meeting, Eugene, Oregon
January 29, 1995

would be that it be ongoing, and would be a screening for it to consider all recommendations before they came to the floor at each State Meeting to avoid the kind of hassle that we just went through. A committee would screen all requests for funding, bring it to the Board, and present it. We have a lot of work that should be done on the guidelines, in order to put them into chronological order, and make it a little easier to understand, and who has done that? But it is up to the Board to determine whether you want to go in another direction. The question was asked, if this was considered a Standing Committee, the answer was no, it was appointed by the President. If it was an appointment by the President, he is also the President of that committee, and that means at any point in time, he could eliminate that committee. We don't need a vote of this council. The President can take that under advisement and do anything he wants to with that committee. **Jean Brigl:** In order for it to be a Standing Committee it would have to be voted upon. **Dave Cameron:** It states in the Practices and Procedures that the President appoints all Standing Committees and he is the President of that committee, and he can eliminate it anytime he sees fit. **Gary Smith:** The Practices and Procedures, Section VII, page 1, Standing Committees are designated and that is not one of them. **Rex Anderson:** Stated his preference would be to wave that consideration, for the simple reason that it is showing a preference on the side of the President, and I would prefer, and feel much better if that was a vote before this assembly. You are putting a lot of pressure on me. If I do away with it, I'll have people mad, and if I keep it, I will have people mad, and I would just as soon you people make that decision. More discussion followed. Vote was called for and reread: **MOTION: made by Lowell Chamberlin and seconded was to disband the Financial Advisory Committee. MOTION FAILED, 9 No Votes - 8 Yes.** A recount was taken.

Rex Anderson: Now we need to remove from the table, the original motion, because that motion has been tabled. Look at your agenda, we are talking about the Financial Advisory Committee that was tabled at the last meeting.

MOTION: was made by Ray Nichols and seconded to remove this from the table. **MOTION CARRIED.** Now we have the Old Business, which is the Financial Advisory Committee removed from the table. Now we can have a discussion.

MOTION: was made by Marie Towe and seconded that the Federation set a line item in the Federation Fund Account entitled "Square Dance Promotion Fund" for the 43rd National Square Dance Convention Funds to be disbursed in 1995. The Federation will decide on the Financial Committee and/or proposed guidelines by July 1995 State Meeting. Lengthy discussion followed. **MOTION CARRIED.**

FESTIVAL ADVISORY COMMITTEE, LOWELL CHAMBERLIN: I have received comments from some, and each area went back and voted upon this, if you have comments you want to make, how about writing them on here and give them back to me, and we will get the committee together. One of them I did receive has some pretty good suggestions on here. We would like to get that committee back together again, then after we have received all of your comments, that would be better then sitting here for the rest of the evening and debating it. Ray Nichols: We also discussed this at the delegate's meeting and there is a lot of stuff in here that was not suppose to be in there, that the committee had deleted out and then it was put back in without the committee knowing it was in there. MOTION: made by Ray Nichols and seconded, that this go back to the committee and be discussed. Rex Anderson: This has not been removed from the table. If you want to discuss it, we have to have a motion to remove it from the table, then we can discuss it. MOTION: made by Ray Nichols and seconded to remove it from the table. MOTION CARRIED. A recount was taken. Rex Anderson: Now the Festival Advisory Committee is on the table, and it is open for discussion. MOTION: made by Ray Nichols and seconded to send the suggestions that the Festival Committee has made back to the Festival Committee for a review and update. Discussion called for and followed. MOTION CARRIED.

NEW BUSINESS:

CHANGES TO PRACTICES AND PROCEDURES, LEE ASHWILL: MOTION: Mr. President, I move that the following change be made to the Practices and Procedures regarding membership of new clubs. SECTION III, PAGE 2, ITEM 4 BE CHANGED TO READ AS FOLLOWS: AFTER AN AREA COUNCIL VOTES TO APPROVE THE APPLICATION OF A NEW CLUB, THE COUNCIL PRESIDENT SIGNS THE FORM AND TWO COPIES ARE SENT TO THE STATE MEMBERSHIP CHAIRMAN ALONG WITH CLUB PAYMENTS. THE MEMBERSHIP CHAIRMAN REVIEWS THE APPLICATION AND SUBMITS IT TO A STATE BOARD MEETING FOR APPROVAL. MEETINGS ARE IN JANUARY, MAY, JUNE/JULY, SEPTEMBER AND NOVEMBER. WHEN THE APPLICATION IS VOTED ON AND ACCEPTED BY THE STATE EXECUTIVE BOARD, THE MEMBERSHIP BECOMES EFFECTIVE THE DATE THE STATE INSURANCE CHAIRMAN RECEIVES A CLUB ROSTER AND PAYMENT FOR CLUB INSURANCE OR PROOF THAT THE CLUB IS ADEQUATELY INSURED AS PROVIDED FOR UNDER GENERAL INFORMATION, ITEM 6, SECTION VII, PAGE 9 OF THE PRACTICES AND PROCEDURES. Motion was seconded. Linda Lambert: Please AMEND THE MOTION to include 3 copies, I need 3 copies for the membership chairman. The amended motion was seconded. AMENDED MOTION CARRIED. The original motion was re-read. ORIGINAL MOTION CARRIED.

MOTION BOOK, NANCY CARSON: MOTION was made by Nancy Carson and seconded, that the Recording Secretary, from henceforth, actually I started back in September, maintain two books, one for the State President, and one for the Recording Secretary. This book will contain all motions that have been passed, at State Meetings, in

State Meeting, Eugene, Oregon
January 29, 1995

order to expedite access to passed motions. This book will also be available to the State Parliamentarian when it comes time to update the Practice and Procedures book. AMENDMENT TO THE MOTION by Lowell Chamberlin and seconded to include 3 copies of the book, one for the Parliamentarian. AMENDED MOTION CARRIED. The original motion was re-read. ORIGINAL MOTION CARRIED.

OREGON OUTFIT FOR CONVENTION PARADE OF STATES, LEE ASHWILL: MOTION: made by Lee Ashwill and seconded, I would like to move that starting with Birmingham, Alabama, that the Oregon Federation design for an outfit, whether it be a '94 convention outfit or any new one, that we can wear in the Parade of States. Rex Anderson: Open for discussion. Lee Ashwill: It is the opinion of myself, and my wife that it would be very nice for the Oregon people to be recognized at future National Conventions, sometimes we don't have very many there, but the ones that we do have there, we really want them to know that Oregon is represented. If we had an official outfit to wear, a state outfit, I think we would really be recognized. Rex Anderson: Any discussion, upon hearing none, he called to vote on the motion. MOTION CARRIED.

DELEGATE REPORTS:

BLUE MOUNTAIN, RAY AND GINGER FENN: In their absence, the Corresponding Secretary read the letter and written report they sent in. The Council did not have a meeting in December due to a number of circumstances. The Council President (yours truly) had hip replacement surgery November 30th, and is still out of commission. Our Council Secretary sent a letter of resignation December 15th; The Vice President was in Wyoming at the time; Dorothy and Charlie snowbirding in Arizona; leaving our Alternate Treasurer, Rita Caverhill, the one and only. Our meeting was postponed until April. The Indian Valley Paraders, Elgin, had a fun four hour New Years Eve dance with caller, Steve Sullivan. Attendance could have been better but it was very enjoyable with breakfast served after midnight. The Elkhorn Swingers, Baker City, will be host January 14th to a busload of Canadian tourists --- sounds like a lot of fun. Classes are just getting started in most of our clubs with angels out numbering new class members. Getting new people is still a big problem. There has been no activity during this period on the 1998 Summer Festival. Respectfully submitted, Ray Fenn.

CENTRAL OREGON, MARIE AND BOB TOWE: I am just going to turn my report in. I have just one thing that the other delegate's might be interested in. Our Council President suggested at the last council meeting that each club put the OFN subscription blank in the newsletter, and encourage the members to buy. We are doing that, and I think that is just a good way to get the word out. - Written report: Central Oregon's new OFN Editor is Susie Rich, 12170 Meadow

Page 28
State Meeting, Eugene, Oregon
January 29, 1995

Place, Crooked River Ranch, Oregon 97760. January brings another set of MS lessons. **Highlake Swingers** began their beginners lessons this month. The council has prepared a traveling banner. The Central Oregon club with the most attendees at the Council Dance takes the banner until the next Council Dance. This is intended to be a promotion to get more attendance at the Council Dances. Our exhibition dancing has been canceled due to lack of support. It seems that square dancing is slowing down. Our new club in Sisters is already having a hard time getting volunteers to do the necessary organization and work that it takes to keep the club active and prepare for the dances. Central Oregon Roundup Chairman, Virginia Meyers is very active in her new plans for Roundup 1995. Caller will be Ray Brendzy from Vancouver, BC, cuer is Gene and Lois Noble. Ribbons are available, please purchase them now. New visitors brochures are in printing at this time with information on all seven clubs. We printed the OFN subscription blank in all club newsletters this month to try to interest some subscribers. It's still winter in Central Oregon. Cold and snowy.

EASTERN OREGON, LINDA AND BOB HOLDEN: I turned my report in too. I would like to thank Ray Nichols for the great help that he has been to me with our business, this weekend. This was our first festival, and we didn't know exactly what we were doing. He has been willing to work with us, and I really appreciate that. Written report: Things have been kind of quiet out our way. The Holidays are over now and the clubs are back to dancing their regular schedules. The **Square Knots** have started a second set of lessons. They are much better attended then our fall ones were. In December they had a wiener roast and dance. Sometimes I think people in my club must be crazy. It was pouring down rain, but we did not let that stop us. There were three squares at the New Year's Eve Dance. It is time to start thinking about the Hat Rock Campout in June. The **Rockets Square** are holding their own even if only by a shoestring. They dance the 3rd Saturday of the month and would love to have visitors. The **Ione Grand Squares** held their annual Christmas Dance at the Rock Creek School and have more dances planned at this location. They dance in at least three different places and have asked me to remind you to call and find out for sure where they are dancing if you would like to visit. I have no report from the **Muddy Frogs** as I was not sure what their status was at the present time.

EMERALD EMPIRE, RAY NICHOLS: I don't have a report, unless you want me to report on the festival. I think that is a pretty much done deal. We had our area meeting just a week before this, so I really haven't had time to make up a report. I will have a report next time at the May meeting. Thank you.

INTERSTATE HIGHLANDERS, HELEN AND DON SCHREINER: First of all I

Page 29
State Meeting, Eugene, Oregon
January 29, 1995

want to apologize for this flyer. This is installation for the Interstate Highlanders, not for the State Federation. We are finalizing our plans to host the State Meeting in May. It will be the 6th & 7th at the Altamont School. A dinner is planned for 5:30 p.m. followed by pre-rounds at 7:30 p.m. and square dancing at 8:00 p.m. I have included some brochures, maps and things for you. There is RV parking, but no hookups. We are looking forward to all of you coming to our area in May. I will turn in the rest of my report. Written report: New Officers have been elected for 1995-96 for the Interstate Highlanders. Joan & George Zaiger, representing the K.C. Squares, will again serve as Presidents. Elaine Jette and Jim Williams, representing the Tule Twirlers, will serve as Vice Presidents. Linda Conway of the Tall Town Travelers will serve as Secretary and Pam and Skip Orr, representing the Happy Huggers will be Treasurers. Helen and Don Schriener will again represent the area as the delegates to the State. All the area clubs are continuing their classes with several special events planned for the next couple of months. The K.C.'s will have a special dance for the beginners on February 9th. The **Happy Huggers** will have a special dance and chili feed on March 8th. The **Tule Twirlers** are continuing their workshops and classes with Jo Ellis filling in for Ben. They will have out of town callers for the March & April party nights. Jo will do the Feb. dance. The **Happy Huggers** are looking for a caller to take Irene Womacks place, as Irene and Frank will be leaving Klamath Falls this summer. The K.C.'s have elected new officers for 1995. They were installed at the January 21st dance. Marcie and Jim Harris were installed as Presidents; Joan and George Zaiger, Vice Presidents; Sharon and Paul Flury, Secretary; and Sandy and Al Marks, Treasurers. The new Board of Directors are: Joyce and Eddie Barrett, Tina and Wade Millett, and Marge Narramore. We have some very good news to report, Ben Casad, caller for the **Tule Twirlers**, has been given some very encouraging news. His cancer is in remission. he has one more chemo treatment and then hopefully he will be calling and enjoying our favorite activity.

LINCOLN/TILLAMOOK. NANCY MORRISSEY: My report was turned in, but I would just like to emphasize two things; the **Cheddar Squares Plus Club of Tillamook**, they do have a permanent caller now. He has just retired from the Air Force, John and Darlene Gianelli. He is just now settling in the Tillamook area, so they will be starting up and dancing once a month. Clarice (Charlie) Helms of Waldport Sunset Squares passed away on December 6, 1994 from cancer. Charlie was a long time member, one of the original members of Waldport Sunset Squares, and club treasurer for a longtime. She is survived by her husband Darrel Helms, the past President of the Club. Roy Taylor, past caller, was able to give a send off with a square dance tip after the funeral service. Cards can be sent to: Darrel Helms, P.O. Box 465, Waldport, OR. 97394. Written report: The **Coast Swingers** of Garibaldi will have guest callers on the 4th Friday's starting in

Page 30
State Meeting, Eugene, Oregon
January 29, 1995

February. Toledo 49'ers have hosted two beginners level dances thus far. Their classes are going well and they expect to graduate in March.

MID-WILLAMETTE, SHIRLE AND GEORGE GIERLOFF: We too are sorry to report the passing of one of our members, Dave Sellars. He was a member of Crazy Creek Rockers, who had been battling cancer. Class lessons are now winding down with many graduations. Mid-Willamette New Dancer Dance is scheduled for March 12th. New classes are already forming by some of our Area clubs. We are quite excited to learn that one of our brand new clubs, Rocken Renegades, who started with nine members, have a class of 43 students. We are also working along with the Summer Festival. We have clubs that are scheduling trails-end dances for Thursday night. We have two of them scheduled in the area, one of them is a round dance, trails-end dance and that is at the Square Dance Center. The other one is a square dance and that will be at Polk County Fairgrounds. So when you come to the Festival come early.

PORTLAND AREA COUNCIL, JERRY AND LINDA ADAMS: P.A.C. invited T.V.C. to join us in our annual Christmas dinner. Everyone had a good time. More joint activities are being planned. New dancers were invited to the December 30 Fifth Friday Dance, under the calling of Ron Siliki. All 23 squares had a great evening. The council is obtaining information on adding more microphones to their sound system. Many of the clubs have expressed concern with some of the granges. The clubs work hard in sprucing up and maintaining the building, and suddenly the grange will double or triple their rent, leaving some clubs scurrying for a new dance location. Squaws and Paws no longer dance at Warner Grange, they are now at Aurora American Legion Hall, 2nd & 4th Saturdays. We want everyone to mark your calendars for P.A.C.'s annual Rose Festival Dance, Friday, June 9, Mount Hood Community College. We would like to see you all there.

ROGUE SIS-O, REX AND JERI BOUNDS: I want to ask the Interstate Highlanders, if we are going to have a delegate meeting before that? Helen Schreiner, Interstate Delegate: Yes, at 3:30 p.m. Saturday. Rex Bounds: I have a written report turned in. (However, I did not find it).

SOUTH COAST, KAREL AND DON MORRIS: As most of you already know, or have heard, we have a newly named club on the South Coast Area, the Jefferson State Squares. They seem to be gun-ho and enthusiastic. They have formed a group within the club called the "F-Troop", which is enthusiastically out promoting. They have outfits which are fashioned to resemble uniforms worn by U.S. Cavalry during the 1800's. They plan lots of visibility by making cavalry raids to other clubs and challenging those clubs to attend their dances. That is a really neat accomplishment, they seem to be going great

guns. **Rainbow Cloggers** attended the US National Classic Clogging Competition in Anaheim earlier this month, in new black and white outfits. They are beginning new classes January 16th. **Saints-n-Aints** upcoming 17th birthday dance, will be April 15th with Jim Steele calling and Dennis Smith cueing. They will also be hosting their annual 50's and 60's dance on February 18th. This dance is where the poodle skirts, peddle pushers, white t-shirts and DA hairdos appear (although many of the fellows are having trouble getting enough hair together to make that memorable hair style). Most of the music for the dance is from that era and it is a real trip down memory lane. The following day, Sunday, February 19th, is **Skyloft Square's** annual Camp Easter Seal Benefit Dance. There are jamboree callers for the afternoon dance and a potluck supper afterwards. All proceeds go to Camp Easter Seal. **Skyloft** is also preparing for their upcoming birthday dance on March 4th with George and Patty Herman (Okey Dokes) calling and cueing. **Skyloft's** caller, Chet Martin, just had a double surgery and is recovering nicely. Because of this, **Skyloft** will be dark in March and April (except for their March Birthday Dance), and we will do lots of visiting. Caller, Jim Gadberry, has given notice to **Sets in Order** so they will be having guest callers for now.

SUNSET EMPIRE, KEN AND EVA MOORE: I have a written report, but I have a few comments to make in here. It was the Sunset Area's honor to submit the names of Don and Shirley White for consideration as recipient of the Randall Award. We are secondly please to know that they did receive it. **Clatskanie Promenaders** will be having a Valentine's dance, which will be their class graduation, and on February 25th they will be celebrating their 39th anniversary. The **Hayshakers** are looking forward to having their first "Clamdigger's Stomp", to be held in March. Larry Schaumburg will call on Friday and Jim Hattrick on Saturday. We are told clam chowder will be served on Friday night. Written report: The **Promenaders** had a successful Hardtimes dance with visitors from the **Hayshakers**, the **SOS**, and members of their class. They also visited the **Hayshaker** Indian Summer dance and were invited to the Christmas Party which they attended happily! They also had their own Christmas party and collected foods for the food bank. They had a New Years Eve party at which they celebrated their caller and taw's 42nd wedding anniversary. The **Hayshakers** had a very successful Christmas party with about 90 dancers as the **Promenaders** and the **Sandpipers** had been invited. Santa made an appearance and everyone had a great time. The New Years Eve party was held at Faust's with 15 in attendance. The out-to-dinner continues with 15 to 20 participating. The **Hayshakers** recently held their 38th anniversary celebration with a history of the club given by Eva Moore. We were saddened to hear of the passing of Bjarne Thomassen of Bend. Bjarne and wife Margaret were long time Hayshakers. They had moved to Bend and due to ill health had not been able to continue with square dancing.

TVC, BEA AND ED SMITH: The TVC's new award for recognition for Outstanding Contributions to square dancing within the TVC was awarded to Otis and Lila Jones, after an extensive "roast". The PAC-TVC joint Christmas meeting was very enjoyable with lots of good food and fellowship. We really did enjoy that! The Hillsboro Hoedown will celebrate their 45th anniversary at a dance on February 25th. Don't forget our 1st of its kind "Round Dance" on February 19th at the Tigard Grange, put on by the TVC, but co-sponsored with the Tigard 59'rs. This is one of our "Sunday" dances which seem to be increasing in size and popularity. We hope you'll join us.

UMPOUA, RAINEY GROSHONG: I have a written report which I will turn in. I have two comments. I just want you to know that there are still a few of us, that are working very hard trying to convince my area to have the 1997 Summer Festival. It is not an easy job, we are getting a lot of resistance, but we are still in there. We are checking out the cost of facilities so we can take that back to them. The other comment, and I am sorry the Mid-Winter Festival people are gone. I do want to say that, "I parked way out passed the 8th mud puddle". But when we go out to go home, here is this cadre of handsome young men, nicely groomed, very polite offering to escort you to your car, and I think that is a plus for this festival. Written report: Our area enjoyed well attended Xmas and New Years Eve Dances with an abundance of good food, good fellowship and good square dancing. Classes are continuing into the new year and many class people are attending Mid-Winter Festival. A Buckeroo Roundup Flyer has been placed with your materials. Neil Koozer's KISS class is very successful. Many enthusiastic dancers are learning different rhythms with choreography suitable for the beginner.

ACTIVE GOODWILL AMBASSADORS, GEORGE AND BERNICE GRUCHALLA: Dancing is alive and well in our visits to other parks in this valley as it is in our own. The evening dances are well attended tho the workshops and classes are down somewhat from previous years. I'm enclosing the Winter schedule of square and round dance activities here. Greetings to all - Enjoy the Winter Festival.

ACTIVE GOODWILL AMBASSADORS, JIM AND MARGE NEELY: No Report.

ACTIVE GOODWILL AMBASSADORS, ED AND MARY WARMOTH: I have turned in a written report, but have a few things to say. After dancing Thursday night down here, we went down to Roseburg to visit Warren and Florence Engdahl. Warren's health is still a bad situation, he is bent over pretty badly, but we had a really nice visit down there. Written report: Our summer travel plan is developing around a trip to Nice, France in June to participate in the Rotary International Convention. We will stop in Birmingham, Alabama on the way home to attend the 44th National Square Dance Convention.

Page 33
State Meeting, Eugene, Oregon
January 29, 1995

We look forward to attending a reunion of the Oregon Trail RV Caravan in Birmingham and will make sure that there is an eye-catching Oregon display in the Showcase of Ideas at the Convention. Since people have asked about the condition of Mary's eyes, I want to report that the glaucoma pressure continues high even though she has had three operations and takes a lot of drops and pills each day. Consideration is now being given to an operation that would include insertion of a small plastic disk for drainage. She has an excellent specialist and we are moving ahead. In closing, let me remind you that the work all of us do for square dancing is the rent we pay for the space we occupy in a square.

ACTIVE GOODWILL AMBASSADORS, DON AND SHIRLEY WHITE: We are normally around the area, but we are leaving the 1st of March. We are going down to California, across Arizona, New Mexico, and down to Texas. We will be gone for about two months. I don't know if this is for the good of the order (Rex Anderson: At this late in the game, you just go right ahead). Shirley White: It has been a long meeting and our tempers have flared, but I am getting the feeling, that we are alienating some of the festivals by trying to over-regulate them. I just feel that for the last 40 years, the festivals have been trying their very utmost to take care, to get as much money back to the Federation, that they can. If the Federation keeps messing around, they are going to take off and do their own thing. Our income comes from them. We got along better for the four years working together as a group, with probably 2,000 people, then we've got together right here today. We need people to work together rather than pull against each other. I have a question? My recollection of the meeting in Prineville was for the Festival Committee, was an appointed committee, but we weren't sure because we already had a committee. The 1st Vice President was in charge of festivals, and where we got another committee I don't know. I don't want to press it now. I am going to write a letter, and we will take it up at the next meeting. I don't want to take the time. Lowell Chamberlin: I feel like I should answer it though. I think it was set up originally to protect the festivals, for instance, some of the Summer Festivals stand to lose money. These people don't have the money to lose. It was designed to set up so that we would have a financial line item, so that if there was a lost or a disaster, same as Winter Festival (snowstorm), that it would help to cover that. Basically that is all that it was to set up a committee to start looking at it. Shirley White: I thought it was the 1st Vice President's job description, that was my question.

ACTIVE GOODWILL AMBASSADORS, JACK AND ROSEMARY WILLIAMS: (had left) they gave their written report to the Recording Secretary and asked her to say, "they are Angels", I agreed with them and told them, we all thought they were, and then they left. Written report: Rosemary and I wish to express, in advance, our thanks for the fun we have had at this great Mid-Winter Festival we have attended. Oh well, we

Page 34
State Meeting, Eugene, Oregon
January 29, 1995

have always had a great time at the Mid-Winter Festivals and that is something we always look forward to attending. Our Central Oregon weather sometimes causes one to want to get away for a while. We can't really say that this year though. Anyway, thanks for carrying on the great Mid-Winter Festival tradition, great callers and cuers, great halls, good dancers, and some especially good friends. We have been serving as angels for our beginners square dance classes, plus attending dances whenever possible. This year's beginners throughout the area are very enthusiastic. Speaking for the Bend class, Mike Nunnemaker, the caller has been very careful to see that everyone understands the moves. He also calls mixers at every lesson so we are able to get better acquainted. We have attended two beginner dances. One was held at the Redmond Grange, with Mark Chambers doing the calling. He uses some great techniques for keeping the floor moving. Mike Nunnemaker called for a dance at the Eastern Star Grange in Bend. The energy level is very high at these dances, (sometimes the novice level is high, also). Our new teenage dancers are always spirited and willing to jump into any square. We were lucky to be in the Central Oregon area for the Sagebrush Shufflers New Years Eve dance. What a way to start the New Year.

ACTIVE GOODWILL AMBASSADORS, KEN AND NANCY CARSON: I am just going to let you read our report in the minutes, it has been a long meeting. I do want to mention one item - Ken and I danced in Longview, WA. over New Years Eve weekend, and we had a wonderful time up there. I believe it was their council that put on the dance and the caller was from Bremerton, WA. and his wife was the cuer. We had an excellent dance. There must have been 20 to 25 squares. I found there was a lot of people from Oregon at that dance, from the Fireball club, which is just across the river. We ran into several new dancers and we told them about the Mid-Winter Festival, we also told them about Summer Festival. We are hoping these people showed up here this weekend and got registered for the Summer Festival, and had a good time here. We had a good time! Written report: Since our last State Meeting at Hood River, we were able to attend the Crabwalk Sashay in Newport. They had an excellent attendance, lots of good dancing with lots of wonderful friends. At the New Years Eve dance in Longview, WA. we encouraged dancers to attend the Mid-Winter and Summer Festival, and told them what a wonderful opportunity to dance to several out-of-state callers and cuers, as well as dance to several of our own Oregon callers and cuers. As if that is not enough, what a special time to make new friends and see old ones. Since New Years Eve, I am sorry to say we have not danced much, due to Nancy having a pinched sciatic nerve. Ouch! We plan to get back at it as soon as we can.

FOR THE GOOD OF THE ORDER: Lee Ashwill: Mr. President, since I did finally manage to get one motion passed today I'd like to suggest that you appoint a temporary committee to recommend an official

Page 35
State Meeting, Eugene, Oregon
January 29, 1995

Oregon costume at the next scheduled meeting in May of 1995. That was not a motion, but a suggestion. **Rex Anderson:** stated he will do that. **Gary Smith:** I need about a two minute caucus with the delegates after this meeting is over. **Doug Pederson:** If any of you area delegates have a change in your club caller or club cuer, please let Janet Wilken know as the Chairman of the Summer Festival, because again we intend to invite the club callers and cuers to be on the Summer Festival program. We want to make sure who they are because letters will be going out in a week. If we miss somebody it is not intentional, we just want to make sure it is all covered. **Carolyn Bosch:** I just want to remind everybody that I still have a few OFN new dancer issues left, so if you need them here they are. **Linda Lambert:** I just want to remind everybody that the State Membership form, all three copies, and the checks from your area, to cover those are due back in my hand by May 7th, that is our next State Meeting.

The meeting was adjourned at 2:30 p.m.



Nancy Carson
Recording Secretary

ADDRESS CHANGES

Georgia Puckett, (Husband was 1st Federation President)
c/o Solvang
1202 Jacobs Drive, Suite 238
Eugene, Oregon 97402

Rainey Groshong, Umpqua Area Delegate
3117 Del Rio Road
Roseburg, Oregon 97470

Oregon State Federation of Square & Round Dance Clubs

Insurance Chairman

Gary & Caroline Smith

38235 Marcy Street

Sandy, OR 97055

Items of Discussion

Meeting of Jan 29, 1995

I. Injury Report:

Sharon Tanton, a Student with Capital 8's of MWC fractured her right wrist and has 3 bruised ribs and bruises to her right leg. For whatever reason we do not have an accident report filed, and I suspect that the Drs. Office probably still has it. Again I mention that we need to stay on top of these reports if you want to collect on your benefits. I cannot file any paperwork until I get that report back.

Cheryl Kemper a Student with the Square Knots of Hermiston has a sprained ankle from dancing on carpet which caught her foot. Caution is the watchword.

Dawna Housen of the Squaws & Paws, Portland Area Council, is still recovering from her injuries. This is one of the cases where the Injury report got filed late and now she is being hounded by the Hospital and Drs. Office to pay the balance of her bill because our insurance has not had ample time to make an assessment of the situation and make payment for her.

We seem to have a lot of Student injuries this year. Please tell them to be careful.

II. Coverage Report:

The majority of our Dancers are covered. Two Councils (Unnamed) were late getting their documentation in and have been given notice that they do not have insurance. One of those is taken care of as of this time and the other is still pending. I will put a rush on to get them covered as quickly as possible. This came about partly because the Club Listing Forms that I received from our National Office did not arrive until just before Thanksgiving. I sent them to the delegates as soon as I received them and held up sending in the paperwork until the second week of December. As it was our check left here Dec. 29 by express mail. One of the other councils got their paperwork in the day before Christmas, but I didn't get it all processed until after Jan 1, and was hoping the other council would be close behind. That didn't happen so I ended up sending the first one in on the 5th. They are covered now.

each council, that there may be differing numbers of dancers registered to each council than you reported. That is because some of those dancers were either registered with another club as their primary club, or if your number increased, they did not belong to a another club that you said they were members of, as primary members.

We are not quite complete yet but it appears at this time that with the last reporting council we will be paying approximately \$11,715.00 +/- a few dollars. That translates to about \$1300.00 less than we paid last year. That is what we have been able to save. That may not be entirely caused by the duplication of club membership, but a good share of it was, as I found people registered in as many as three different councils and as many as six clubs, all of who were paying insurance on them.

III. Insurance CHAIRMANS Requisition of file cabinets:

No action taken at this time.

IV. Insurance CHAIRMANS Request for action by the board:

- A. RE: Muddy Frogs-- After much ado it seems that our insurance co., via written communication, have acknowledged that they would defend us in any action involving the Muddy Frogs since we are a member of USDA. (See attached memo) Since these other clubs do have insurance, that are members of the Federation, I am suggesting that we change our practices and procedures as per the attached change, which includes some other grammatical as well as minor wording changes, along with one new form and a replacement form. The other changes are corrections and additions that apply to what we are doing at this time. I will be glad to explain any of them that you have questions about.
- B. Siskiyou Stompers: I still have not received any papers on them for 1994.
- C. Attached to the Delegates paperwork and as a part of the Officers packet, are copies of the collection sheets. You will notice in the far right hand column that some clubs paid to much and others too little. I would like to suggest, since some of the councils balance is quite substantial, that the Federation refund to the council any overage and let the councils sort out who pays and who gets a refund.
- D. I need to meet with any of the delegates that were not at the Delegate meeting yesterday, after this meeting. Approx. 10 min.

This Report is respectfully submitted to the Board and Delegates for review and consideration on your part.

Gary & Caroline Smith

Gary & Caroline Smith
Insurance Chairman 1994/95

**MARKEL RHULEN UNDERWRITERS & BROKERS**

Box 3870, Glen Allen, Virginia 23058

(804) 527-2700 (800) 431-1270 Fax (804) 527-7598

FACSIMILE TRANSMISSION

Date: December 19, 1994

Deliver to: Loraine Backus

Fax: 501-534-4679

From: Annette Sheppard

Re: USDA

In follow up to our telephone conversation this afternoon regarding the Washington club, please be advised of the following:

Since the club is a member of the Washington organization and doesn't want to pay dues to the USDA, (As member of the Or. State Fed) I feel that the Oregon State Federation should not have them included as part of them. If we were to receive a claim against the Oregon Federation, we would honor it since they are a member, even though the club itself is covered under the Washington organization's policy, which is with another carrier. It is not fair to the rest of the club who pay dues. The rule, as I understand it, is that it is mandatory that all members join in each individual club. This applies regardless of what other organizations they belong to.

We need to either charge for them or exclude them from their membership.

OFSRDC INSURANCE RECEIPTS

DATE	REC'D CLUB	CHECK #	AMOUNT	REPORTED # MEM	MIN PAY	# MEM	ACTUAL MIN PAY PREMIUM	CLUB OWES (OVRPD)
BLUE MOUNTAIN AREA COUNCIL								
OCT 6	L/G STAR PROMENADERS	922	\$66.00	33		33	\$66.00	\$0.00
OCT 12	ALPINE TWIRLERS	292	\$56.00	28		28	\$56.00	\$0.00
OCT 21	INDIAN VALLEY PARADERS	377	\$60.00	30		30	\$60.00	\$0.00
OCT 26	ELKHORN SWINGERS	975	\$46.00	23		23	\$46.00	\$0.00
	SUBTOTAL		\$228.00				\$228.00	\$0.00
CENTRAL OREGON AREA COUNCIL								
DEC 23	SISTERS PROMENADERS	113	\$50.00	25		28	\$56.00	\$6.00
	BACHELOR BEAUTS	2518	\$176.00	88		86	\$172.00	(\$4.00)
	SAGEBRUSH SHUFFLERS	114	\$134.00	67		58	\$116.00	(\$18.00)
	STEENS MTN TWIRLERS	120	\$38.00	19		23	\$46.00	\$8.00
	SWINGING MOUNTAINEERS	1973	\$35.00		16	21	\$42.00	\$7.00
	RED ROCK SQUARES	342	\$92.00	46		45	\$90.00	(\$2.00)
	HIGH LAKE SWINGERS	1599	\$70.00	35		37	\$74.00	\$4.00
	SUBTOTAL		\$595.00				\$596.00	\$1.00
EMERALD EMPIRE AREA COUNCIL								
NOV 16	EMERALD EMPIRE COUNCIL	727	\$1,668.00	818	17	798	\$1,596.00	(\$72.00)
NOV 20	EMERALD EMPIRE COUNCIL	729	\$10.00	5	15	5	\$10.00	\$0.00
	SUBTOTAL		\$1,678.00				\$1,606.00	(\$72.00)
EASTERN OREGON COUNCIL								
OCT 25	HERM. SQUARE KNOTTS (EOC)	1708	\$74.00	37		37	\$74.00	\$0.00
OCT 8	IONE GRAND SQUARES (EOC)	140	\$68.00	34		34	\$68.00	\$0.00
OCT 6	ROCKET SQUARES (EOC)	143	\$34.00		17	17	\$35.00	\$1.00
	SUBTOTAL		\$176.00				\$177.00	\$1.00
INTERSTATE HIGHLANDERS AREA COUNCIL								
NOV 4	HAPPY HUGGERS	663	\$156.00	78		78	\$156.00	\$0.00
	K.C. SQUARES	976	\$128.00	64		65	\$130.00	\$2.00
	TALL TOWN TRAVELERS	146	\$60.00	30		30	\$60.00	\$0.00
	TULE TWIRLERS	539	\$40.00	20		20	\$40.00	\$0.00
	SUBTOTAL		\$384.00				\$386.00	\$2.00

OFSRDC INSURANCE RECEIPTS

DATE	REC'D CLUB	CHECK #	AMOUNT	REPORTED # MEM	MIN PAY	# MEM	ACTUAL MIN PAY PREMIUM	CLUB OWES (OVRPD)
LINCOLN/TILLAMOOK AREA COUNCIL								
OCT 5	COAST SWINGERS	253	\$76.00	38		34	\$68.00	(\$8.00)
OCT 15	TOLEDO 49ER'S	1243	\$74.00	37		37	\$74.00	\$0.00
OCT 16	WALDPOR SUNSET SQUARES	1068	\$106.00	53		48	\$96.00	(\$10.00)
OCT 30	CHEDDAR SQUARES	241	\$35.00		5		\$35.00	\$0.00
	SUBTOTAL		\$291.00				\$273.00	(\$18.00)
MID-WILLAMETTE AREA COUNCIL								
NOV 1	BRAIDS & BRAVES	24-7038	\$120.00	60		59	\$118.00	(\$2.00)
	BRAIDS & BRAVES		\$8.00	4		4	\$8.00	\$0.00
	CAPITAL 8'S	24-22	\$66.00	33		32	\$64.00	(\$2.00)
	CAPITAL CCA	24-22	\$62.00	31		31	\$62.00	\$0.00
	CASCADE FOOTHILL SQUARES	19-7095	\$66.00	33		32	\$64.00	(\$2.00)
	CHERRY CITY CLOGGERS		\$48.00	24		24	\$48.00	\$0.00
	CORVALLIS SQUARES	96-401	\$152.00	76		76	\$152.00	\$0.00
	CRAZY CREEK ROCKERS	96-654	\$50.00	24		22	\$44.00	(\$6.00)
	ENGLEWOOD TWIRLERS	96-7043	\$54.00	27		27	\$54.00	\$0.00
	GOLDEN SQUARES	24-22	\$156.00	78		75	\$150.00	(\$6.00)
	IND WAGON WHEELERS	96-7043	\$206.00	103		103	\$206.00	\$0.00
	KOUNTRY KOUSINS	24-20	\$58.00	29		29	\$58.00	\$0.00
	LEBANON SQUARE CIRCLERS	96-7476	\$106.00	53		48	\$96.00	(\$10.00)
	RED GARTER SQUARES	96-7031	\$64.00	32		31	\$62.00	(\$2.00)
	RED HOTS	24-7038	\$84.00	42		40	\$80.00	(\$4.00)
	RE VU N Q	24-22	\$58.00	31		29	\$58.00	\$0.00
	ROADRUNNERS	96-401	\$44.00	22		18	\$36.00	(\$8.00)
	ROCKEN RENEGADES		\$35.00		9		\$35.00	\$0.00
	ROUNDS ARE US	24-7038	\$35.00		16		\$35.00	\$0.00
	SILVER CITY SQUARES	96-8	\$54.00	27		26	\$52.00	(\$2.00)
	SALEM SWINGIN STARS	19-7155	\$56.00	26		22	\$44.00	(\$12.00)
	SPINNING ANTLERS	24-22	\$112.00	56		54	\$108.00	(\$4.00)
	THE DANCERS	92-7008	\$38.00		17		\$35.00	(\$3.00)
	TIMBER TWIRLERS	24-22	\$162.00	80		76	\$152.00	(\$10.00)
	WILLAMETTE SQUARES	24-12	\$116.00	57		55	\$110.00	(\$6.00)
	SUBTOTAL		\$2,010.00				\$1,931.00	(\$79.00)

OFSRDC INSURANCE RECEIPTS

DATE	REC'D CLUB	CHECK #	AMOUNT	REPORTED # MEM	MIN PAY	# MEM	ACTUAL MIN PAY	PREMIUM	CLUB OWES (OVRPD)
PORTLAND AREA COUNCIL									
OCT 5	ACES & LACE (PAC)	258	\$88.00	44		40		\$80.00	(\$8.00)
NOV 5	AMBASSADOR SQUARES (PAC)	166	\$38.00	20		19		\$38.00	\$0.00
OCT 31	B N B'S (PAC)	2776	\$326.00	163		155		\$310.00	(\$16.00)
NOV 28	BOOTS & BEES (PAC)	110	\$35.00		16		16	\$35.00	\$0.00
DEC 10	CAROUSEL CLOGGERS (PAC)	576	\$88.00	44		44		\$88.00	\$0.00
NOV 22	CHAPS & PETTICOATS (PAC)	1822	\$124.00	62		56		\$112.00	(\$12.00)
NOV 28	CHECKERBOARD SQUARES (PAC)	2210	\$88.00	44		43		\$86.00	(\$2.00)
NOV 27	CIRCLE J'S (PAC)	725	\$42.00	21		18		\$36.00	(\$6.00)
OCT 11	CIRCUL-8-N SINGLES (PAC)	425	\$66.00	33		33		\$66.00	\$0.00
OCT 27	COLUMBIA GORGE PLUS (PAC)	234	\$34.00		17		17	\$35.00	\$1.00
OCT 27	COLUMBIA GORGE PLUS (PAC)		\$1.00					\$0.00	(\$1.00)
NOV 19	COUNTRY CAPERS (PAC)	3751	\$126.00	63		63		\$126.00	\$0.00
SEP 9	FUN LOVERS (PAC)	2057	\$32.00		13		13	\$35.00	\$3.00
NOV 21	FUN LOVERS (PAC)	1362	\$3.00	0		0		\$0.00	(\$3.00)
NOV 29	HAPPY ROCK'RS (PAC)	1639	\$130.00	65		67		\$134.00	\$4.00
NOV 28	NWCCA (PAC)	789	\$168.00	84		84		\$168.00	\$0.00
NOV 1	OAKY DOAKS (PAC)	539	\$148.00	74		70		\$140.00	(\$8.00)
OCT 26	RIVER CITY DANCERS (PAC)	2894	\$274.00	137		132		\$264.00	(\$10.00)
NOV 23	RIVERGATE STOMPERS (PAC)	840	\$118.00	59		59		\$118.00	\$0.00
DEC 9	ROCK KATS (PAC)	2514	\$100.00	50		49		\$98.00	(\$2.00)
NOV 4	SINGLES ON SATURDAY (PAC)	1131	\$64.00	32		32		\$64.00	\$0.00
DEC 4	SQUAWS & PAWS (PAC)	2137	\$260.00	130		127		\$254.00	(\$6.00)
NOV 9	STARS & GARTERS (PAC)	297	\$88.00	44		44		\$88.00	\$0.00
DEC 1	SWAP & SWING (PAC)	1294	\$160.00	80		77		\$154.00	(\$6.00)
OCT 20	SWINGIN' SAINTS (PAC)	808	\$152.00	76		78		\$156.00	\$4.00
OCT 14	TUMBLEWEEDS (PAC)	655	\$114.00	57		56		\$112.00	(\$2.00)
OCT 26	WHIRL-AWAYS (PAC)	2496	\$40.00	20		18		\$36.00	(\$4.00)
OCT 11	WINDY WHIRLERS (PAC)	1818	\$68.00	34		34		\$68.00	\$0.00
NOV 28	WYEAST WHIRLERS (PAC)	1682	\$116.00	58		56		\$112.00	(\$4.00)
	SUBTOTAL		\$3,091.00					\$3,013.00	(\$78.00)

OFSRDC INSURANCE RECEIPTS

DATE	REC'D CLUB	CHECK #	AMOUNT	REPORTED # MEM	MIN PAY	# MEM	ACTUAL MIN PAY	PREMIUM	CLUB OWES (OVRPD)
SOUTH COAST AREA COUNCIL									
OCT 2	SKYLOFT SQUARES	1685	\$86.00	43		42		\$84.00	(\$2.00)
OCT 18	RAINBOW CLOGGERS	409	\$34.00		17		17	\$35.00	\$1.00
OCT 29	RAINBOW CLOGGERS	8771	\$1.00	0		0		\$0.00	(\$1.00)
OCT 25	SETS IN ORDER	616	\$110.00	55		54		\$108.00	(\$2.00)
OCT 28	BEACHCOMBERS	243	\$35.00		16		8	\$35.00	\$0.00
NOV 1	SAINTS & AINTS	392	\$98.00	49		49		\$98.00	\$0.00
DEC 3	SAINTS & AINTS	398	\$6.00	3		3		\$6.00	\$0.00
	SUBTOTAL		\$370.00					\$366.00	(\$4.00)
SUNSET EMPIRE AREA COUNCIL									
OCT 15	HAYSHAKERS (SEC)	1596	\$92.00	46		46		\$92.00	\$0.00
OCT 29	CLATSKANIE PROMENADERS (SEC)	625	\$94.00	47		47		\$94.00	\$0.00
NOV 9	CLATSKANIE PROMENADERS (SEC)	626	\$4.00	2		2		\$4.00	\$0.00
	SUBTOTAL		\$190.00					\$190.00	\$0.00
TUALATIN VALLEY AREA COUNCIL									
DEC 6	EAGER BEAVERS (TVC)	1540	\$276.00	138		130		\$260.00	(\$16.00)
	CROSS TRAILERS (TVC)	979	\$108.00	54		54		\$108.00	\$0.00
	4-N-8'ERS (TVC)	1494	\$106.00	53		53		\$106.00	\$0.00
	FIREBALLS (TVC)	956	\$70.00	35		33		\$66.00	(\$4.00)
	HILLSBORO HOEDOWN (TVC)	131	\$314.00	157		153		\$306.00	(\$8.00)
	MERRY "C" SAWS (TVC)	844	\$128.00	64		60		\$120.00	(\$8.00)
	MIX & MINGLE (TVC)	1508	\$62.00	31		33		\$66.00	\$4.00
	ROBIN HOODS (TVC)	830	\$70.00	35		35		\$70.00	\$0.00
	ROBIN HOODS (TVC)	837	\$34.00	17		17		\$34.00	\$0.00
	ROLLIN SQUARES (TVC)	663	\$44.00	22		22		\$44.00	\$0.00
	RV 8ERS (TVC)	1190	\$132.00	66		57		\$114.00	(\$18.00)
	SUNSET SQUARES (TVC)	140	\$76.00	38		38		\$76.00	\$0.00
	TIGARD 59RS (TVC)	1574	\$92.00	46		46		\$92.00	\$0.00
	TOE DRAGGERS (TVC)	1117	\$108.00	54		52		\$104.00	(\$4.00)
	VALLEY SQUARES (TVC)	1352	\$228.00	114		114		\$228.00	\$0.00
	SWINGIN' SQUARES	6	\$32.00		16		16	\$35.00	\$3.00
	SUBTOTAL		\$1,880.00					\$1,829.00	(\$51.00)

OFSRDC INSURANCE RECEIPTS

DATE	REC'D	CLUB	CHECK #	AMOUNT	REPORTED # MEM	MIN PAY	# MEM	ACTUAL MIN PAY PREMIUM	CLUB OWES (OVRPD)
UMPQUA AREA COUNCIL									
OCT 22		BOOTS & CALICO'S (UAC)	723	\$62.00	31		31	\$62.00	\$0.00
OCT 26		BUCKEROO SQUARES (UAC)	7498	\$158.00	79		70	\$140.00	(\$18.00)
OCT 31		DANCING FRIENDS (UAC)	176	\$35.00		14		\$35.00	\$0.00
OCT 22		TIMBER EIGHTS (UAC)	228	\$60.00	30		30	\$60.00	\$0.00
OCT 22		TIMBER MTN CLOGGERS (UAC)	2072	\$35.00		13		\$35.00	\$0.00
		SUBTOTAL		\$350.00				\$332.00	(\$18.00)
TOTAL				\$11,243.00	5359	234	5236	\$10,927.00	
						16			
				\$10,718.00				\$10,472.00	
				\$560.00				\$525.00	
				\$11,278.00				\$10,997.00	

INSURANCE COMMITTEE:

The Insurance Chairperson is appointed by the State President (should be experienced State board member with some knowledge of program). The Committee is made up of the Area Delegates. The Chairperson may designate an Assistant Chairperson, preferably a Delegate or past Delegate.

GENERAL RESPONSIBILITIES:

1. Annually review insurance coverage available from various providers to assure the best program for the Federation.
2. Maintain close contact with insurance carrier, currently USDA (United Square Dancers of America).
3. Maintain rosters of clubs and their classes for verification of membership in case of personal injury.
4. Obtain [co-insured] Certificate of Additional Insured Certificates for special functions as requested.
5. Notify USDA insurance office of special dances not requiring certificate.
6. Have Certificate issued to each Council.
7. Keep Insurance Administration Fund in the black. (The Administration Funds are \$.10 of the current \$2.20 USDA cost which is retained by the State to cover the Federation's cost of administration of the insurance program.) Recommend uses for surplus of Administration Funds. These funds can be used to pay Oregon Federation's \$100.00 per year U.S.D.A. dues. They cannot be used to reduce premiums per IRS ruling.

ANNUAL SOLICITATION:

1. Pass out Oregon USDA insurance form at September State Meeting.
 - a. Clubs can plan next calendar year for entry on form.
 - b. Clubs can prepare roster which includes name, address, and phone number of each dancer, for [November] October 15th submission to their state delegate from their area council.
 - c. Clubs [can determine primary dancers] should verify with each dancer which club that dancer desires to recognize as His/Her primary club, and note that preference on the roster. This roster [;] should include callers and cuers if they are not affiliated with one of the federated caller and Cuer associations.
 - d. Clubs can approve approximate monies to expedite submission by November 1st.

2. September State meeting:

- a. The Insurance premium is to be set at \$2.00 per person (minimum \$35.00 per club), with [the] any overcharge being put into an excess clearing account, with these funds being used to pro-rate the premium cost per member for the following year.
- b. Give Area Delegates [Control] Federation or Association Club Listing Forms.
- c. Set date for all clubs to return forms, rosters, and premiums to Area Delegates. Recommend by [November 1st] October 15th.
- d. Area Delegates to type [Control] Club Listing Forms and return to the State Insurance Chairperson by [set date. Recommend by] November 15th.
- e. Chairperson to send to USDA insurance by December [20th] 1st, [by expedited means including] Club Listing forms, rosters, and check to cover premiums. This is to be sent by expedited means if necessary to assure its timely arrival. [in 1987, this was done by Federal Express because of need for Co-Insurance Certificate.]
- f. [State Treasurer can furnish deposit slips and check to help expedite this procedure.] All checks are to be made out to the OFSRDC, and sent to the delegate and on to the Chairperson, or the Treasurer. If they are sent directly to the Treasurer, an accurate record of the Date, Club, Council, Check #, and Amount, shall be kept in the records and forwarded on to the Chairperson. The Chairperson is responsible for keeping an accurate account of all income and expenses for the Insurance fund.

[CO-INSURANCE] CERTIFICATE OF ADDITIONAL INSURANCE:

1. No [Co-Insurance] Certificate of Additional Insurance can be requested until forms and payment are received by USDA insurance office.
2. Requests for Mid-Winter Festival and early for demonstrations or special dances can be sent with packets of forms and payment. Note need for expedited [Co-Insurance] Certificate of Additional Insurance.
3. Need full information including correct name of facility, address, and zip code of event as requested on Notice of Event forms, or Request for Certificate of Additional Insured forms.
4. [Obtain address to mail certificate to after received; person requesting or a third party.

- 1 5. Chairperson can call for last minute certificates and have them faxed in an
2 emergency, but this gets expensive.

3
4 PERSONAL INJURY REPORT

- 5
6 1. Report [promptly (within 20 days)] immediately. A complete accident
7 report is due within 20 days.
8
9 2. Need complete information for insurance chairperson:
10
11 a. Who, Where, When, how it happened.
12 b. Club Officer as witness, if possible.
13 c. Conditions involved.
14 d. Complete Name, Address, DOB, SSN, Sex, Phone Number of injured.
15
16 3. Form must be verified and signed by Insurance Chairperson with details
17 before being sent to injured party. Insurance Chairperson checks roster to
18 verify individual is covered before signing form.
19
20 4. Injured party must include name and mailing address of personal insurance
21 carrier in proper location on form.
22

23 GENERAL INFORMATION:

- 24
25 1. Application can be submitted at any time. No discounts apply. Period
26 covered is January 1st to December 31st. New club applications must
27 include payment of full years insurance regardless of the date of
28 application.
29
30 2. Certificates are received by Chairperson in February or March. They will then
31 be mailed to address of club insurance contact person.
32
33 3. Report any potential problem to the Insurance Chairperson.
34
35 4. Chairperson will contact USDA insurance of any potential problem.
36
37 5. All demonstration[s] dances scheduled [under] within the State Federation
38 must be member clubs of the Oregon Federation, including at the State Fair.
39
40 6. Chairperson must determine that all clubs [without] not insured with USDA
41 [Insurance have Co-Insured] have provided the Oregon State Federation
42 with PROOF OF INSURANCE for \$1 million dollars liability [as Co-Insured]
43 or they must be dropped from membership. Such proof shall be in lieu of
44 payment of premiums for USDA insurance.
45
46 7. Demonstrations and dances cannot be sponsored by member and
47 nonmember clubs unless [Co-Insured Certificate] PROOF OF INSURANCE
48 is submitted to the Insurance Chairperson for \$1 million dollars liability.

OREGON INSURANCE FORM 19__

Club Information

COUNCIL MEMBERSHIP _____

CLUB NAME _____

CLUB ADDRESS _____ CITY _____ STATE _____ ZIP _____

CLUB PRESIDENT _____ PHONE _____

PRESIDENTS ADDRESS _____ CITY _____ STATE _____ ZIP _____

Regular Dance Information

DANCE DATE _____ TIME _____

SCHEDULED DANCE HALL _____

HALL ADDRESS _____ CITY _____ STATE _____ ZIP _____

OWNER OF HALL _____

OWNERS ADDRESS _____ CITY _____ STATE _____ ZIP _____

Class Information

CLASS DATE _____ TIME _____

The following information is necessary only if it is different from Regular Dance Hall

CLASS HALL _____

CLASS HALL ADDRESS _____ CITY _____ STATE _____ ZIP _____

OWNER OF CLASS HALL _____

OWNERS ADDRESS _____ CITY _____ STATE _____ ZIP _____

NUMBER OF CLUB MEMBERS _____ (do not include class members; or callers & cuers if they belong to N. Willamette CCA, Capital CCA, or Cascade CCA. These organizations should ignore this note)

MULTIPLY BY: \$ _____ .00 ea

AMT. DUE OCT. 15, 19__ (Min. \$ _____ .00 per club)

PLEASE ATTACH:

1) CLUB ROSTER, 1 copy (Please note dancers home club, name, address, phone)

2) CLASS ROSTER, 1 copy

3) CHECK (Payable to OFSRDC)

NAME PRINTED _____ PHONE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____
(club insurance contact person)

Please mail form with check to:

REVISED JAN, 1995

NOTIFICATION OF AN EVENT

Date: _____

This form is to be used for notification of an event, when no Certificate is required. If the facility requires a certificate or to be named as "Additional Named Insured", use the "Request for Additional Named Insured" form.

"ALL INFORMATION MUST BE PROVIDED"

ASSOCIATION: Oregon Federation of Square & Round Dance Clubs

COUNCIL: _____

CLUB INSURANCE CONTACT: _____

CLUB CONTACT'S ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

TELEPHONE NUMBER: _____

TYPE OF FUNCTION - CHECK ONE

☐ EXHIBITION DANCE ☐ CLUB DANCE ☐ GROUP TRAVEL ☐ CLASSES

CLUB NAME: _____

CLUB ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

DATE OF FUNCTION: _____

FACILITY BEING USED: _____

STREET ADDRESS of FACILITY: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

**GROUP TRAVEL INFORMATION
(IF APPLICABLE)**

DATE OF TRIP: _____ **DEPARTURE TIME:** _____

DEPARTING FROM (CITY/STATE): _____

DESTINATION (CITY/STATE): _____

NUMBER OF MILES ONE WAY (MIN 25): _____

CARRIER: _____

(MUST BE COMMERCIAL, CERTIFIED, AND INSURED)

COMMENTS: _____

MAIL TO:

Association Insurance Chairman

FRM/G REV(SEP 93)